

# Advisory Master Services Agreement

Terms & Conditions and Disclosure Document March 28, 2025

#### **RBC Wealth Management**

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Investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.

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#### **ADVISORY MASTER SERVICES AGREEMENT TERMS & CONDITIONS**

This Advisory Master Services Agreement provides information about the following advisory wrap fee programs (each, a "**Program**" and, collectively, the "**Programs**") sponsored by RBC Wealth Management, a division of RBC Capital Markets, LLC ("**RBC CM**"):

- · Consulting Solutions
- Managed Account Program ("MAP")
- · Portfolio Focus
- · RBC Advisor
- · RBC Unified Portfolio ("RBC UP")

RBC WM may add or remove Programs or services by amending this Advisory Master Services Agreement and notifying you in writing as further discussed below in Section 20 "Effective Date; Amendments; Termination" of this Advisory Agreement.

#### 1. ABOUT THIS ADVISORY MASTER SERVICES AGREEMENT

This Advisory Master Services Agreement and incorporated documents described below (collectively, the "Advisory Agreement") is a single investment advisory contract that governs the terms of your current and future investment advisory relationship(s) with RBC Wealth Management ("RBC WM," the "Firm," "we," "us" or "our"). The words "Client," "you," "your," and "yourself" refer to the account owner(s) subject to this Advisory Agreement . In the case of an Individual Retirement Account ("IRA"), "you" refers to "you" as the beneficial owner of the account custodied by RBC WM.

In this Advisory Agreement, the term "Investment Manager" refers to a client's discretionary investment adviser which, for certain Programs, may be RBC CM or its affiliates, including (but not limited to) RBC Global Asset Management (U.S.) Inc. ("RBC GAM-US") and City National Rochdale, LLC ("CNR"), or in RBC UP, the "Overlay Manager" which is either RBC WM or Envestnet Asset Management, Inc. ("Envestnet"). The term "Model Provider" refers to the non-discretionary investment advisers (affiliated and unaffiliated) that provide their model portfolio(s) (each, a "Model Portfolio") for implementation in RBC UP. When used in this Advisory Agreement, the term "Fund" (or "Funds") includes open-end mutual funds, exchange-traded funds ("ETFs"), and/or exchange-traded notes ("ETNs").

Additionally, for the purposes of this Advisory Agreement, the term "Retirement Account" will be used to cover (i) "employee benefit plans" (as defined under Section 3(3) of the Employee Retirement Income Security Act of 1974 ("ERISA"), which include pension, defined contribution, profit-sharing, and welfare plans sponsored by private employers, as well as similar arrangements sponsored by governmental or other public employers which are generally not subject to ERISA; and (ii) IRAs (as described in the Internal Revenue Code of 1986 (the "Code").

This Advisory Agreement is designed to simplify your investment advisory relationship with RBC WM by authorizing us to accept your verbal or written instruction (or that of any person you have authorized to act on your behalf), now or in the future, to enroll in and make changes to a Program account as provided in Section 3 of this Advisory Agreement.

The execution of this Advisory Agreement alone does not enroll you in an advisory Program. Unless or until you give RBC WM instruction to enroll in a Program on your behalf, your assets will be held in a brokerage account, and you will be responsible for making all security selections and will pay commission for each transaction. In most cases, once you have enrolled in a Program you will not have to sign additional forms or keep track of repetitive documents. If you have questions about the nature or purpose of this Advisory Agreement, please speak to your RBC WM Financial Advisor ("Financial Advisor") before signing this Advisory Agreement.

This Advisory Agreement applies to all Program account(s) that you establish in the same legal capacity at RBC WM and will supersede any existing investment advisory client agreement for Program(s) in which you may currently be enrolled. In certain cases, you may need to sign a separate Advisory Agreement if you want to open a new Program account in a different legal capacity, such as a trust, business entity, custodian, or qualified plan account.

If you have signed an Advisory Agreement in your individual capacity, we will apply your Advisory Agreement to any Program account(s) you own jointly with another individual(s) at RBC WM who has signed an Advisory Agreement. If you own any Program account(s) jointly with another individual(s) at RBC WM who has not signed an Advisory Agreement, your existing investment advisory agreement, if any, will control until that individual(s) signs an Advisory Agreement. All joint owners must sign an Advisory Agreement before enrolling any additional account(s) into a Program.

In the Advisory Agreement, you designate proxy voting authority and select a trade confirmation frequency ("Account Preferences") that will be applied to all existing and future Program account(s) subject to this Advisory Agreement.

- <u>Proxy Voting Authority</u>. If you designate "Client" in the Advisory Agreement, you or another third party designated by you, are responsible for voting proxies on securities held in your Program account(s). If you designate "Manager" to vote proxies in the Advisory Agreement, you authorize a third party Investment Manager(s), RBC WM as Portfolio Focus Manager, or the Overlay Manager (i.e., Envestnet or RBC WM), as applicable, to vote proxies on your behalf. Refer to Section 17: "Proxy Voting" herein or your Program Supplement for details.
- <u>Trade Confirmation Frequency</u>. For accounts enrolled in any Program other than RBC Advisor, you will elect whether you wish to receive trade confirmations on a trade-by-trade or monthly basis for your Program account(s). If you select "Daily" in the Advisory Agreement, you will receive trade confirmations on a trade-by-trade frequency. If you select "Monthly" in the Advisory Agreement, you will receive a monthly transaction summary statement, which will identify all relevant trade information. RBC Advisor accounts can only receive trade confirmations on a trade-by-trade frequency. Refer to Section 10: "Trade Confirmations" herein or your Program Supplement for details.

In certain circumstances, based on the Program or Investment Manager selected by you or your Financial Advisor, your Account Preferences may not be available. If your selected Account Preferences are not available for the Program(s) in which you are enrolled, RBC WM will default your proxy voting authority to "Client" and/or your trade confirmation frequency to "Daily" for the Program account.

For Program account(s) owned jointly with another individual(s), your Account Preferences for any Advisory Agreement signed by you in your individual capacity will be applied to such joint Program account(s) provided all joint owners have signed an Advisory Agreement and have made the same Account Preferences. If any joint owner designates proxy voting authority to "Client" and/or selects a trade confirmation frequency of "Daily," your joint Program account(s) with that individual will be defaulted to those Account Preferences under this Advisory Agreement.

By signing this Advisory Agreement, you agree to the terms and conditions set forth herein and in any documents accompanying or cross-referenced in, this Advisory Agreement. This Advisory Agreement includes the following documents:

- · Advisory Master Services Agreement
- Terms & Conditions
- · Program Supplements
- Advisory Programs Disclosure Document (Form ADV, Part 2A Appendix 1, Wrap Fee Programs Brochure) (the "Brochure")

All references to this Advisory Agreement include all of the documents referenced above, each of which is incorporated by reference into this Advisory Agreement. The terms and conditions herein apply to the Program account(s) you open now or in the future. You should retain this Advisory Agreement (including the Brochure and all related documents) for future reference. RBC WM will not provide another copy of this Advisory Agreement unless there are updates or amendments to it, or if requested by you.

By signing this Advisory Agreement, you agree to be bound by all of the terms of each specific Program in which you participate, and the Program Fee(s), as further described below, agreed upon by you (verbally or in writing) in accordance with the terms of this Advisory Agreement.

#### 2. ABOUT YOUR ADVISORY RELATIONSHIP WITH RBC WM

The Programs are advisory wrap fee Programs sponsored by RBC WM. Working with your Financial Advisor, you can select from Programs that provide a range of services in accordance with your financial goals and objectives. Once you have completed and signed this Advisory Agreement, you will be able to select new Programs and services by indicating your choice to your Financial Advisor, verbally or in writing. We will update our records to reflect any new Program you select and, when possible, we will avoid sending you duplicative paperwork for your signature.

In some Programs, Clients can delegate discretionary authority to manage their Program account(s), meaning that the Investment Manager, Overlay Manager, or RBC WM, as applicable, will buy, sell, and otherwise effect transactions in stocks, bonds, and other securities or assets without consulting you and without your prior consent. Other Programs provide solely for non-discretionary management of Client Program account(s).

RBC WM is both a broker-dealer and an investment adviser and offers services in both capacities. RBC WM provides the Program services described in this Advisory Agreement under a "wrap fee" arrangement. This means that, in addition to the discretionary or non-discretionary investment advisory services that RBC WM provides in connection with each Program, RBC WM, in its capacity as broker-dealer, also provides certain trade execution, custody, and other brokerage services for a single fee. A description of services and fees for the Programs is included in this Advisory Agreement either below and/or in the Program Supplement for the applicable Program, and the Brochure.

#### 3. CHANGES AND COMMUNICATIONS WITH RBC WM

By signing this Advisory Agreement, you authorize RBC WM to accept your verbal or written authorization to open new Program account(s), effect certain transactions and changes, and take other actions for your Program account(s) including, but not limited to, where applicable:

- Program enrollment
- · Program changes
- Establishing or making changes to Program Fees
- · Selecting a method of payment
- Selecting and updating your "Advisory Risk Profile" (as defined below)
- · Investment Manager or allocation changes
- · Rebalancing frequency
- · Sector concentration
- · Adding/removing Financial Advisor discretion
- Adding/removing reasonable investment restrictions
- Adding/removing responsible investing screens services ("Screens")
- Tax management services ("Tax Management") enrollment/update/termination
- Harvesting gains or losses
- · Advisory Program termination

In most cases, RBC WM will send you a written confirmation of additions or changes to your Program account. All written communications to you will be sent to the addresses provided by you or to such other addresses as you may hereafter give to RBC WM in writing, and all communications so sent, whether by mail or electronically, shall be deemed given to you personally, whether actually received or not. You agree that your Program account shall be managed in accordance with the Program and investment strategy set forth in this written communication and all changes will be deemed conclusive if you do not object in writing within ten (10) days of the mailing by RBC WM. You agree to send all written communications to RBC WM, either to your Financial Advisor or RBC WM.

Some of the Programs allow you to choose among a variety of asset allocation investment models ("Model Portfolios") which are provided by affiliated and unaffiliated non-discretionary investment advisers ("Model Provider"), third-party or affiliated Investment Managers, investment products and/or other investment options. In some Programs, one or more Model Providers may provide one or more Model Portfolios to RBC WM as Overlay Manager to manage the Program account on a discretionary basis. In addition, RBC WM may provide one or more Model Portfolios.

By providing the above authorization to RBC WM to accept your verbal instructions, you will be able to, among other things, make changes to Investment Managers and Model Portfolios for your current and future Program accounts by verbally indicating your choice to your Financial Advisor and, in most cases, without signing additional documents. All terms of the Advisory Agreement will apply to the addition of new Investment Managers or investment products as if they were included by name in the Advisory Agreement (including any provisions relating to the delivery of proxy materials and trade confirmations).

Except for RBC UP accounts enrolled in Tax Management provide by Envestnet, certain Investment Managers in Consulting Solutions and MAP, and Overlay Managers in RBC UP, may be able to accommodate tax harvesting at your request and election. If you request harvesting of gains or losses in your RBC UP, Consulting Solutions or MAP account, you can notify us, and we will in turn notify your Overlay Manager or Investment Manager. You must make such request each time and for each Program account that you desire gain or loss harvesting. Through our delivery of your notification to the Overlay Manager or Investment Manager for your Program accounts, you are providing independent instructions to said Overlay Manager or Investment Manager to sell and to then either reinvest the loss sale proceeds in one or more replacement securities or retain the proceeds in cash. You should consult with your own independent tax, accounting and/or legal professional before requesting implementation of gain or loss harvesting or any other tax matter.

You understand and acknowledge that requested changes to your Program account(s) will become effective as soon as practicable, after all operational requirements have been met, and may require additional time, documentation, and/or confirmation.

#### 4. INVESTMENT GUIDELINES AND CONSULTATIONS

You will work with your Financial Advisor to develop a customized investment strategy in accordance with your Advisory Risk Profile, which includes your risk tolerance, investment objective(s), investment time horizon and financial situation.

- <u>Advisory Risk Profile 1</u>. The portfolio will typically be invested primarily in lower volatility assets. Investors in this category have a low tolerance for risk and typically a short-term investment time horizon.
- Advisory Risk Profile 2. The portfolio will typically include lower volatility assets as well as some exposure to growth
  or higher volatility assets. Investors in this category have some tolerance for risk and typically a short to medium-term
  investment time horizon.
- <u>Advisory Risk Profile 3</u>. The portfolio may include exposure to all asset classes including low volatility and growth/ higher volatility assets. Investors in this category have a moderate tolerance for risk and typically a medium-term investment time.
- Advisory Risk Profile 4. The majority of the portfolio will typically be invested in a blend of growth/higher volatility
  assets. Investors in this category have a moderate to high tolerance for risk and typically a medium to long-term
  investment time horizon.
- <u>Advisory Risk Profile 5</u>. The portfolio may be invested primarily in growth/higher volatility assets and may have a greater proportion of higher risk investments. Investors in this category have a high tolerance for risk and typically a long-term investment time horizon.

You may group related Program accounts together to be managed as a single portfolio to your Advisory Risk Profile. When viewed separately, each Program account within your group may have an investment risk that is higher or lower than your Advisory Risk Profile; however, when viewed collectively, as a single portfolio, these Program accounts will be managed to your Advisory Risk Profile. You acknowledge that, overtime the assets in your portfolio may have an actual investment risk that is lower or slightly higher than your Advisory Risk Profile.

You can request that certain reasonable investment restrictions be placed on the management of your Program account(s). Reasonable investment restrictions include restrictions on the purchase and/or sale of certain securities or categories of securities related to a financial sector or industry (i.e., fossil fuels, tobacco). It should be noted that any reasonable investment restrictions will not apply to the underlying portfolio of any Fund, unit investment trust ("UIT"), the sub-accounts of annuities, or other similar securities that are held or purchased in a Program account. When an account terminates from a Program and reverts to a commission-based brokerage account, any previously accepted, client-imposed investment restrictions for that account will also terminate and will no longer be applicable to the account as a brokerage account is outside of the Programs. In MAP, you are responsible for notifying the Investment Manager of any reasonable investment restrictions (and any changes thereto) they wish to impose on their accounts.

Such restrictions are subject to acceptance by us and, where applicable, the Investment Manager(s) and/or the Overlay Manager as reasonable, in each of their sole discretion. Where reasonable investment restrictions have been accepted, they can be implemented in various ways, including, but not limited to, increasing the relative proportions of other securities in a portfolio to replace the restricted securities and/or selecting alternate securities.

You will promptly notify RBC WM of any material changes to your Advisory Risk Profile, investment restrictions, instructions and/or your financial condition. These changes will be implemented as soon as practicable upon acceptance by RBC WM. Except as set forth in the Program Supplements, RBC WM will notify each affected Investment Manager and/or Overlay Manager of changes to your investment restrictions or instructions following their acceptance by RBC WM. Should your Advisory Risk Profile change and an Investment Manager(s), Overlay Manager(s) and/or investment strategy is no longer suitable for you, your Financial Advisor will work with you to develop an appropriate alternative investment strategy for the management of your Program account(s). Neither RBC WM nor any Investment Manager or Overlay Manager (or their respective employees, agents and affiliates) shall be liable to you or any other person for any investments made in violation of any Advisory Risk Profile. Additionally, neither RBC WM nor any Investment Manager or Overlay Manager (or their respective employees, agents and affiliates) shall be liable to you or any other person for any investments made in violation of any investment restriction or instruction that has not been accepted by RBC WM, and, if applicable, the Investment Manager and/or Overlay Manager.

You acknowledge that, to effectively manage your account, we rely on the accuracy and completeness of information provided by you regarding your investment objective, financial circumstances, time horizon, risk parameters, investment restrictions, and other information relating to your advisory accounts. Accordingly, you are responsible for notifying your Financial Advisor if you believe any of the information you have provided is, or becomes, inaccurate or incomplete. Neither RBC WM nor any Investment Manager or Overlay Manager is under any affirmative duty to independently verify any such data or information.

Your Financial Advisor will be available to you, during normal business hours, for consultation regarding the Programs and to review and analyze your Program account(s), the Advisory Risk Profile, investment restrictions and instructions, and other relevant factors and circumstances in order to assess what, if any, changes are to be made in the management of your Program account(s).

#### 5. INVESTMENT AUTHORITY

You hereby confer upon RBC WM, each Investment Manager and/or Overlay Manager, if and to the extent provided under the terms of the Program(s) designated by you, the discretionary power and authority to (1) buy, sell or otherwise effect transactions in stocks, bonds and other securities in your Program account(s), in your name, without consulting you and without your prior consent, and/or (2) to add or remove Model Portfolios in your Program account(s). You authorize RBC WM, each Investment Manager and/or Overlay Manager, to the extent required under the terms of the Program(s) designated by you, to establish accounts with RBC WM and/ or one or more other broker-dealers for the purpose of effecting transactions with respect to your Program account(s). For additional details, please refer to the Program Supplements.

In no event, will RBC WM, any Investment Manager, or any Overlay Manager be obligated to effect any transaction for a Program account that it believes would be in violation of any applicable federal or state law, rule or regulation, or of the rules or regulations of any regulatory or self-regulatory authority.

#### 6. REMOVAL OF AN INVESTMENT MANAGER, MODEL PROVIDER OR OVERLAY MANAGER

You acknowledge the right and authority of RBC WM to terminate any Investment Manager, Model Provider or Overlay Manager upon written notice to you. Any termination of an Investment Manager, Model Provider or Overlay Manager, whether by RBC WM or otherwise as provided below, shall not affect their liabilities or obligations arising from transactions initiated prior to such termination.

In the event RBC WM removes an Investment Manager from the Consulting Solutions Program, and you do not reallocate applicable Program account assets prior to the termination of the Investment Manager, we have the right to, and may, terminate your Program account.

In RBC UP, when RBC WM removes a Model Provider selected by you, if you do not select a new Model Provider before the removal date, we will move your assets to an available Model Portfolio of another Model Provider in RBC UP – the investment strategy or portfolio of which RBC WM deems, in our sole discretion, to be consistent with the Model Portfolio/ Model Provider that is no longer available. If an appropriate Model Portfolio is not available, we will move your assets to an appropriate Fund.

#### 7. CONTRIBUTIONS AND WITHDRAWALS

You can fund your Program account(s) at any time by depositing cash and/or securities that are acceptable to RBC WM (subject, for Retirement Accounts, to any limitations imposed under the retirement plan documents, ERISA, and/or the Code). If at any time you contribute or transfer to a Program account any securities that are considered by RBC WM to be ineligible or unacceptable for the Program, you hereby authorize RBC WM (or any applicable Investment Manager and/or Overlay Manager) to liquidate such securities, move those securities to another account as instructed by you, or in the case of Funds, convert them to an eligible share class of the same fund without notice to you. Cash and proceeds of liquidations, if applicable, will be invested in accordance with the Program you select. You agree to pay RBC WM's usual and customary brokerage commissions with respect to the liquidation of ineligible investments.

You acknowledge that all dividends and distributions paid with respect to Fund shares held in your Program account will be reinvested in additional shares of the fund, unless you have elected to receive such distributions in cash.

You shall have the right to effect withdrawals from a Program account with notice to RBC WM, effective upon the receipt of such notice by RBC WM or, as applicable, upon the receipt of such notice by the Investment Manager and/or Overlay Manager. Unless otherwise directed by you, withdrawals will be funded first from cash balances, including amounts in the "Cash Sweep Program" (see "Cash Balances and the Cash Sweep Program" section below), then from the sale or redemption of sufficient securities. At your direction, RBC WM shall use reasonable efforts to liquidate any Program account assets and deliver such liquidation proceeds promptly following settlement. RBC WM shall have the right to effect any such withdrawal by delivering securities in kind to you if RBC WM believes an orderly liquidation of such securities cannot be accomplished in a timely manner. If the liquidation of securities is required, trades will be implemented as soon as practicable. Investment Managers and Overlay Managers do not have the authority to effect withdrawals from Program accounts.

#### 8. CASH BALANCES AND THE CASH SWEEP PROGRAM

Pursuant to your brokerage account agreement with RBC WM (the "Client Account Agreement"), you have the option to enroll in the Cash Sweep Program and have uninvested cash balances in your account(s) automatically deposited, on a daily basis, into an interest-bearing deposit account, a specified money market funds, or cash investment alternative (each, a "Cash Sweep Option," and collectively, the "Cash Sweep Options").

By enrolling in the Cash Sweep Program, you consent to having uninvested cash balances included in the Cash Sweep Program and acknowledge receipt of the general terms and conditions of the products available through the Cash Sweep Program. You acknowledge that RBC WM may add, remove, or change the Cash Sweep Options, including changes between money market funds and FDIC insured products, upon appropriate notice to you and in accordance with applicable regulations. Additionally, as discussed below, you acknowledge that the different available Cash Sweep Options are subject to eligibility requirements and restrictions. For additional information and disclosures on the Cash Sweep Options discussed herein, refer to the links under "Cash Management" on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

Uninvested cash balances in a Program account at RBC WM will be invested in accordance with your directions as follows:

#### For Non-Retirement Accounts

You direct RBC WM to automatically invest (or "sweep") all uninvested cash balances in the Program account into the Cash Sweep Option you choose. The available Cash Sweep Options for non-Retirement Accounts are:

- RBC Insured Deposits. RBC Insured Deposits is a Cash Sweep Option that sweeps uninvested cash balances in your Program account into interest-bearing deposit accounts ("Deposit Accounts") established for you at participating depository institutions ("Program Banks"), whose deposits are insured by the FDIC up to applicable limits, subject to bank capacity. The Program Banks include unaffiliated, third-party banks and two affiliated banks, RBC Bank (Georgia), N.A. ("RBC Bank") and City National Bank ("CNB") (together, "RBC Affiliate Banks" or "Affiliate Banks"). Cash balances in RBC Insured Deposits in excess of applicable limits are swept into one or more other banks ("Excess Banks"), which will accept funds without limitation and without regard to the FDIC limit, and which may be RBC Affiliate Banks. Currently, the primary Excess Bank is CNB. A list of Program Banks is available at <a href="https://www.rbcwm.com/rbc-insured-deposits-program-banks">www.rbcwm.com/rbc-insured-deposits-program-banks</a>. The RBC Insured Deposits terms and conditions are available at <a href="https://www.rbcwm.com/rbc-insured-deposits">www.rbcwm.com/rbc-insured-deposits</a>.
- <u>Credit Interest Program</u>. The Credit Interest Program is a non-sweep cash alternative and represents our direct obligation to repay the invested amount, on demand, plus interest. We invest and use Credit Interest Program assets as free credit balances for our benefit, and we periodically adjust the interest rate payable on Credit Interest Program accounts. Cash invested in the Credit Interest Program is protected by Securities Investor Protection Corporation ("SIPC") up to \$250,000 per account on claims for cash. SIPC protects against the custodial risk (and not a decline in market value) when a brokerage firm fails by replacing cash up to the \$250,000 limit. For more information, see the Client Account Agreement on our public website www.rbcwm.com/disclosures.

#### For Retirement Accounts

- Non-ERISA Retirement Accounts. For cash held in Retirement Accounts, excluding Retirement Accounts subject to ERISA, you direct RBC WM to sweep all uninvested cash balances in the Program account into RBC Insured Deposits in accordance with the applicable account opening form. You should consult your Client Account Agreement for details regarding the RBC WM Cash Sweep Program process. Cash swept into RBC Insured Deposits is deposited with RBC WM Affiliate Banks, RBC Bank and/or CNB. For additional information, refer to "Program Banks" under RBC Insured Deposits on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>. Cash swept into RBC Insured Deposits is eligible for insurance provided by the Federal Deposit Insurance Corporation ("FDIC") up to applicable limits. Such Retirement Accounts with uninvested cash balances in RBC Insured Deposits in excess of such applicable limits will be automatically invested in shares of an unaffiliated money market fund, the Federated Hermes Treasury Obligations Fund (the "Federated Money Market Fund"), unless you designate the Federated Money Market Fund as ineligible.
- <u>ERISA Retirement Accounts</u>. In Retirement Accounts subject to ERISA, uninvested cash balances will be swept directly
  into the Federated Money Market Fund.

In non-Retirement Accounts, you may elect to automatically distribute accrued dividends, interest, capital gains, and return on capital payments from your Program account on a recurring basis. RBC WM invests and uses such cash balances as free credit from the date of deposit until the funds are distributed from your Program account, which is a benefit to us. You do not earn interest on such free credit cash balances. Additional information regarding RBC's use of free credit cash balances is located in the Credit Interest Program section of your Client Account Agreement.

For remaining amounts invested in shares of the RBC BlueBay U.S. Government Money Market Fund, which was formerly a Cash Sweep Option for non-Retirement Accounts, RBC GAM-US will receive fees for managing and servicing the fund (including management and other fees). RBC GAM-US will also pay RBC WM 12b-1 fees.

#### 9. PROGRAM FEES

#### **Fees**

Pursuant to this Advisory Agreement, you agree to pay the Program Fee, which is comprised of the RBC WM Advice Fee and, for certain Programs, the Investment Manager Fee, the Model Provider Fee, and/or the Overlay Manager Fee (each as defined and described below). These separate fees will generally appear together as a single Program Fee on account statements and other communications.

- RBC WM Advice Fee. In all Programs, you will pay us an "RBC WM Advice Fee" which is an asset-based "wrap" fee for the services we and your Financial Advisors provide to you in the Programs. The RBC WM Advice Fee covers our investment advisory and management services, custody of account assets, trade execution, clearing and settlement (with or through RBC WM), account reporting and other administrative services, as well as compensation to Financial Advisors. Generally, the RBC WM Advice Fee is expressed as a schedule that applies different rates to specified asset levels, or breakpoints at which the percentage of the value of the managed assets paid goes down as the asset level increases. Your Financial Advisor may aggregate your account with related Program accounts for the purpose of providing a lower RBC WM Advice Fee rate for you based on the combined assets of the related accounts. Discounts, if any, are negotiated separately for each breakpoint. The RBC WM Advice Fee may also be negotiated between the Financial Advisor and yourself. You will agree, verbally or in writing, with your Financial Advisor on the RBC WM Advice Fee that you will pay for the services set forth in this Advisory Agreement. The maximum annual rate for the RBC WM Advice Fee is 2.50%. In some circumstances, however, the RBC WM Advice Fee may be structured as a fixed dollar amount, payable quarterly in advance.
- <u>Investment Manager Fee</u>. In addition to the RBC WM Advice Fee, accounts in Consulting Solutions are charged a
  separate fee for the investment management services of any Investment Manager (the "Investment Manager Fee"). For
  accounts in MAP, accounts the Program Fee does not include the Investment Manager Fee that you agree to pay any
  Investment Manager.
- Overlay Manager Fee & Model Provider Fee. In addition to the RBC WM Advice Fee, accounts in RBC UP are charged a separate fee for the services of the Overlay Manager (the "Overlay Manager Fee"), and, as applicable, for the Model Portfolio(s) provided by any Model Provider(s) (the "Model Provider Fee").

#### **Calculation of Program Fees**

Program Fees are established at the account level and may vary between your Program accounts, depending on the Program in which your account is enrolled. Typically, the Program Fee is calculated and payable quarterly, in advance, based on the market value of the assets in a Program account as of the last business day of the preceding calendar quarter (as described below in "Valuation of Program Account Assets"). We include the full market value of assets purchased on Margin in the calculation of your Program Fee. We do not reduce the market value of your account by your margin debit balance. Because the Program Fee is a percentage of the market value of assets in your account, the total amount you pay each quarter will increase if the value of the Program accounts assets increases, and vice versa. The maximum annual rate for the total Program Fee is 3.0%.

Program Fees are prorated for any billing period that is less than a complete quarter.

The initial Program Fee is calculated at the time of Program enrollment and covers the period from Program enrollment through the last day of the applicable quarter and shall be pro-rated based on the number of remaining days in such quarter. You will receive written confirmation of the Program Fee upon enrollment and each time thereafter you and your Financial Advisor agree to change the Program Fee. Minimum initial account values are generally required, and these minimums may vary based upon the Program selected.

Unless otherwise agreed to in writing between you and RBC WM, deposits to or withdrawals from a Program account of cash and/or securities with a value equal to or greater than \$10,000 will be billed at the applicable fee rate on a pro-rated basis based on the date the transaction occurs during the quarter. Deposits and withdrawals on the same day will offset each other, and the net amount will be used to calculate, on a daily basis, an additional Program Fee or refund to your Program account. In each case, the additional fee or refund will be equal to the applicable fee rate times the amount of the increase or decrease, pro-rated based on the number of days from the date of the triggering event to the last day of the quarter.

In your non-Retirement Account, if you have elected to automatically distribute accrued dividends, interest, capital gains, and return on capital payments from your account on a recurring basis, the proceeds of these payments will not be assessed a Program Fee from the date the dividends, interest, capital gains, and/or return on capital payments are paid to the date of distribution.

If the Program account is terminated prior to the last day of a calendar quarter, we will refund to you the prorated portion of the Program Fee you paid, calculated based upon the days remaining in the quarter.

#### **Changes To Program Fee**

A change to the Overlay Manager, Model Provider(s), Investment Manager, investment strategy, or investment allocation for your account can result in a change to the applicable component of the Program Fee. If the change occurs before the end of a quarter, we will use the market valuation from the date of the change to adjust only the portion(s) of the Program Fee (i.e., Overlay Manager Fee, Model Provider Fee, Investment Manager Fee) affected by such change on a prorated basis. At the time of such account change, the market value of your account may be higher or lower than the market value of your account at the time your quarterly Program Fee was calculated. As a result, the prorated Model Provider Fee, Overlay Manager Fee, and/or Investment Manager Fee portion of the Program Fee may be higher or lower than when originally calculated.

RBC WM reserves the right to correct errors in calculations of Program Fees that were charged to you by debiting or crediting your account, as applicable, without prior notice to you.

RBC WM also reserves the right to change any components of the Program Fee upon thirty (30) days' advance written notice to you.

#### **Valuation of Program Account Assets**

Assets in a Program account custodied at RBC WM will be valued as follows:

- Securities traded on a national securities exchange will be valued at the last sale price on the exchange, or, if there has been no sale that day, at the last known bid price within the past 45 days as provided by a third-party vendor;
- Securities that are traded over-the-counter and on a stock exchange will be valued according to the broadest and most
  representative market. Securities for which market quotations are not readily available will be valued at the known
  current bid price within the past forty-five (45) days as provided by a third-party pricing vendor, and believed by RBC WM
  most nearly to represent current market value;
- Other securities and all other assets will be valued as determined by an independent third party retained by us or, if not available from a third party, by a statement of valuation provided by the issuer of the security on an annual basis, at minimum. Where fair value cannot be determined for certain securities and assets, no Program Fee will be charged by RBC WM on those securities and assets;
- We will also include the full market value of any assets purchased on margin in the calculation of your Program Fee. We do not reduce the market value of your account by your margin debit balance; and
- Certain annuities for which you have paid an upfront commission, fee-based annuities that we have deemed ineligible, and/or fee-based annuities that you have not agreed to include in your advisory assets may appear on your periodic activity statements for informational purposes only. These assets are not considered to be advisory assets covered under the Advisory Agreement and are not subject to the Program Fee.

#### **Payment of Program Fee**

The Program Fee will be automatically deducted on a quarterly basis from your Program account unless you affirmatively elect, verbally or in writing, to be billed directly, or to have the Program Fee deducted from another RBC WM account, provided that the other RBC WM account is not a custodial account (i.e., UGMA/UTMA account) or a Retirement Account, to the extent permitted by applicable law. If you elect to deduct Program Fees from another RBC WM account with different ownership than your Program account, you understand that you will be responsible for timely payment of any Program Fees that the debit account owner is unable/unwilling to pay. Fee deductions will be funded first from the redemption of amounts in the Cash Sweep Option, then from the sale or redemption of sufficient securities. You should review the Brochure or Program Supplement for additional information. If you have elected to be invoiced for the Program Fee, and we have not received payment within sixty (60) days from the date of the invoice, we will automatically debit your Program account for the invoiced amounts due.

To the extent permitted by applicable law, including ERISA, you agree that all property which you own or in which you have an ownership interest, whether owned individually, jointly or in the name of another person or entity, which at any time is in the possession or control of RBC WM, or any agent acting on its behalf, for any purpose, including safekeeping, shall be subject to a continuing security interest, lien and right of set-off for the discharge and satisfaction of any debts or obligations, however arising, that you may owe to RBC WM at any time and for any reason. RBC WM, may at its discretion, hold such property until your debts or obligations to RBC WM are fully satisfied or RBC WM may apply such property and the proceeds of the liquidation of such property toward the satisfaction of your debts and obligations and you will remain liable to RBC WM for any deficiency. In enforcing its security interest, RBC WM shall have the discretion to determine which property is to be sold and the order in which it is to be sold and shall have all the rights and remedies available to a secured party under applicable law. Without RBC WM's prior written consent, you will not cause or allow any of the property held in your Program account(s), whether now owned or hereafter acquired, to be or become subject to any liens, security interests, mortgages or encumbrances of any nature other than RBC WM's security interest. You hereby authorize RBC WM

to automatically liquidate any property held in your Program account(s) to satisfy any such indebtedness or obligations whenever, in its discretion, RBC WM considers it necessary for its protection.

#### **Additional Fees and Expenses**

The Program Fees do not cover, and you will be responsible and charged for, any of the additional fees and expenses described in the "RBC Wealth Management Advisory Program Disclosure Document," available at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>. Additional fees incurred and payable by you are, depending on the particular charge, collected at the time of the transaction, deducted from the Program account or billed directly to you.

You acknowledge that RBC WM or an affiliate of RBC WM may act as an Investment Manager, Overlay Manager or Model Provider. If you select RBC WM or an affiliate to act as Investment Manager, Overlay Manager, or Model Provider under a Program, you do not pay more for selecting us, but RBC WM or an RBC WM affiliate may receive additional compensation.

#### **Fund Fees and Expenses**

If you are holding or investing in Funds in a Program account, you should consider the following information as it pertains to transactions and fees in your Program account.

Oftentimes, Funds offer multiple share classes that are available based on various eligibility requirements designated by the fund company. RBC WM has the sole authority to decide which share classes to offer based on such eligibility requirements, availability of share classes under our distribution agreements and other considerations. As a result, in some cases, we will choose to make a higher cost share class available or will choose not to offer a Fund at all. Additionally, outside of the Cash Sweep Program, without notice to you, RBC WM may convert Funds in your Program account to a lower cost share class of the same Fund offered by RBC WM or make changes to your investment model or allocation in the event a lower cost share class of the same Fund is or becomes available through RBC WM.

You acknowledge that Funds pay fees and expenses that are ultimately borne by clients (including, but not limited to, management fees, brokerage costs, administrative fees, and custody fees), as detailed in each Fund's prospectus. Program clients that are holding, or investing in, Funds will pay two levels of investment advisory fees: 1) annual investment management fees charged by the Fund companies, and 2) investment advisory fees to RBC WM, the Investment Managers, the Model Providers, and/or the Overlay Manager, as applicable. Some of the fees and expenses are paid to and, where permitted under applicable regulatory requirements, retained by us for advisory and/or other services. However, if RBC WM receives any Rule 12b-1 fees with respect to shares of any Fund held in the Program account, RBC WM shall credit those fees to the Program account.

Funds eligible for the Program will also be subject to Program Fees, which could subject you to a higher overall cost. However, if you purchased a Fund from RBC WM with an up-front sales charge, typically in a brokerage account outside of the Programs, and subsequently transfer such Fund shares into an advisory Program account, those converted Fund shares will not be subject to the Program Fee for two or more years from the date of initial purchase. Funds purchased at other financial institutions may be converted to the appropriate share class in a Program account and subject to the applicable Program Fee immediately, regardless of whether you paid an up-front sales charge or other compensation. RBC WM may also elect not to convert certain Fund share classes if, for example, there is no equivalent share class available in the Programs, or such conversion could subject you to additional sales or other charges, or in certain other circumstances, as determined by us. Additionally, if you have a systematic buy or sell transaction established for a Fund share class that is ineligible for the Program selected, the transaction may be rejected resulting in your trade(s) not being fulfilled.

Prior to enrolling in the Programs and/or investing in Funds in a Program account, you should read each Fund's prospectus carefully and consider all the information in it before investing. Additionally, you should review the costs and impact of converting your existing Fund share classes and discuss this with your Financial Advisor. If you do not want your Funds converted, or your investment model/allocation updated, you should discuss leaving those holdings in, or transferring those holdings to a brokerage account, subject to customary commissions and transaction charges, with your Financial Advisor.

#### 10. PORTFOLIO TRANSACTIONS

#### **Appointment of Broker-Dealer**

You authorize RBC WM, each Investment Manager and/or Overlay Manager to effect transactions with and through RBC WM, as broker or dealer, to the extent provided in the Advisory Agreement. You acknowledge that the Program Fees payable by you cover transaction charges, as provided herein, only when transactions are effected with or through RBC WM. Based upon this understanding, you agree and RBC WM acknowledges that, consistent with the duty to seek best execution on securities transactions, except as otherwise described herein, it is expected that most securities transactions for the Program account(s) will be effected with and through RBC WM (and not negotiated with other broker-dealers).

With respect to securities transactions effected with and through RBC WM, you authorize RBC WM to aggregate contemporaneous purchase or sell orders for the same securities with orders of other customers in accordance with applicable legal and regulatory guidelines.

#### **Trade Confirmations**

Except as stated herein, your trade confirmation designation in the Advisory Agreement will govern your trade confirmation frequency preferences for all of your advisory Program accounts at RBC WM, whether they are subject to your pre-existing client agreement or not.

The Daily trade confirmation frequency designation will be provided to you as the default designation, unless you affirmatively elect to waive the Daily designation in the Advisory Agreement, meaning you will receive trade-by-trade confirmations. If you elect to waive the trade-by-trade confirmations, you will receive a monthly transaction summary statement, which will identify all required trade information. If you have elected to waive the trade-by-trade confirmations, you may at any time and at no cost to you, request a copy of the trade confirmation for transactions that appear on the monthly transaction summary statement, as well as any subsequent transactions, or previous transactions effected through RBC WM. You may change your trade confirmation frequency at any time upon written agreement with RBC WM.

Certain Programs do not accommodate waiver of the Daily trade confirmation designation. As a result, you may receive such trade-by-trade confirmations for these Programs even if you elect waiver in the Advisory Agreement. In the event that RBC WM acts as principal in a transaction or charges a commission for effecting a transaction or a sales load in connection with a transaction, RBC WM will send a trade-by- trade confirmation in connection with the transaction.

#### **Agency Cross Transactions**

Agency cross trades and internal cross trades are generally prohibited for the Program account. In MAP, it shall be your responsibility to so limit each Investment Manager with respect to any broker or dealer other than RBC WM.

#### 11. APPOINTMENT OF CUSTODIAN; PROVISION OF REPORTS

#### **RBC WM as Custodian**

RBC WM ordinarily will act as custodian for the assets in your Program account(s). In addition, where RBC WM is custodian, RBC WM will provide you with (i) confirmation of each securities transaction effected through RBC WM on behalf of yourself, on either a Daily or Monthly frequency as directed by you where applicable, and (ii) periodic activity statements. Unless otherwise specified, you shall maintain all indicia of ownership of securities and other assets in the Program account(s), including, but not limited to, the right to withdraw, hypothecate, vote and pledge such Program account assets subject to the approval of RBC WM, the Investment Manager(s) and/or the Overlay Manager(s), as applicable. Designated alternative investments connected to non-IRA accounts may be held in custody with the Investment Manager.

#### **Third-Party Custodians**

In certain Programs, you may, subject to RBC WM's acceptance, choose to maintain a Program account using a third-party custody arrangement. For Program accounts using a third-party custody arrangement, you understand, acknowledge and agree:

- RBC WM shall not have custody of those Program account assets and RBC WM shall have no responsibility or obligation
  concerning the custody of those assets held by a third-party custodian, including the transmittal or safekeeping of any
  assets invested pursuant to our advice.
- RBC WM's responsibility is to consult with you, based on your Advisory Risk Profile and investment restrictions, as to which investment strategy would be compatible with your investment objectives and needs and as to which investments would be compatible with the strategy selected by you.
- Any third-party custody arrangement is not included in the Program Fee paid to RBC WM, and you will pay any fees and charges relating to services provided by your third-party custodian to such custodian separately.
- Compensation for the investment advisory, brokerage execution and other services rendered by RBC WM under the
  Advisory Agreement is based on the value of Program account assets based on the positions and transactions as
  provided by the third-party custodian. RBC WM relies on the information provided by you and/or the third-party custodian
  and is not responsible for the accuracy of this information.
- The initial Program Fee will be calculated on the most recent value of the assets in your Program account, as provided by your third-party custodian, from the day we process your third-party custodian records through the last day of the applicable billing period and shall be prorated based on the number of remaining days in such quarter. For purposes of calculating your quarterly Program Fee, you will cause the third-party custodian to furnish RBC WM, within two business days of the end of each month, all information that RBC WM may reasonably require to calculate the Program Fee.
- Deposits to or withdrawals from your third-party custodian Account of cash and/or securities with a value equal to or greater than \$10,000 will be billed or rebated to you, pro- rata, based on transaction information provided by the thirdparty custodian.

- You authorize RBC WM, the Investment Manager(s) and/or Overlay Manager(s), as applicable, to give your third-party
  custodian instructions for the purchase, sale, conversion, redemption, exchange or retention of any security or other
  investment for the Program account.
- The Cash Sweep Options available for selection by you only apply to Program accounts for which we are the custodian; in other words, Program accounts, and the uninvested cash balances within those accounts, held with and utilizing the services of a third-party custodian are not covered by the Cash Sweep Program. As such, clients utilizing a third-party custodian are responsible for separately establishing appropriate sweep arrangements with that third-party custodian.
- · You retain the authority and responsibility to vote proxies with respect to securities held in your Program account.
- RBC WM will not be obligated to render any advice to or take any action on your behalf with respect to proxy voting or legal proceedings, including bankruptcies or class actions, involving securities held or previously held in the Program account or involving the issuers of such securities.
- You acknowledge that the rights and authority of RBC WM with respect to your assets in your Program account, including
  as to transfers of assets held with such custodian, are limited to customary trading and settlement of securities and
  investment transactions in the account, typically on a "delivery vs. payment" basis for securities transactions, and the
  payment of our Program Fee (as applicable), regardless of any separate agreements or arrangements you may have or
  enter into with such custodian. RBC WM disclaims any broader rights that may be contained in your separate agreement
  with a third-party custodian.
- If you appoint a third-party custodian, we will not provide you with a "Portfolio Review" (as described below in the section titled "Portfolio Review").

Please see the applicable client agreement(s) and/or disclosure document(s) for a detailed description of the operational features of such third-party custodian relationships, including special provisions relating to account statements, conversion of Fund shares and sweep investments.

Except to the extent that the provisions of this section conflict with other sections, all terms and conditions of the Advisory Agreement apply to Program accounts custodied with a third-party custodian.

#### **Portfolio Review**

Generally, we will provide you with periodic reports containing information on the performance of your Program account(s) (each, a "Portfolio Review"). You acknowledge that such historical performance should not be relied upon as predictive of future performance.

Designated alternative investments and annuities connected to non-IRA accounts that are not held at RBC WM may not be included in any performance calculations on the Portfolio Review.

#### 12. NO GUARANTEE OF INVESTMENT RESULTS

While we will take reasonable care in making investment recommendations to you, securities involve risk, and you may lose money. You understand, acknowledge and agree that no assurance has been or can be given to you that you will achieve your investment objectives either by granting discretionary management authority to any Investment Manager, Overlay Manager and/or RBC WM, or by accepting or implementing, in whole or in part, any investment strategy and/or allocation or any specific recommendation by RBC WM to engage the services of a particular Investment Manager and/or Overlay Manager or to purchase or sell any security or other investment or participate in any Program.

You have been informed, understand and acknowledge that, unless stated otherwise in a supplemental disclosure document related to a specific investment or Program, the investments in any Program account are not insured by the FDIC, are not deposits with or the obligation of or guaranteed by the custodian or any of its affiliates, are subject to investment risk (including possible loss of principal invested), and that past performance is no guarantee of future results.

#### 13. TAX CONSIDERATIONS

You understand that the payment of the Program Fees, as described above, may produce income tax results different from those resulting from the payment of brokerage commissions or other transactional charges on a per trade basis. If you are not a tax-exempt entity, the sale, redemption or exchange of investments may result in taxable capital gains or losses. Further, you understand and acknowledge that it is your responsibility to ensure that the payment method selected, and subsequent treatment of the related expenses, complies with applicable tax and other regulations.

In addition, careful consideration should be given prior to purchasing or selecting strategies that may utilize investments with tax advantages in certain qualified accounts. This may result in no additional tax benefits at the expense of performance. Neither RBC WM, nor its affiliates, provide legal, accounting or tax advice. All legal, accounting or tax decisions regarding your accounts and any transactions or investments entered into in relation to such accounts, should be made in consultation with your independent advisors. No information, including but not limited to written materials, provided by RBC WM should be construed as legal, accounting or tax advice.

#### 14. LIMITATION OF LIABILITY

You understand that, except where RBC WM has discretionary management authority under the terms of a Program, you must determine what actions (if any) to take in response to the information and advice RBC WM provides to you in connection with the Program. It is further understood that, in such instances, RBC WM will make recommendations regarding your investments but will not have, or exercise, any discretionary management authority or responsibility with respect to your Program account.

RBC WM acknowledges that under the Investment Advisers Act of 1940, as amended ("Advisers Act"), it owes a fiduciary duty to you and shall discharge its duties under the Advisory Agreement in accordance with that duty and the terms of the Advisory Agreement. RBC WM agrees that, in the performance of its duties under the Advisory Agreement, it shall use the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims, and shall perform such duties in accordance with the requirements of the Advisers Act, ERISA (if applicable), other applicable laws and regulations, and the terms and conditions of the Advisory Agreement.

Except for negligence, malfeasance, violation of applicable law, or any non-waivable cause of action against RBC WM provided by federal or state law, RBC WM, its employees, agents and affiliates shall not be liable under the Advisory Agreement for any loss incurred in connection with recommendations or investments made or other action taken on behalf of the Program account(s), including action taken or omitted prior to a written notice of termination. Nothing herein shall in any way constitute a waiver or limitation of any rights that you may have under any federal and applicable state securities laws or ERISA.

RBC WM shall not be responsible for (i) the performance of any investment strategy or allocation to any asset class or investment; (ii) any tax consequences related to changes in your Program account; (iii) any actions or omissions of any third-party Investment Manager, Overlay Manager or Model Provider; (iv) the performance of any investment; or (v) any assets held outside of an Account. In addition, RBC WM shall not be liable for any loss caused directly or indirectly by government restrictions, exchange or market rulings, regulatory rulings or court rulings related to government regulations, suspension of trading, war, terrorism, riots, strikes or "acts of God" beyond RBC WM's control.

#### 15. INDEMNIFICATION

You agree to indemnify, defend and hold harmless RBC WM and its affiliates, including their respective directors, officers, employees and agents, against any and all losses, costs, claims and liabilities which any or all of them may suffer or incur arising out of (i) a breach of any representation, warranty or statement of fact made by you, or (ii) any Program Fee billing relating to a Program account subject to a third-party custody arrangement. Neither RBC WM, nor any of its affiliates, shall be indemnified, defended and held harmless, however, against any liability (or any expenses incident to such liability) caused by RBC WM or its affiliate's own willful misfeasance, bad faith, negligence or reckless disregard in the performance of RBC WM's activities under the Advisory Agreement.

The indemnity provided by this section shall survive termination of the Advisory Agreement.

#### 16. REPRESENTATIONS BY CLIENT

You represent that the terms of the Advisory Agreement do not violate any obligation by which you are bound, whether arising by contract including, but not limited to, applicable plan documents, operation of law or otherwise, and that, if required:

- The Advisory Agreement has been duly authorized by appropriate action and is binding upon you in accordance with its terms, and
- You will deliver to RBC WM such evidence of such authority as it may reasonably require, whether by way of a certified resolution, trust agreement or otherwise.
- You represent that the financial and other information furnished by you in the Advisory Risk Profile, or otherwise, is accurate in all material respects and that you will promptly notify RBC WM of any material changes in any such information furnished by you.
- If you are an individual, you represent that you are of the age of majority.
- Unless you advise RBC WM to the contrary in writing, and provide RBC WM with a letter of approval from your employer, where required, you represent that you are not an employee of any exchange, or of any corporation of which any exchange owns a majority of the capital stock, or of a member of any exchange, or of a member firm or member corporation registered on any exchange, or of any corporation, firm or individual engaged in the business of dealing, either as a broker or a principal, in securities, bills of exchange, acceptances or other forms of commercial paper.

You further represent that:

- No one except the person(s) signing the Advisory Agreement and any named beneficiary or, in the case of a Retirement Account, plan participant has an interest in the Program account(s);
- The execution, delivery and performance by you of the Advisory Agreement and any and all other instruments, documents and agreements executed in connection with the Advisory Agreement do not require the approval of any governmental or private agency, corporation or other entity; and
- The Advisory Agreement and any and all other instruments, documents and agreements which you have executed and
  to which RBC WM is a party, constitute the legal, valid and binding obligations of yourself, enforceable against you in
  accordance with their terms, except as enforcement may be limited by bankruptcy, insolvency, moratorium or other laws
  affecting the enforcement of creditors' rights generally.

You understand that neither RBC WM nor its affiliates provide legal, accounting or tax advice. All legal, accounting or tax decisions regarding your accounts and any transactions or investments entered into in relation to such accounts, should be made in consultation with your independent advisors. You understand that no information, including but not limited to written materials, provided by RBC WM should be construed as legal, accounting or tax advice.

If you are a trust, plan or other entity (each, an "Entity Client"), the trustee, plan fiduciary or other agent with authority to act on behalf of the entity represents and warrants that the Program account is suitable and within the scope of the governing documents for the trust, plan or other entity and applicable law, and that he or she is authorized to negotiate and enter into the Advisory Agreement on behalf of such entity. In addition, if you are an Entity Client, you agree to provide RBC WM all documentation requested by RBC WM regarding its authorized signatories and to promptly notify RBC WM of any changes in its authorized signatories. Each Entity Client agrees and acknowledges that RBC WM will rely on such information and instructions as it believes in good faith to be provided by an authorized signatory for such Entity Client.

If you are a partnership or a corporation (each, a "Corporate Client"), the signatory or signatories represent and warrant that the execution of the Advisory Agreement has been duly authorized by any necessary partnership or corporate action, and that the opening of the Program account(s) by Corporate Client has been determined by Corporate Client to be proper and permissible under the terms of all applicable documents and laws.

#### 17. PROXY VOTING

Except as may otherwise be described in a Program Supplement, RBC WM shall not vote proxies on behalf of any Program account. Your proxy voting designation in the Advisory Agreement will govern your proxy voting preferences for all of your Program accounts at RBC WM. If, in the Advisory Agreement, you designate "Client" to vote proxies, RBC WM will forward all proxy solicitation and related materials, including annual and interim reports and any other issuer mailings that are received with respect to the securities in an Program account, to you or another third-party agent as designated by you to vote. To the extent that instructions regarding the voting of proxies are not received and as permitted by law, RBC WM will comply with the rules of Financial Industry Regulatory Authority ("FINRA"), the New York Stock Exchange, Inc. ("NYSE") and the Securities and Exchange Commission ("SEC") relating to such matters.

To the extent you designate "Manager" to vote proxies on your behalf, thereby giving authority to a third-party Investment Manager(s), RBC WM as Portfolio Manager, and/or the Overlay Manager (i.e., Envestnet or RBC WM), your designation is only valid if accepted by that designee. In addition, to the extent your designation cannot be implemented for one or more Programs (because it is not available as an option in such Program or Program accounts), you or another third-party agent as designated by you will be responsible for voting such proxies. If you are responsible for voting proxies for any Program, RBC WM will forward all proxy solicitation and related materials to you to vote. You may change your proxy voting election at any time upon written agreement with RBC WM.

Unless required by applicable law, Investment Manager(s) and/or Overlay Manager(s) will not be obligated to render any advice to or take any action on behalf of you with respect to legal proceedings, including bankruptcies or class actions, involving securities held or previously held in a Program account or involving the issuers of such securities. RBC WM's sole obligation with respect to any such legal proceeding is to forward to you, or your designee, within a reasonable period of time, any materials or other information with respect to such legal proceeding received from the issuer or third parties.

#### **Retirement Accounts**

With respect to retirement accounts that are subject to ERISA:

- Other than where RBC WM serves as Overlay Manager or otherwise maintains discretion, RBC WM shall have no responsibility or authority to vote proxies on behalf of the Program account.
- RBC WM understands, and you hereby confirm, that the right to direct the voting of proxies is reserved to a named fiduciary of the plan.

• RBC WM and, unless you indicate otherwise in the Advisory Agreement, the Investment Manager(s) and/or Overlay Manager(s) selected by you, are expressly precluded from voting proxies on behalf of an ERISA account (although RBC WM may, in its capacity as a broker, act pursuant to the instructions of a named plan fiduciary). RBC WM shall deem the authority to vote proxies as expressly reserved to a named plan fiduciary, and RBC WM shall have no obligation whatsoever to take action on your behalf with respect to proxy-related material.

#### 18. PROVISIONS APPLICABLE TO RETIREMENT ACCOUNTS

#### **Retirement Accounts subject to ERISA**

#### For ERISA accounts:

- You represent that: (A) your governing instruments provide that an "Investment Manager," as that term is defined
  in Section 3(38) of ERISA, may be appointed in the manner provided by the Advisory Agreement; and (B) the person
  executing and delivering the Advisory Agreement on behalf of yourself is a "named fiduciary," as defined in ERISA, or
  designated as a "named fiduciary" pursuant to the procedure described in ERISA, who has the power under the plan to
  appoint an Investment Manager.
- Each Investment Manager and Overlay Manager (in its respective agreement with RBC WM) and RBC WM (solely in its capacity as the Overlay Manager) acknowledges that it is an investment fiduciary. If applicable, you acknowledge that it is your responsibility to require each MAP Investment Manager, in its agreement with you, to acknowledge that it is a fiduciary.
- During the period of the Advisory Agreement, you agree to obtain and maintain any bond required pursuant to ERISA
  or other applicable law. You agree to provide RBC WM with appropriate documents evidencing such coverage promptly
  upon request.
- You authorize brokerage transactions for the Program account to be effected with and/or through RBC WM, which
  authorization you may terminate by so notifying RBC WM in writing. You acknowledge that you otherwise have received
  information sufficient to provide this authorization, including information regarding RBC WM's brokerage practices.
- You represent that the services to be provided by RBC WM, and the investments and related transactions contemplated by the Advisory Agreement, are consistent with and permissible under your plan documents.
- RBC WM acknowledges that it is a fiduciary within the meaning of Section 3(21) of ERISA to the extent that it renders investment advice (within the meaning of the regulations under that section) regarding ERISA plan assets in a Program account. You acknowledge that you otherwise have received information sufficient to provide this authorization, including information regarding RBC WM's brokerage practices.
- For additional disclosures to ERISA accounts, please see the "ERISA Section 408(b)(2) Service Provider Disclosure" attached hereto.

#### **Retirement Accounts**

For all Retirement Accounts:

- You represent that you are a fiduciary, as defined in ERISA and/or the Code, as applicable, with respect to the Program
  account and independent of RBC WM (and any RBC WM affiliate).
- In the case of a Program account for which you elect to be billed directly, if billing invoices are not timely paid, they will remain the obligation of the Program account and will be deducted directly from the Program account. You hereby authorize such deductions and further agree that all assets in the Program account or otherwise held for you by RBC WM or any affiliate shall be subject to a lien for the discharge of the fees and additional charges payable by you under the Advisory Agreement, as set forth under "Program Fees" above.
- If RBC WM receives any Rule 12b-1 or other similar fees with respect to shares of any mutual fund held in the account, RBC CM shall credit those fees to the account.
- If your Program account holds Funds managed by RBC GAM-US, including the RBC BlueBay Access Capital Community Investment Fund or CNR Funds, the net management fee charged by the Fund company will be rebated to you. For other RBC WM affiliated funds, or third party Funds sub-managed by an affiliate of RBC WM other than RBC GAM-US or CNR, or third-party Funds sub-advised by RBC GAM-US or CNR, the RBC WM Advice Fee, and when RBC WM acts as Overlay Manager, the Overlay Manager Fee will not be assessed to the value of these funds that are maintained in your Retirement Account. Unless required by applicable law, the credit or offset does not apply to other Fund expenses such as transfer agency fees and shareholder servicing fees, or actual distribution, and other fees paid to RBC WM and its affiliates.

- RBC WM shall maintain records, and make them available, as may be necessary under any Department of Labor rule, regulation or prohibited transaction exemption relied upon by RBC WM with respect to a transaction involving the Program account.
- You shall not be permitted to open or maintain an RBC Express Credit (margin) account with RBC WM with respect to the Program account.
- Principal transactions are prohibited in Program accounts.
- In MAP, however, it shall be your responsibility to so limit each Investment Manager with respect to any broker or dealer other than RBC WM.
- For additional disclosures to Retirement Accounts, please see the "Qualified Professional Asset Manager Exemption Disclosure" attached hereto.

#### 19. SERVICE TO OTHER CLIENTS

You acknowledge and understand that RBC WM performs investment advisory and other services for various clients, including services similar to those rendered under the Advisory Agreement. You agree that RBC WM may give advice and take action with respect to any of its other clients which may differ from advice given or the timing or nature of action taken with respect to you under this Advisory Agreement.

#### 20. EFFECTIVE DATE; AMENDMENTS; TERMINATION

This Advisory Agreement will not become effective until accepted by RBC WM and shall remain in effect until terminated by RBC WM or you. The date on which the Advisory Agreement becomes effective is referred to as the "Effective Date."

RBC WM has the right to amend or modify the Advisory Agreement upon advance written notice to you. Any such amendment will be effective as of the date established by RBC WM in such written notice.

You may terminate a Program account with us at any time upon verbal or written notice to your Financial Advisor or RBC WM (effective upon actual receipt of such notice by RBC WM). RBC WM may terminate a Program account upon written notice to you, or upon the occurrence of certain events including but not limited to death or if we deem the Program account to be lost due to returned mail or other notices. Termination of the Program account does not terminate any investment advisory agreement directly between you and any Investment Manager in MAP. As further described in the Program Fees section of this Advisory Agreement, upon termination, we may owe to you a pro-rated portion of the Program Fee.

Upon termination of the Program account, the Program account will revert to a brokerage account that is subject to all standard fees and commissions, and RBC WM will no longer be a fiduciary as defined under the Advisers Act or, for Retirement Accounts, within the meaning of Section 3(21) of ERISA, with respect to that Program account.

Such termination will not, however, affect the liabilities or obligations under the Advisory Agreement arising from transactions initiated prior to such termination. Transactions completed after the termination of a Program account will be charged commissions according to and consistent with the rates customarily charged by RBC WM in an ordinary transaction-based, non-discretionary brokerage account.

Upon termination of the Program account, it shall be solely your responsibility to issue instructions regarding the disposition of the assets in the Program account(s). RBC WM shall be under no obligation whatsoever to recommend any action with regard to any such investments. RBC WM retains the right, however, to complete any open transactions as of the termination date and to retain amounts in the Program account(s) sufficient to effect such transaction(s).

Termination of a Program account that has been funded for less than one year from the Effective Date may result in all Fund shares in the Program account being redeemed by RBC WM.

Termination of a Program account does not terminate the Advisory Agreement between you and RBC WM. The Advisory Agreement will remain in effect allowing you to enroll accounts in the Program(s) or make changes to existing Program accounts upon verbal or written instruction to your Financial Advisor or RBC WM.

The Advisory Agreement may be terminated at any time by RBC WM upon written notice to you, and by you upon verbal or written notice to RBC WM, effective upon actual receipt of such notice by RBC WM and subject to the termination of any Program accounts subject to this Advisory Agreement. The Advisory Agreement will automatically be terminated by RBC WM without written notice to you 30 days after all existing accounts established in the same legal capacity with RBC WM under this contract are closed.

#### 21. GOVERNING LAW

The Advisory Agreement shall be deemed to have been made in the State of Minnesota and (except to the extent state law is preempted by federal law) shall be governed by, construed, interpreted, and the rights and liabilities of the parties determined in accordance with the laws of the State of Minnesota, without giving effect to the choice of law or conflict of laws principles thereof.

#### 22. NO ASSIGNMENT

No assignment of the Advisory Agreement (within the meaning of the Advisers Act) shall be made by RBC WM without your consent. You may not assign or transfer the Advisory Agreement without the consent of RBC WM.

#### 23. NO WAIVER

RBC WM's failure to insist at any time upon strict compliance with any provision of the Advisory Agreement, or any delay or failure on RBC WM's part to exercise any power or right given to it in the Advisory Agreement, or a continued course of such conduct on RBC WM's part, shall at no time operate as a waiver of such power or right, nor shall any single or partial exercise preclude any other further exercise. All rights and remedies given to RBC WM in the Advisory Agreement are cumulative and not exclusive of any other rights or remedies which it otherwise holds.

#### 24. THIRD PARTIES

Nothing in these terms and conditions expressed or implied is intended or shall be construed to confer upon or give any person or entity other than RBC WM and Client and their respective successors or permitted assigns, any rights or remedies under or by reason of the Advisory Agreement.

#### 25. ENTIRE ADVISORY AGREEMENT; SEVERABILITY

The Advisory Agreement contains the entire understanding between you and RBC WM concerning the subject matter of the Advisory Agreement, and it takes the place of any conversations, oral agreements and commitment letters or other documents between RBC WM and yourself. The provisions of the Advisory Agreement shall be continuous and shall inure to the benefit of RBC WM's present organization, and any successor organization or permitted assigns, and shall be binding upon your heirs, executors, administrators, personal representatives, permitted assigns or successors in interest.

If any provision of the Advisory Agreement is held to be invalid, void or unenforceable by reason of any law, rule, administrative order or judicial decision of a tribunal or otherwise, that determination shall not affect the validity of the remaining provisions of the Advisory Agreement and, to such extent, the provisions of the Advisory Agreement shall be deemed to be severable and remain in full force and effect.

#### 26. WRAP FEE PROGRAM BROCHURE

You hereby acknowledge that you have received and had an opportunity to read the Brochure as required by Rule 204-3 under the Advisers Act or applicable state law.

#### 27. CONFIDENTIALITY AND PROTECTING CLIENT'S PRIVACY

Except as otherwise agreed to in writing or as required or permitted by law, RBC WM shall keep confidential all information concerning your identity, financial data and investments. You understand that RBC WM will share your relevant information with (1) your selected Program Investment Manager(s) or Overlay Manager(s) for the selected Program Investment Manager or Overlay Manager to adequately manage your account and/or (2) certain companies that RBC WM or the selected Program Investment Manager partner with to service your Program accounts. Recommendations and advice given to you shall be regarded as confidential among you and, if applicable, the Investment Manager(s) and/or Overlay Manager(s).

RBC WM is providing you with its privacy notice under the Gramm-Leach-Bliley Act (15 U.S.C. fl 6801 et. seq.), which is hereby incorporated into the Advisory Agreement by this reference. You are advised to read this privacy notice carefully, as it sets forth RBC WM's privacy policies with respect to RBC WM's use and sharing of your non-public personal information. RBC WM reserves the right to modify its policies with respect to your non-public personal information upon reasonable prior notice to you. For additional information see our "Privacy Policy" on our public website at <a href="https://www.rbcwealthmanagement.com/en-us/legal">www.rbcwealthmanagement.com/en-us/legal</a>.

#### 28. ARBITRATION AGREEMENT

This Agreement contains a pre-dispute arbitration clause. By signing the Advisory Agreement, the parties agree as follows:

- ALL PARTIES TO THE ADVISORY AGREEMENT ARE GIVING UP THE RIGHT TO SUE EACH OTHER IN COURT, INCLUDING THE RIGHT TO A TRIAL BY JURY, EXCEPT AS PROVIDED BY THE RULES OF THE ARBITRATION FORUM IN WHICH A CLAIM IS FILED.
- ARBITRATION AWARDS ARE GENERALLY FINAL AND BINDING; A PARTY'S ABILITY TO HAVE A COURT REVERSE OR MODIFY AN
  ARBITRATION AWARD IS VERY LIMITED.
- THE ABILITY OF THE PARTIES TO OBTAIN DOCUMENTS, WITNESS STATEMENTS AND OTHER DISCOVERY IS GENERALLY MORE LIMITED IN ARBITRATION THAN IN COURT PROCEEDINGS.
- THE ARBITRATORS DO NOT HAVE TO EXPLAIN THE REASON(S) FOR THEIR AWARD UNLESS, IN AN ELIGIBLE CASE, A JOINT REQUEST FOR AN EXPLAINED DECISION HAS BEEN SUBMITTED BY ALL PARTIES TO THE PANEL AT LEAST 20 DAYS PRIOR TO THE FIRST SCHEDULED HEARING DATE.

- THE PANEL OF ARBITRATORS WILL TYPICALLY INCLUDE A MINORITY OF ARBITRATORS WHO WERE OR ARE AFFILIATED WITH THE SECURITIES INDUSTRY.
- THE RULES OF SOME ARBITRATION FORUMS MAY IMPOSE TIME LIMITS FOR BRINGING A CLAIM IN ARBITRATION. IN SOME CASES, A CLAIM THAT IS INELIGIBLE FOR ARBITRATION MAY BE BROUGHT IN COURT.
- THE RULES OF THE ARBITRATION FORUM IN WHICH THE CLAIM IS FILED, AND ANY AMENDMENTS THERETO, SHALL BE INCORPORATED INTO THE ADVISORY AGREEMENT.

YOU AGREE THAT ANY CONTROVERSY ARISING OUT OF OR RELATING DIRECTLY OR INDIRECTLY TO THE ADVISORY AGREEMENT, OR ANY INVESTMENT BY OR ON BEHALF OF YOU HEREUNDER, OR WITH RESPECT TO TRANSACTIONS OF ANY KIND EXECUTED BY OR WITH RBC WM, ITS OFFICERS, DIRECTORS, AGENTS, EMPLOYEES OR AFFILIATES, OR WITH RESPECT TO THE ADVISORY AGREEMENT OR ANY OTHER AGREEMENTS ENTERED INTO WITH RBC WM RELATING TO THE ACCOUNTS WITH RBC WM OR THE BREACH THEREOF, SHALL BE SETTLED BY ARBITRATION PURSUANT TO THE FEDERAL ARBITRATION ACT AND IN ACCORDANCE WITH THE RULES, THEN IN EFFECT, OF FINRA. JUDGMENT UPON ANY AWARD RENDERED BY THE ARBITRATORS MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF.

NO PERSON SHALL BRING A PUTATIVE OR CERTIFIED CLASS ACTION TO ARBITRATION, NOR SEEK TO ENFORCE ANY PRE- DISPUTE ARBITRATION AGREEMENT AGAINST ANY PERSON WHO HAS INITIATED IN COURT A PUTATIVE CLASS ACTION, OR WHO IS A MEMBER OF A PUTATIVE CLASS WHO HAS NOT OPTED OUT OF THE CLASS WITH RESPECT TO ANY CLAIMS ENCOMPASSED BY THE PUTATIVE CLASS ACTION UNTIL: (A) THE REQUEST FOR CLASS CERTIFICATION IS DENIED; OR (B) THE CLASS IS DECERTIFIED; OR (C) THE PERSON IS EXCLUDED FROM THE CLASS BY THE COURT. SUCH FORBEARANCE TO ENFORCE AN AGREEMENT TO ARBITRATE SHALL NOT CONSTITUTE A WAIVER OF ANY RIGHTS UNDER THE ADVISORY AGREEMENT EXCEPT TO THE EXTENT STATED HEREIN. THIS ARBITRATION CLAUSE DOES NOT CONSTITUTE A WAIVER OF ANY RIGHT PROVIDED BY THE ADVISERS ACT, INCLUDING THE RIGHT TO SELECT THE FORUM, WHETHER ARBITRATION OR ADJUDICATION, IN WHICH TO SEEK RESOLUTION OF DISPUTES.

#### 29. CAPTIONS

The captions in this Advisory Agreement are included for convenience of reference only and in no way define or delimit any of the provisions hereof or otherwise affect their construction or effect.

#### 30. ACKNOWLEDGEMENT AND AGREEMENT

You acknowledge and agree that you have had an opportunity to read, and are familiar with, all of the terms and conditions of this Advisory Agreement, including but not limited to the Program Supplement for the applicable Program(s) in which you are participating. By signing this Advisory Agreement, you agree to all such terms and conditions. Further, you acknowledge and agree that you have had sufficient opportunity to ask questions, if any, of your Financial Advisor and RBC WM and have satisfied yourself as to any such questions prior to signing this Advisory Agreement.



# **CONSULTING SOLUTIONS**

PROGRAM SUPPLEMENT



Wealth Management

#### **Program Overview**

In the Consulting Solutions program ("Program") your Financial Advisor will assist you in selecting one or more Investment Managers and one or more of their investment strategies (each an "Investment Strategy," and collectively, "Investment Strategies") from those RBC WM has made available in this Program. Upon consultation with you, your Financial Advisor will provide you with recommendations regarding Investment Managers and their Investment Strategy or Investment Strategies that they believe are suitable and consistent with your Advisory Risk Profile, defined in the Advisory Master Services Agreement Terms & Conditions ("Terms & Conditions") as your investment objectives, risk tolerance, investment time horizon.

#### **Investment Authority**

In Consulting Solutions, you are responsible for the selection of the Investment Manager and Investment Strategy; neither RBC WM nor your Financial Advisor have discretionary authority with respect to your account. The Investment Manager has discretionary authority over your account and will implement investment decisions for your account in accordance with the Investment Strategy that you have selected, subject to any reasonable investment restrictions you have requested, and have been accepted by RBC WM and the Investment Manager.

In Consulting Solutions, you are also conferring upon the Investment Manager the authority to delegate any or all the Investment Manager's rights, duties, and obligations under this Advisory Master Services Agreement ("Advisory Agreement") with respect to the investment and reinvestment of assets in your account to an affiliated entity of the Investment Manager (a "Sub-Investment Manager") that is registered as an investment adviser under the Investment Advisers Act of 1940. Any delegation by an Investment Manager to a Sub-Investment Manager shall not relieve the Investment Manager of its duties and obligations under this Advisory Agreement and the Investment Manager shall be responsible for the acts and omissions of the Sub-Investment Manager as if such acts and omissions were its own.

#### **Program Fee**

The Program Fee you pay consists of 1) the RBC WM Advice Fee you pay us for services we and your Financial Advisor provide in the Program, and 2) the Investment Manager Fee for the investment management services provided by your selected Investment Manager.

Investment Manager Fees vary. RBC WM negotiates the Investment Manager Fee with each Investment Manager. If RBC WM negotiates a new Investment Manager Fee, the Investment Management Fee component of your total Program Fee may increase or decrease based on the new Investment Manager Fee. We will refund to you the prorated portion of the Investment Manager Fee you paid and deduct a prorated portion of the new Investment Manager Fee. If we negotiate a new Investment Manager Fee, we will notify you in writing of any increase to your Program Fee. If you or your Financial Advisor change your Investment Manager, the Investment Manager Fee component of your total Program Fee may increase or decrease based on the Investment Manager selected by you, which may, in turn, increase or decrease your overall Program Fee. Such change will be effective upon the Investment Manager's acceptance of your account. We will refund to you the prorated portion of the Investment Manager Fee you paid and deduct a prorated portion of the new Investment Manager Fee. In such case, we will notify you in writing of any change to your Program Fee.

Investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.

Program Fee	We pay a portion of the Investment Manager Fee to each Investment Manager. The Investment Manager Fee portion of the Program Fee for each account will be calculated with respect to each Investment Manager based on the value of the assets managed by the Investment Manager and the fee rate applicable to that Investment Manager.  For more information regarding the Program Fee and its components, see the RBC Advisory
	Programs Disclosure Document (Form ADV, Part 2A Appendix 1, Wrap Fee Programs Brochure).
Reasonable Investment Restrictions	You can request that certain reasonable investment restrictions be placed on the management of your Consulting Solutions account. Reasonable investment restrictions include restrictions on the purchase and/or sale of certain securities or categories of securities related to a financial sector or industry (e.g., fossil fuels, tobacco). Such restrictions are subject to acceptance by RBC WM and the Investment Manager as reasonable, in each their sole discretion.
Proxy Voting	If in the Advisory Agreement you designate "Manager" to vote proxies, the selected Investment Manager, subject to their acceptance, will receive all proxy-related materials, annual reports and other issuer-related materials that RBC WM receives pertaining to the securities in your account. Your Investment Manager retains the right to rescind its acceptance of the proxy authorization at any time. If the Investment Manager has elected to not vote client proxies, or if you have designated "Client" to vote proxies in your Advisory Agreement, you (or a third-party agent designated by you) retain the right and authority to vote all proxies for securities. You may change your proxy voting election at any time upon written agreement with RBC WM.
Trade Confirmations	Your Trade Confirmation designation in the Advisory Agreement will govern your trade confirmation frequency preference for your Consulting Solutions account. If you select "Daily" in the Advisory Agreement, you will receive trade confirmations on a trade-by-trade frequency. If you select "Monthly" in the Advisory Agreement, you will receive a monthly transaction summary statement, which will identify all relevant trade information. You may at any time and at no cost to you, request a copy of the trade confirmation for transactions that appear on the monthly transaction summary statement, as well as any subsequent transactions, or previous transactions effected through RBC WM. If RBC WM, or an affiliate of RBC WM, acts as principal in a transaction or charges a commission for effecting a transaction or a sales load in connection with a transaction, RBC WM will send a trade-by-trade confirmation in connection with the transaction. You may change your trade confirmation frequency at any time upon written agreement with RBC WM.
Effective Date, Changes And Termination	You acknowledge the right and authority of RBC WM to terminate any Investment Manager from the Consulting Solutions program upon written notice to you. You further acknowledge that each Investment Manager available in the Program has the right and authority to terminate their participation in the Program upon not less than thirty (30) days advance written notice to RBC WM. In such event, RBC WM will promptly contact you and consult with you as to one or more alternative Investment Managers available in the Program that would be compatible with your Advisory Risk Profile. If you do not select a new Investment Manager, RBC WM may terminate your Consulting Solutions account.
	You may terminate any Investment Manager or reallocate account assets to one or more different Investment Managers (subject to the applicable requirements of the Investment Manager available under the Program) by notifying RBC WM. Such termination or reallocation will be effective upon the actual receipt of such notice by RBC WM and the Investment Manager.

The RBC Wealth Management Advisory Master Services Agreement and RBC Advisory Programs Disclosure Document (Form ADV, Part 2A Appendix 1, Wrap Fee Programs Brochure) (the "Brochure") is available upon request from your Financial Advisor. Our Brochure is also available on the Securities and Exchange Commission (SEC) website at <a href="https://www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>.

# MANAGED ACCOUNT PROGRAM

**PROGRAM SUPPLEMENT** 



Wealth Management

Program Overview	The Managed Account Program (MAP) is primarily designed to accommodate clients who wish to maintain a relationship with an Investment Manager and/or to invest in an Investment Strategy not otherwise available in Consulting Solutions or RBC Unified Portfolio (as applicable), and to receive certain brokerage and/or other services from us. RBC WM makes available certain Investment Managers for participation in the Program.
	In addition to the Advisory Master Services Agreements ("Advisory Agreement") between you and RBC WM, you will execute a separate investment advisory agreement directly with your selected Investment Manager ("Investment Manager Agreement"). You are solely responsible for negotiating such agreement with the Investment Manager.
	In consultation with your Financial Advisor, you select an Investment Manager (and one or more of their Investment Strategies) that you believe is appropriate and consistent with your Advisory Risk Profile, defined in the Advisory Master Services Agreement Terms & Conditions ("Terms & Conditions") as your investment objectives, risk tolerance, investment time horizon. Your Investment Manager will manage your account on a discretionary basis in accordance with the Investment Strategy you have selected. The decision to participate in MAP and the review and selection of the Investment Manager and Investment Strategy is your responsibility. In MAP, while we do confirm that a client's selected Investment Manager and Investment Strategy is appropriately registered, we do not perform an in-depth evaluation of any Investment Manager or Investment Strategy.
Investment Authority	In MAP, you are responsible for the selection of the Investment Manager and Investment Strategy; neither RBC WM nor your Financial Advisor have discretionary authority with respect to your account. You will instruct RBC WM to accept orders from your Investment Manager for your MAP account.
Program Fee	The Program Fee you pay consists solely of the RBC WM Advice Fee you pay for services RBC WM and your Financial Advisor provide in the program. The Program Fee does not include the services of your selected Investment Manager. You are responsible for payment such Investment Manager's fee, which is negotiated separately between you and the selected Investment Manager. Upon receipt of an official invoice from the Investment Manager and unless you have directed RBC WM in writing otherwise, RBC WM will your MAP your account to pay the invoiced fees of the Investment Manager. Any inaccuracy with respect to such fees charged by the Investment Manager is your responsibility and not that of RBC WM.
Reasonable Investment Restrictions	In MAP you are responsible for notifying your Investment Manager of any reasonable investment restrictions (and any changes thereto) you wish to impose on your account.

Investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.

#### **Proxy Voting**

If in the Advisory Agreement you designate "Manager" to vote proxies, your selected Investment Manager, subject to their acceptance, will receive all proxy-related materials, annual reports, and other issuer-related materials that RBC WM receives pertaining to the securities in your MAP account. Your Investment Manager retains the right to rescind its acceptance of the proxy authorization at any time. If the Investment Manager has elected to not vote client proxies, or if you have designated "Client" to vote proxies in your Advisory Agreement, you (or a third-party agent designated by you) retain the right and authority to vote all proxies for securities. You may change your proxy voting election at any time upon written agreement with RBC WM.

#### **Trade Confirmations**

Your Trade Confirmation designation in the Advisory Agreement will govern your trade confirmation frequency preference for your MAP account. If you select "Daily" in the Advisory Agreement, you will receive trade confirmations on a trade-by-trade frequency. If you select "Monthly" in the Advisory Agreement, you will receive a monthly transaction summary statement, which will identify all relevant trade information. You may at any time and at no cost to you, request a copy of the trade confirmation for transactions that appear on the monthly transaction summary statement, as well as any subsequent transactions, or previous transactions effected through RBC WM. RBC WM, or an affiliate of RBC WM, acts as principal in a transaction or charges a commission for effecting a transaction or a sales load in connection with a transaction, RBC WM will send a trade-by-trade confirmation in connection with the transaction. You may change your trade confirmation frequency at any time upon written agreement with RBC WM.

# Effective Date, Changes And Termination

Each Investment Manager has the right and authority to terminate its advisory relationship with you in accordance with the terms of the separate Investment Manager Agreement executed between you and the Investment Manager. In the event RBC WM removes an Investment Manager that is being utilized by you, RBC WM will provide you with notice. If requested by you, RBC WM will consult with you as to one or more investment alternatives that would be compatible with your Advisory Risk Profile.

You may terminate any Investment Manager, change Investment Managers and/or reallocate account assets among one or more different Investment Managers (subject to the applicable requirements of the Investment Manager) in accordance with the terms of the applicable Investment Manager Agreement. You shall promptly provide RBC WM with notice of any such termination, change or reallocation, which will be effective as to RBC WM upon its actual receipt of such notice.

You acknowledge that termination of your MAP account does not terminate any Investment Manager Agreement between you and your Investment Manager. If you terminate your MAP account, RBC WM will notify your Investment Manager of such termination. However, it is your responsibility to confirm with your Investment Manager whether such notice from RBC WM is sufficient to terminate your Investment Manager Agreement.

The RBC Wealth Management Advisory Master Services Agreement and RBC Advisory Programs Disclosure Document (Form ADV, Part 2A Appendix 1, Wrap Fee Programs Brochure) (the "Brochure") is available upon request from your Financial Advisor. Our Brochure is also available on the Securities and Exchange Commission (SEC) website at <a href="https://www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>.

# **PORTFOLIO FOCUS**

**PROGRAM SUPPLEMENT** 



Wealth Management

In the Portfolio Focus program ("Program"), Financial Advisors approved to participate in the Program ("Portfolio Focus Managers") as agents of RBC WM will provide you with investment advice and portfolio management services on a discretionary basis, in accordance with your Advisory Risk Profile, as defined in the Advisory Master Services Agreement Terms & Conditions ("Terms & Conditions") as your investment objectives, risk tolerance, investment time horizon.
Based on your Advisory Risk Profile and any other information you have provided for your account (including any reasonable investment restrictions), your Financial Advisor will recommend an investment strategy that is suitable and appropriate for you. Then, your Financial Advisor will manage the assets in your Portfolio Focus account on a discretionary basis in accordance with such strategy, subject to RBC WM's guidelines for Portfolio Focus. Because Portfolio Focus accounts are advised and managed on a discretionary basis, your Financial Advisor will effect transactions in your Portfolio Focus account without your prior approval.
You understand that while RBC WM generally permits clients to place unsolicited orders in Portfolio Focus accounts, we have the right, in our sole discretion, to decline to accept or effect any unsolicited orders at any time.
Investments generally eligible in Portfolio Focus can include (but are not limited to) equity securities (both foreign and domestic), bonds (both taxable and non-taxable), Funds, and other wrap-eligible exchange-traded products ("ETPs"). To assist in the management of Portfolio Focus accounts, we provide Financial Advisors access to various sources of information including, but not limited to, data provided by RBC WM and/or unaffiliated third parties, research materials, financial publications, prospectuses, and other public filings and reports. We may also provide the Financial Advisors with various Model Portfolios which they can consider for discretionary management.
The Program Fee you pay consists solely of the RBC WM Advice Fee paid to us for the investment advisory services we and your Financial Advisor, as agent of RBC WM, provide in the Program.
You can request that certain reasonable investment restrictions be placed on the management of your Portfolio Focus account. Reasonable investment restrictions include restrictions on the purchase and/or sale of certain securities or categories of securities related to a financial sector or industry (e.g., fossil fuels, tobacco). Such restrictions are subject to acceptance by RBC WM as reasonable, in its sole discretion.

Investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.

#### **Proxy Voting**

If in the Advisory Master Services Agreement ("Advisory Agreement") you designate "Manager" to vote proxies, RBC WM as Portfolio Focus Manager, will receive all proxy-related materials, annual reports, and other issuer-related materials that RBC WM receives pertaining to the securities in your account. When we vote proxies, we have retained an independent third-party proxy voting agent (Institutional Shareholder Services ("ISS")) to provide fundamental research and independent voting recommendations based on its standard proxy voting guidelines, and to vote proxies in your account(s) on our behalf. If you have designated "Client" to vote proxies in your Advisory Agreement, you (or a third-party agent designated by you) retain the right and authority to vote all proxies for securities. You may change your proxy voting election at any time upon written agreement with RBC WM.

#### Trade Confirmations

Your Trade Confirmation designation in the Advisory Agreement will govern your trade confirmation frequency preference for your Portfolio Focus account. If you select "Daily" in the Advisory Agreement, you will receive trade confirmations on a trade-by-trade frequency. If you select "Monthly" in the Advisory Agreement, you will receive a monthly transaction summary statement, which will identify all relevant trade information. You may at any time and at no cost to you, request a copy of the trade confirmation for transactions that appear on the monthly transaction summary statement, as well as any subsequent transactions, or previous transactions effected through RBC WM. If RBC WM, or an affiliate of RBC WM, acts as principal in a transaction or charges a commission for effecting a transaction or a sales load in connection with a transaction, RBC WM will send a trade-by-trade confirmation in connection with the transaction. You may change your trade confirmation frequency at any time upon written agreement with RBC WM.

The RBC Wealth Management Advisory Master Services Agreement and RBC Advisory Programs Disclosure Document (Form ADV, Part 2A Appendix 1, Wrap Fee Programs Brochure) (the "Brochure") is available upon request from your Financial Advisor. Our Brochure is also available on the Securities and Exchange Commission (SEC) website at <a href="https://www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>.

# **RBC ADVISOR**

**PROGRAM SUPPLEMENT** 



# Wealth Management

Program Overview	RBC Advisor is a non-discretionary investment advisory program ("Program") through which your RBC WM Financial Advisor provides you with ongoing investment advice and recommendations, but you retain all decision-making authority over the trading activity in your Program account so that you will approve each investment decision before it is implemented in your account. In RBC Advisor, your Financial Advisor will work with you to determine a suitable investment strategy that's consistent with your designated Advisory Risk Profile , defined in the Advisory Master Services Agreement Terms & Conditions ("Terms & Conditions"), as your investment objectives, risk tolerance, investment time horizon. Based on your approval of the investment strategy, your Financial Advisor will then recommend various Program-eligible investment products in accordance with your investment strategy.  Clients have the opportunity to borrow money through lending programs, including RBC Express Credit ("Margin") offered by RBC WM, subject to eligibility requirements.
Investment Authority	With RBC Advisor, your Financial Advisor will make recommendations to you, and you are responsible for the adoption and approval of your investment strategy, as well as all security specific recommendations for your Program account. As described above, although we will provide investment advice and make investment recommendations to you in RBC Advisor, RBC WM has no discretionary authority with respect to your RBC Advisor account, with the exception of mutual fund share classes deemed ineligible for the Program by RBC WM, as further described in the Terms & Conditions.  You understand that an RBC Advisor account is not intended for day trading or excessive trading, including trading in securities based on market timing, and RBC WM reserves the right to restrict or terminate Program accounts at our discretion upon written notice to you. Further, it is important to note that while RBC WM generally permits clients to place unsolicited orders in RBC Advisor accounts, we have the right, in our sole discretion, to decline to accept or effect any unsolicited orders at any time.
Investment Selection	In identifying and selecting investments eligible for recommendation in RBC Advisor, which includes equities, fixed income, Funds (as defined in the Terms & Conditions), and/or other investments, we use various sources of information including, but not limited to, data provided by unaffiliated third parties, research materials, prospectuses, financial publications, and other public filings and reports. Eligible securities may change without notice.  Certain investments purchased within the RBC Advisor account may be accompanied by a prospectus or Private Placement Memorandum ("PPM"). You should obtain and read the prospectus or PPM carefully before investing. In addition, RBC WM may restrict or terminate the account if you purchase for or transfer into the account ineligible investments without the prior consent of RBC WM.  You are responsible for selecting securities and approving trades in the Program account. Losses resulting from client-initiated and/or client-directed transactions, including, without limitation, losses resulting from the frequent trading or transactions in ineligible investments, are solely your responsibility.
Program Fee	The Program Fee you pay consists solely of the RBC WM Advice Fee paid to us for the investment advisory services we and your Financial Advisor, as agent of RBC WM, provide in the Program.

Investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.

Reasonable Investment Restrictions	In RBC Advisor, you are responsible for ensuring adherence to any reasonable investment restrictions that you may require.
Proxy Voting	In RBC Advisor, clients retain the right and authority to vote all proxies for securities. RBC WM does not have, and will not accept, authority to vote client securities held in RBC Advisor accounts. In the Advisory Master Services Agreement ("Advisory Agreement"), if you designate "Manager" to vote proxies for any RBC Advisor account, we will default proxy voting authority to you, "Client", and in accordance with applicable law, we will forward to you (or a third-party agent designated by you) all proxy-related materials, annual reports, and other issuer-related materials that RBC WM receives pertaining to the securities in your account.
Trade Confirmations	RBC Advisor accounts can only receive trade confirmations on a trade-by-trade daily basis. In the Advisory Agreement, if you elect to receive your trade confirmations on a "Monthly" frequency, we will default trade confirmation frequency to "Daily."

The RBC Wealth Management Advisory Master Services Agreement and RBC Advisory Programs Disclosure Document (Form ADV, Part 2A Appendix 1, Wrap Fee Programs Brochure) (the "Brochure") is available upon request from your Financial Advisor. Our Brochure is also available on the Securities and Exchange Commission (SEC) website at <a href="https://www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>.

### **RBC UNIFIED PORTFOLIO**

PROGRAM SUPPLEMENT



Wealth Management

#### **Program Overview**

The RBC Unified Portfolio ("RBC UP") program ("Program") is a "unified managed account" program in which a single client account can invest in all or some of the following investment products (each, an "Investment Product") which may or may not be affiliated with RBC CM: eligible open-ended and closed-end mutual funds ("mutual funds"), exchange traded products ("ETPs"), including exchange traded funds (ETFs) and exchange traded notes ("ETNs"), and/or Model Portfolios managed and provided by Model Providers. "Model Provider" refers to the non-discretionary investment advisers (affiliated and unaffiliated) that provide their model portfolio(s) (each, a "Model Portfolio") for use in the Program.

The different Investment Products are held in "sleeves" (each, a "Sleeve") in a single RBC UP account and managed on a discretionary basis by the "Overlay Manager." The Overlay Manager for an RBC UP account will either be RBC WM or Envestnet, a third-party, portfolio manager not affiliated with RBC WM, as described below.

# Recommendation Of Investment Strategy

Your Financial Advisor will recommend a suitable and appropriate investment strategy and target investment allocation for your RBC UP account based on your Advisory Risk Profile, defined in the Advisory Master Services Agreement Terms & Conditions ("Terms & Conditions") as your investment objectives, risk tolerance, investment time horizon, as well as any reasonable investment restrictions established by you (and accepted by us and the Overlay Manager as reasonable). The recommended target investment allocation for your RBC UP account will ultimately be comprised of the specific Investment Product(s) that you select from those available in the Program and a target allocation to each such Investment Product.

Once you have determined the target investment allocation and selected one or more Investment Product(s) for your RBC UP account, RBC WM will provide the Overlay Manager with such information, and the information you provided to RBC WM in order to open and enroll your account in the Program, including any reasonable investment restrictions you have requested be placed on your account. You can change the target investment allocation and/or Investment Products for your account by notifying, and discussing any such modifications with, your Financial Advisor, who will in turn notify the Overlay Manager of the change. RBC WM will send you written confirmation of such change.

#### **Investment Authority**

#### **Overlay Manager Discretionary Authority**

The Overlay Manager for your RBC UP account will be determined by the specific services you elect to receive in the Program. If you elect tax management services ("**Tax Management**") and/or responsible investing screens services ("**Screens**"), each as further described below, your account will be managed by Envestnet as Overlay Manager, pursuant to an investment advisory agreement with RBC WM. If you do not select Tax Management or Screens, your account will be managed by RBC WM as Overlay Manager.

The services provided by the Overlay Manager include, but are not limited to, the following:

 Discretionary management of your RBC UP account, meaning the Overlay Manager will buy, sell, and otherwise effect transactions in stocks, bonds, and other securities or assets without consulting you and without your prior consent. See Recommendation of Investment Strategy for more information.

Investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.

#### **Investment Authority**

- Rebalancing of assets. See Rebalancing of Assets for more information.
- Proxy voting, if in the Advisory Agreement you designate "Manager" to vote proxies. See Proxy Voting for more information.
- Tax Management, if elected. See Tax Management for more information.
- · Screens, if elected. See Screens for more information.

You understand and acknowledge that delays may occur between the communication of Model Provider's revisions of the Model Portfolio and the execution of securities transactions for your account.

If your RBC UP account is invested only in mutual funds and/or ETPs, and not invested in a strategy provided by a Model Provider, and unless you have granted your Financial Advisor discretion, you have sole discretion to accept or reject any specific recommendation to purchase or redeem mutual fund or ETP shares. The Overlay Manager will have time and price discretion, or limited discretionary authority, with respect to your RBC UP account and will execute only transactions directed by you (or RBC WM if using discretion), in accordance with the rebalancing frequency elected by you (or RBC WM if you granted us discretion), and to manage cash flows.

#### **Financial Advisor Discretionary Authority**

If your Financial Advisor is approved for Portfolio Focus, you may grant your Financial Advisor certain limited discretion in RBC UP which includes the authority to: (a) select or change Investment Product(s) for you, (b) select the rebalancing frequency (described below), and/or, (c) define and adjust your investment allocation based on your Advisory Risk Profile.

If you have granted your Financial Advisor discretion and we determine that for any reason your Financial Advisor is no longer able/available to provide discretionary services to you, your Account will be reassigned to another qualified Financial Advisor that is approved in the same capacity as your previous Financial Advisor. If your RBC UP account is reassigned to RBC Advantage, discretion that was previously granted will be removed.

If you do not elect to grant your Financial Advisor discretion as described herein, RBC WM will provide the following advisory services in connection with your RBC UP account: (i) act as Overlay Manager, to the extent RBC WM is acting in such capacity, (ii) select and monitor the Model Providers and Envestnet as Overlay Manager, if Envestnet is serving is such capacity) for the Program, (iii) assist you in identifying an appropriate investment strategy designed to reflect your investment needs and objectives, (iv) make available mutual funds, ETPs and/ or Model Portfolios to be used in implementing the investment strategy, and (v) provide Model Portfolios or obtaining Model Portfolios from Model Providers.

#### **Program Fee**

The Program Fee you pay consists of 1) the RBC WM Advice Fee paid to us for services we and your Financial Advisor provide in the Program, 2) the Overlay Manager Fee for services of the Overlay Manager, and, as applicable, 3) the Model Provider Fee for the Model Portfolio(s) provided by any Model Provider(s).

When RBC WM acts as Overlay Manager, the Overlay Manager Fee is 0.05%, which will be retained by us as compensation for our services as Overlay Manager. When Envestnet acts as Overlay Manager, the Overlay Manager Fee is 0.10% and includes Envestnet's Tax Management and/or Screens services, if selected.

If more than one Model Portfolio is included in your RBC UP account, RBC WM employs a Sleeve-level billing methodology to calculate the amount of each Model Provider Fee. The amount will be determined by calculating the value invested in each Model Portfolio, or Sleeve, multiplied by the applicable Model Provider Fee for each Model Portfolio in your RBC UP account at the time of each billing event.

The Model Provider Fee is negotiated between RBC WM and each Model Provider Fee may increase or decrease from time to time. If RBC WM negotiates a new Model Provider Fee, if you or your Financial Advisor makes a change to your Model Portfolio, or if you change your Overlay Manager, the relevant components of your total Program Fee may increase or decrease based on the new Model Provider Fee or Overlay Manager Fee. We will refund to you the prorated portion of the Model Provider Fee or Overlay Manager Fee you paid and deduct a prorated portion of the new Model Provider Fee or Overlay Manager Fee. If you or your Financial Advisor make a change to your Model Portfolio, or if you change your Overlay Manager, we will notify you in writing of any change to your Program Fee. If we negotiate a new Model Provider Fee, we will notify you in writing of any increase to your Program Fee.

#### Rebalance Of Assets

You, or your Financial Advisor if the Financial Advisor has been granted discretion, can choose between two rebalancing frequencies (quarterly or annually) to bring your RBC UP account back to its target investment allocation. The Overlay Manager will rebalance your account either quarterly or annually, per your selection, executing the trades necessary to rebalance your account as closely as practicable to your target investment allocation. The initial rebalance date will be based on the account start date. Additionally, your account may be rebalanced at any time when deemed appropriate by the Overlay Manager due to other factors that include, but are not limited to, contributions, withdrawals, and updates to a Model Portfolio. Any unscheduled rebalance of your account will reset the next rebalance date to the next quarter or a year, as applicable.

If you have elected to receive Tax Management (described below), Envestnet will evaluate the trade-off between rebalancing the account and the tax consequences of any client limits. If your account is not tax-exempt, the sale, redemption, or exchange of investments may result in taxable gains or losses. RBC WM will not be liable for any tax consequences or mutual fund and ETP) redemption fees (see the mutual fund or ETP's prospectus) that result from rebalancing.

Alternatively, you, or your Financial Advisor if the Financial Advisor has been granted discretion, may elect to not have your RBC UP account rebalanced, in which case your account will only be rebalanced upon request. In addition, if the Overlay Manager deems a rebalance is necessary to implement the allocation and investments selected, the Overlay Manager may rebalance your account at its discretion.

In general, any contributions or withdrawals of assets to or from your account will be applied to the target investment allocation.

#### Tax Management

Tax Management is available if you are utilizing an equity, ETP or mutual fund Model Portfolio, or any combination thereof. If you elect Tax Management, Envestnet will develop a tax strategy for your Program account based on the information and instructions, including any limits, provided by you to RBC WM (verbally or in writing) and RBC WM forwards to Envestnet. The tax strategy Envestnet develops is provided solely in connection with your Program account. Tax Management is limited in scope and is not designed to eliminate taxes in the account. Neither Envestnet nor RBC WM provide tax advice or tax planning services of any kind and make no guarantee that tax liability in the account will be reduced or that any indicated limits or mandates will be met. Clients are urged to consult with their own personal tax advisors for advice specific to their situation.

- You may cancel Tax Management at any time. Cancelling Tax Management may result in the recognition of significant taxable capital gains or losses. If you cancel Tax Management, but your account maintains or enrolls in Screens, Envestnet will continue to act as Overlay Manager.
- Accounts that include Investment Products not eligible for Tax Management (i.e., Funds, closed-end funds and/or bond Model Portfolios) may still elect Tax Management, but Tax Management will not be applied to those Investment Products.

If your Program account is enrolled in Tax Management, you may not separately request that Envestnet harvest gains or losses in your account. Except when Envestnet's Quantitative Portfolios are included in your investment allocation, Envestnet will only seek to harvest losses from equity Model Portfolios and Fund Model Portfolios.

Envestnet will not seek to harvest losses from Funds, closed-end funds, or bond Model Portfolios.

When the equity Model Portfolios in a client's target investment allocation are solely Envestnet's Quantitative Portfolios, and they comprise at least 35% of the client's total target investment allocation, the client can select Envestnet's "Portfolio Diversification Solution," an additional Tax Management service.

For more information regarding Tax Management, including benefits and limitations, see the RBC Advisory Programs Disclosure Document (Form ADV, Part 2A Appendix 1, Wrap Fee Programs Brochure) (the "Brochure").

You should consult your own personal tax advisor before enrolling in Tax Management and providing any tax information to RBC WM and Envestnet.

#### Screens

#### **Responsible Investing Screens**

Screens are available to you if you are utilizing an equity Model Portfolio. You may restrict your Program account from investing in certain securities or industries by selecting Screens services for your Program account.

If a third-party data research provider changes the classification of an individual security, Envestnet will make reasonable efforts to implement those changes in a timely manner. Envestnet may implement restrictions by, for example, increasing the relative proportions of other securities to replace the restricted securities and/or selecting alternate securities.

Many of the Screens have both a "Best in Class" and "Strict" restriction. Best in Class restrictions are designed for investors seeking to achieve alignment between their values and the prudent management of their investments, while strict restrictions are designed for investors who want to integrate more stringent environmental/social criteria into their investments by minimizing exposure to companies with specific products, services, and/or operations that do not meet the investor's personal values criteria.

Account holders with investment allocations that include equity Model Portfolios and other Investment Products may still elect Screens, but these services will only be applied to equity Model Portfolios and not to other Investment Products in a Program account. The application of Screens can cause an account to underperform or overperform than other similarly invested accounts that have not elected Screens services.

#### Other Screening Approaches

In addition to the Screens discussed above, in certain circumstances, as directed by the you, Envestnet will facilitate the implementation of other responsible investing screening approaches in your Program account. If you, or we, elect other responsible investing screening approaches, your Program account will be managed by Envestnet as Overlay Manager.

# Reasonable Investment Restrictions

You can request that certain reasonable investment restrictions be placed on the management of your RBC UP account. Reasonable investment restrictions include restrictions on the purchase and/or sale of certain securities or categories of securities related to a financial sector or industry (e.g., fossil fuels, tobacco). Such restrictions are subject to acceptance by RBC WM and the Overlay Manager as reasonable, in each their sole discretion. You are responsible for notifying us of any changes to your investment restrictions.

#### **Proxy Voting**

If in the Advisory Agreement you designate "Manager" to vote proxies, RBC WM or Envestnet as Overlay Manager, will receive all proxy-related materials, annual reports, and other issuer-related materials that RBC WM receives pertaining to the securities in your Program account. When we vote proxies, we have retained an independent third-party proxy voting agent (Institutional Shareholder Services ("ISS")) to provide fundamental research and independent voting recommendations based on its standard proxy voting guidelines, and to vote proxies in your Program account(s) on our behalf. If you have designated "Client" to vote proxies in your Advisory Agreement, you (or a third-party agent designated by you) retain the right and authority to vote all proxies for securities. You may change your proxy voting election at any time upon written agreement with RBC WM.

#### **Trade Confirmations**

Your Trade Confirmation designation in the Advisory Agreement will govern your trade confirmation frequency preference for your RBC UP account. If you select "Daily" in the Advisory Agreement, you will receive trade confirmations on a trade-by-trade frequency. If you select "Monthly" in the Advisory Agreement, you will receive a monthly transaction summary statement, which will identify all relevant trade information. You may at any time and at no cost to you, request a copy of the trade confirmation for transactions that appear on the monthly transaction summary statement, as well as any subsequent transactions, or previous transactions effected through RBC WM. If RBC WM, in a transaction or charges a commission for effecting a transaction or a sales load in connection with a transaction, RBC WM will send a trade-by-trade confirmation in connection with the transaction. You may change your trade confirmation frequency at any time upon written agreement with RBC WM.

# Effective Date, Changes And Termination

You acknowledge the right and authority of RBC WM to remove any mutual fund, ETP, Model Provider, and Overlay Manager being utilized by you in the RBC UP Program upon notice to you. You further acknowledge that Model Providers and Overlay Managers have the right and authority to terminate their respective agreements with RBC WM.

If a Model Portfolio selected by you is no longer available in RBC UP and you do not select a new Model Portfolio before the removal date, we will move your assets to an available Model Portfolio which we deem, in our sole discretion, to be consistent with the Model Portfolio that is no longer available. If an appropriate Model Portfolio is not available, we will move your assets to an appropriate mutual fund or ETP.

If a mutual fund or ETP is no longer eligible in the Program, your Financial Advisor will work with you to select a suitable replacement investment, or your Financial Advisor will select a replacement for you if you have granted your Financial Advisor discretion.

If an Overlay Manager selected by you is no longer available in RBC UP, RBC WM shall replace the Overlay Manager as soon as practicable.

You can change your Model Provider, Model Portfolio, mutual fund and/or ETP or reallocate assets in your RBC UP account to a different Model Portfolio (subject to the applicable requirements of the Model Portfolio), mutual fund and/or ETP available under the Program. You can effect any such change by notice to RBC WM and such reallocation will be effective upon the actual receipt of such notice (verbal or written) by RBC WM and the Overlay Manager.

The RBC Wealth Management Advisory Master Services Agreement and RBC Advisory Programs Disclosure Document (Form ADV, Part 2A Appendix 1, Wrap Fee Programs Brochure) is available upon request from your Financial Advisor. Our Brochure is also available on the Securities and Exchange Commission (SEC) website at <a href="https://www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>.

# QUALIFIED PROFESSIONAL ASSET MANAGER EXEMPTION DISCLOSURE



### Wealth Management

In managing your retirement or other employee benefit plan or account assets, we may rely on the exemptive relief provided by U.S. Department of Labor Individual Prohibited Transaction Exemption ("PTE") 2016-10 (the "Exemption").1 The Exemption enables certain asset management affiliates of Royal Bank of Canada ("RBC") managing your account ("Manager") to act as a "qualified professional asset manager" under PTE 84-14 (the "QPAM Exemption"), as amended, notwithstanding a judgment of conviction involving Royal Bank of Canada Trust Company (Bahamas) Limited (the "Conviction"), which would otherwise render the QPAM Exemption unavailable to the Manager and its affiliates for a period of 10 years from the date of the Conviction. The Exemption requires, among other things, that the Manager provide notice of its agreement to certain obligations with respect to your account for the period that the exemption or a successor is in effect. Therefore, the Manager hereby provides notice of its agreement to the obligations under the Exemption (as follows), to the extent and for so long as your account is an ERISA-covered plan or Individual Retirement Account ("IRA") for which an RBC QPAM provides asset management or other discretionary fiduciary services and the Exemption is effective.

Effective as of the effective date of the Exemption, with respect to any arrangement, agreement, or contract between an RBC QPAM and an ERISA-covered plan or IRA for which an RBC QPAM provides asset management or other discretionary fiduciary services, the RBC QPAM agrees:

- To comply with ERISA and the Code, as applicable with respect to such ERISA-covered plan or IRA; to refrain from engaging in prohibited transactions that are not otherwise exempt (and to promptly correct any inadvertent prohibited transactions); and to comply with the standards of prudence and loyalty set forth in section 404 of ERISA with respect to each such ERISA-covered plan and IRA;
- 2. Not to require (or otherwise cause) the ERISA-covered plan or IRA to waive, limit, or qualify the liability of the RBC QPAM for violating ERISA or the Code or engaging in prohibited transactions;

- 3. Not to require the ERISA-covered plan or IRA (or sponsor of such ERISA-covered plan or beneficial owner of such IRA) to indemnify the RBC QPAM for violating ERISA or engaging in prohibited transactions, except for violations or prohibited transactions caused by an error, misrepresentation, or misconduct of a plan fiduciary or other party hired by the plan fiduciary who is independent of RBC;
- 4. Not to restrict the ability of such ERISA-covered plan or IRA to terminate or withdraw from its arrangement with the RBC QPAM (including any investment in a separately managed account or pooled fund subject to ERISA and managed by such QPAM), with the exception of reasonable restrictions, appropriately disclosed in advance, that are specifically designed to ensure equitable treatment of all investors in a pooled fund in the event such withdrawal or termination may have adverse consequences for all other investors as a result of an actual lack of liquidity of the underlying assets, provided that such restrictions are applied consistently and in like manner to all such investors;
- 5. Not to impose any fees, penalties, or charges for such termination or withdrawal with the exception of reasonable fees, appropriately disclosed in advance, that are specifically designed to prevent generally recognized abusive investment practices or specifically designed to ensure equitable treatment of all investors in a pooled fund in the event such withdrawal or termination may have adverse consequences for all other investors, provided that such fees are applied consistently and in like manner to all such investors:
- 6. Not to include exculpatory provisions disclaiming or otherwise limiting liability of the RBC QPAM for a violation of such agreement's terms, except for liability caused by an error, misrepresentation, or misconduct of a plan fiduciary or other party hired by the plan fiduciary who is independent of RBC; and
- 7. To indemnify and hold harmless the ERISA-covered plan or IRA for any damages resulting from a violation

Investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.

1. Whether we rely on the Exemption depends upon (among other things) the particular strategy in which your account is managed and the potential availability of other exemptive relief. Accordingly, we do not intend this Supplement to be an express representation that the Manager (as defined below) qualifies as a "qualified professional asset manager" (a "QPAM") or that the Manager relies on the QPAM class exemption (PTE 84-14).

of applicable laws, a breach of contract, or any claim arising out of the failure of such RBC QPAM to qualify for the exemptive relief provided by PTE 84-14 as a result of a violation of Section I(g) of PTE 84-14 other than the Conviction.

To the extent that the current terms of your account agreement are inconsistent with this notice, this notice shall govern with respect to the management of your account assets (to the extent and for so long as your account is deemed to be an ERISA-covered plan or IRA and for which an RBC QPAM provides asset management or other discretionary fiduciary services), without any further action by you, so long as PTE 2016-10 or a successor exemption is in place. Except to the extent superseded by this notice, the terms and conditions of the account agreement remain in full force and effect. If the terms of any exemption succeeding PTE 2016-10 differ, this notice will be altered accordingly, as may be necessary, as of the effective date of such exemption.

# Service Provider Disclosure ERISA Section 408(b)(2) Private Client Group

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### Wealth Management

RBC Wealth Management, a division of RBC Capital Markets, LLC ("RBC WM", "we", "us", "our") is registered with the Securities and Exchange Commission ("SEC") as both a broker-dealer and an investment adviser. Pursuant to Department of Labor Regulation section 2550.408b-2(c) we are providing you with information regarding the services we provide, our fiduciary status, and the compensation we receive related to your retirement plan.

This disclosure is intended to be comprehensive and to cover all possible compensation, both direct and indirect, that RBC WM, its subcontractors, and its affiliates could receive as a result of providing services to your plan held at RBC WM. For compensation that is specific to a product and/or service, RBC WM, its subcontractors, and its affiliates will only receive the designated compensation if your plan or its participants hold such product or use such service.

In instances where information has previously been disclosed to you by us or is available in other documents, we may refer you to those documents. If you have any further questions, please contact your Financial Advisor.

#### I. SERVICES PROVIDED BY RBC WM

The services provided to your retirement plan depends on a number of factors including the needs and investment objectives of your retirement plan and plan participants, whether you or plan participants select a brokerage relationship or investment advisory relationship, or a combination of both. Please refer to the Terms and Conditions in your Qualified Retirement Plan Client Agreement and Client Account Agreement & Disclosures booklet which includes our Client Relationship Summary (Form CRS) for more information regarding the specific services you receive from RBC WM. For additional information about our brokerage services, our investment advisory services, or to obtain an updated copy of this "ERISA Section 408(b)(2) Service Provider Disclosure", please visit our website at www.rbcwm.com/disclosures. In addition, if your plan or at least one plan participant is in one of the RBC WM advisory programs, including RBC Advisor, Consulting Solutions, RBC Unified Portfolio, Portfolio Focus or Managed Account Program (the "Advisory Programs") RBC WM will provide such additional services as detailed in the "Programs" section of the Advisory Programs Terms & Conditions or in the applicable "Program Supplement" to the Advisory Master Services Agreement Terms

& Conditions (collectively referred to herein as the "Advisory Terms & Conditions"). Specific investment advisory services provided by RBC WM vary by program.

#### II. STATUS AS AN ERISA FIDUCIARY OR INVESTMENT ADVISER

In compliance with prohibited transaction exemption ("PTE") *Improving Investment Advice for Workers & Retirees* (PTE 2020-02), when we provide investment advice to you regarding your retirement plan brokerage account, we are fiduciaries within the meaning of Title I of the Employee Retirement Income Security Act of 1974, as amended ("ERISA").

In our advisory programs we are providing services as an investment adviser registered under the Investment Advisers Act of 1940 ("Advisers Act"), and we are a fiduciary within the meaning of ERISA Section 3(21)(A)(ii) to the extent that we provide investment advice for compensation. Please see the sections referencing retirement accounts in the Advisory Master Services Agreement Terms & Conditions for additional information regarding our investment fiduciary status.

In the Consulting Solutions, Managed Account Program, Portfolio Focus and RBC Unified Portfolio Programs, RBC WM, third party or affiliated investment managers or overlay managers that provide discretionary management services provide such services as investment advisers registered under the Advisers Act, and are fiduciaries within the meaning of ERISA Section 3(21)(A)(ii) to the extent that they provide investment advice for compensation.

For additional information about our fiduciary status, please see our "Retirement Fiduciary Status Disclosure" and "RBC Wealth Management Advisory Programs Disclosure Document" (Form ADV Part 2A) on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

#### III. FEES AND COMPENSATION

The fees you will pay and the compensation RBC WM receives are dependent upon the investment products selected by the plan or plan participants, the services provided by your Financial Advisor, and whether the relationship is brokerage, advisory or both. Information on fees your plan or plan participants pay and compensation we receive in brokerage accounts can be found in the "Client Account Agreement &

Investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.

#### Page 2 of 2 Service Provider Disclosure, continued

Disclosures" provided to you at account opening. These disclosures can be found on our public website at www.rbcwm.com/disclosures and include:

- Client Relationship Summary
- Brokerage Disclosure Document
- Cash Sweep Program Overview
- · Mutual Fund Overview
- · Fees to RBC Affiliates
- Mutual Fund and ETF Arrangements
- Order Routing and Payment for Order Flow Disclosure (see "SEC Order Handling Disclosures")
- · Schedule of Fees

#### **Advisory Fees and Compensation**

Additional information on fees your plan or plan participants pay and compensation we receive for accounts enrolled in our Advisory Programs can be found in the Advisory Terms & Conditions and RBC Wealth Management Advisory Programs Disclosure Document provided to you upon enrollment into an Advisory Program. The "RBC Wealth Management Advisory Programs Disclosure Document" is also available on our website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

#### **IV. TERMINATION FEES**

RBC WM may charge an account termination/account transfer fee of up to \$150 for any termination or transfer of an account. This cost is designed to cover our expenses in transferring assets and accounts. Please see the account agreement covering your plan for more information on this fee and the "Schedule of Fees" on our website at www.rbcwm.com/disclosures.

If your plan or its participants are in an Advisory Program, there is no fee charged for terminating the advisory relationship. If the Advisory Program is terminated prior to the last day of the quarter, Program Fees paid by you, based upon the days remaining in the quarter, will be refunded to you. The account would then default to a standard commission-based brokerage account. For more information, see the "RBC Wealth Management Advisory Programs Disclosure Document" on our website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.



# **RBC Advisory Programs**

Form ADV, Part 2A Appendix 1, Wrap Fee Programs Brochure March 28, 2025

This wrap fee program brochure provides information about the qualifications and business practices of RBC Wealth Management ("RBC WM"), a division of RBC Capital Markets, LLC ("RBC CM"). If you have any questions about the contents of this brochure, please contact us at (800) 759-4029. The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission ("SEC") or by any state securities authority.

Additional information about RBC CM and RBC WM is available on the SEC's website at <u>www.adviserinfo.sec.gov</u>. Registration with the SEC does not imply a certain level of skill or training.

The investment advisory services described in this brochure and offered through RBC WM are not insured by the Federal Deposit Insurance Corporation (the "FDIC") or any other government agency, are not a deposit or other obligation of, or guaranteed by, RBC WM, RBC CM, or any bank or bank affiliates, and are subject to investment risks, including possible loss of the principal amount invested.

## **RBC Wealth Management**

250 Nicollet Mall | Minneapolis, MN 55401-1931 (800) 759-4029 | www.rbcwealthmanagement.com

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Investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.

## **ITEM 2: MATERIAL CHANGES**

This Form ADV Part 2A wrap fee programs disclosure brochure (the "**Brochure**"), dated March 28, 2025, contains the following material changes and other updates from the previously amended Brochure dated January 31, 2025. For more details on any specific update, please see the item in this Brochure referred to in the summary below.

- Item 4 has been updated to include an enhanced description of our firm, our role as fiduciary in the Programs, and specific defined terms used throughout the Brochure.
- In Item 4, we have updated disclosure regarding our role with respect to discretionary Retirement Accounts to clarify that RBC WM provides services to such accounts as an "investment manager" as defined in Section 3(38) of ERISA.
- The discussion previously located in Item 4 titled "Account Opening and Maintenance" is now in Item 5, "Account Requirements and Types of Clients," and has been updated to include additional detail on the Program account agreement.
- In Item 4, the discussion of reasonable investment restrictions has been revised to clarify applicable Programs, potential effect(s) on account performance, the process for requesting/imposing restrictions and how restrictions are handled upon termination and is now consolidated under the title "Reasonable Investment Restrictions."
- Information on custody and our role as custodian, previously spread throughout the Brochure, is now consolidated in Item 4 under a new section titled "Custody" and updated to include information on the use of third-party, qualified custodians other than RBC CM.
- The Program descriptions in Item 4 have been updated as follows:
  - Under RBC Advisor, clarifications have been made to the section titled "Annuities."
  - The Portfolio Focus Program description has been updated to clarify the two levels of discretion in the Program.
  - The RBC Unified Portfolio ("RBC UP") Program description has been updated to: (i) clarify that the specific services a client selects for their account will determine who the Overlay Manager is for that account, (ii) explain that clients can grant certain limited discretionary authority to Portfolio Focus Program-approved Financial Advisors and what that authority entails.
  - The description of the Managed Account Program ("MAP") was updated to clarify certain differences between MAP and the Consulting Solutions Program.
- Item 4 has been updated to include a section titled "Other Disclosures Relating to the Programs" for those disclosures generally applicable to all Programs, including "Funding Program Accounts," "Withdrawals from Program Accounts," "Eligible Investments; Fund Share Class Selection," and "Securities-Based Lending." This section also includes the updated and relocated disclosures related to cash sweep titled, "Cash Balances and the Cash Sweep Program," "Money Market Funds," and "Cash Sweep Program Conflicts of Interest," as well as a new sub-section titled "Interest Rates" which describes the interest rate tiers and the separate interest rates for advisory accounts and brokerage accounts for RBC Insured Deposits.
- In Item 4, we have reorganized and expanded our disclosures regarding "Fees and Compensation" to clarify each component of the Program Fee and the components and ranges by Program, calculation of Program Fees, valuation of account assets, and the discussion of prorated fees in applicable scenarios.
- Disclosures relating to Fund Fees and Expenses, Alternative Investment Funds, and Trading Away and Associated Costs have been updated and consolidated under the discussion of "Additional Fees and Expenses" in Item 4.
- In Item 5 "Account Requirements and Types of Clients," the minimum account size for each of the RBC UP and Consulting Solutions Programs now reflects the range of minimums depending on selected Model Portfolio, Investment Manager, and/or Investment Strategy, as applicable.
- In Item 6 "Portfolio Manager Selection and Evaluation," we have expanded the disclosures under "Selection of Investment Managers and Model Providers" to include additional detail on the selection and review process.
- In Item 6, the section titled "Related Persons as Investment Manager, Model Provider, and/or Overlay Manager, and Associated Conflicts of Interest" has been updated to disclose the availability of RBC GAM UK as a Model Provider in RBC UP and the associated conflicts of interest.
- We have also updated the discussion of "Monitoring and Review of Investment Managers and Model Providers" in Item 6 to include additional description of the scoring process, the Watch List, and considerations related to Performance of Investment Managers, Model Providers, and Financial Advisors.
- A new section titled "RBC WM and Financial Advisors Acting as Portfolio Managers" has been added to Item 6 and includes a discussion of the PAG fixed income portfolios available in RBC UP and the associated conflicts of interest.

- Descriptions of material risk factors associated with the Programs and the strategies utilized in the Programs are now
  contained in Item 6 under the section titled "Methods of Analysis, Investment Strategies and Risk of Loss" and have been
  enhanced and updated to include: Market Risk, Interest Rate Risk, Economic Conditions Risk, Credit Risk, Liquidity Risk,
  Style Risk, Concentration Risk, Sector Risk, High Yield Securities Risk, Counterparty Risk, Derivatives Risk, and Risks
  Relating to Equities, Debt Securities, Securities-Based Lending, Money Market Funds, Foreign Securities and Emerging
  Markets, and Annuities.
- Information on proxy voting has been enhanced and consolidated under the section titled "Voting Client Securities (Proxy Voting)" in Item 6.
- · Item 7 has been updated to clarify the information that we provide to Investment Managers and Overlay Managers.
- In Item 9, we have updated the section titled "Other Financial Industry Activities and Affiliations" to include clarifying titles for each subsection thereunder.
- In Item 9, the subsection previously titled "Code of Ethics" has been updated to "Code of Ethics, Participation or Interest in Client Transactions and Personal Trading," and all discussion of principal transactions, agency cross transactions, best execution, payment for order flow, order routing and rebates, trade errors, and trade allocation and aggregation are now consolidated under this subsection.
- In Item 9, we have updated the section titled "Review of Accounts" with additional detail on the periodic reviews and monitoring of Program accounts conducted by Financial Advisors and their supervisors.
- In Item 9, information regarding trade confirmations, account statements and portfolio reviews has been enhanced and consolidated under a new subsection titled "Reports to Program Clients."

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# ITEM 4: SERVICES, FEES AND COMPENSATION

RBC Capital Markets, LLC ("RBC CM"), an indirect, wholly-owned subsidiary of the Royal Bank of Canada ("RBC"), is a registered investment adviser and broker-dealer with the U.S. Securities and Exchange Commission ("SEC") and is a member of the Financial Industry Regulatory Authority ("FINRA"), the New York Stock Exchange ("NYSE"), and other major securities exchanges. RBC CM, through its RBC Wealth Management ("RBC WM," the "Firm," "we," "us," or "our") division, offers clients ("you" or "your") products and services in its capacity as investment adviser, including portfolio management, and as sponsor of various wrap fee advisory programs. For purposes of this brochure, "RBC CM" is intended to encompass RBC WM.

This brochure provides information about RBC WM and the following advisory wrap fee programs it sponsors and offers to clients through its "Financial Advisors" (each, a "Financial Advisor"): RBC Advisor, Portfolio Focus, RBC Unified Portfolio ("RBC UP"), Consulting Solutions, and the Managed Account Program ("MAP") (each, a "Program," and collectively, the "Programs"). The investment advisory fee(s) you pay will vary depending on the Program you select.

In this brochure, the term "Investment Manager" refers to a client's discretionary investment adviser which for certain Programs may be RBC CM or its affiliates, including (but not limited to) RBC Global Asset Management (U.S.) Inc. ("RBC GAM-US") and City National Rochdale, LLC ("CNR"), or in RBC UP, the "Overlay Manager" which is either RBC CM or Envestnet Asset Management, Inc. ("Envestnet") as further described below. The term "Model Provider" refers to the non-discretionary investment advisers (affiliated and unaffiliated) that provide their model portfolio(s) (each, a "Model Portfolio") for implementation in RBC UP. When used in this brochure, the term "Funds" includes open-end mutual funds, exchange-traded funds ("ETFs"), and/or exchange-traded notes ("ETNs").

Information about other advisory and non-wrap fee programs sponsored by RBC WM, including *Clearing and Custody Advisory Programs*, *Retirement Institutional Consulting*, and *Financial Planning*, is contained in separate ADV brochures which are available upon request, from your Financial Advisor, or at the SEC's website: <a href="www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>. The Form ADV Part 2A brochure for each Investment Manager, Model Provider, and the third-party Overlay Manager available in applicable Programs is also available at the SEC's website at <a href="www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>.

We provide services in the Programs in our capacity as a registered investment adviser under the Investment Advisers Act of 1940, as amended (the "Advisers Act"). As further discussed below in Items 4 and 5, to obtain services in any of the Programs, you will enter into a written agreement with us that expressly acknowledges our investment advisory relationship with you and describes our obligations to you under each of the Programs. This brochure describes the advisory services that we provide, the fees you will pay, our role and that of our advisory personnel, our other business activities and financial industry affiliations and the economic and other arrangements we have that create conflicts of interest.

When you participate in any of the Programs, we are a fiduciary to you under the Advisers Act. As a fiduciary, we act in your best interest and seek to provide you access to material facts and information relating to the Programs and services including by providing this brochure, and material and other updates thereto, to meet our disclosure obligations.

In addition, we reasonably expect to provide services as a "fiduciary" (as that term is defined in Section 3(21) (A) of the Employee Retirement Income Security Act of 1974, as amended ("ERISA"), and/or Section 4975 of the Internal Revenue Code of 1986, as amended (the "Code")), with respect to retirement accounts. For retirement accounts subject to ERISA that are discretionary accounts managed by us, we provide the relevant services as an "investment manager" (as that term is defined in Section 3(38) of ERISA). For purposes of this brochure, the term "Retirement Account" will be used to cover (i) "employee benefit plans" (as defined under Section 3(3) of ERISA), which include pension, defined contribution, profit-sharing and welfare plans sponsored by private employers, as well as similar arrangements sponsored by governmental or other public employers which are generally not subject to ERISA; and (ii) individual retirement accounts (each, an "IRA") (as described in the Code). Please see the "Retirement Fiduciary Status Disclosure" on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a> for more information.

#### Assets Under Management

As of December 31, 2024, we had \$265,936,933,747 in assets under management, \$197,888,431,159 of which was managed on a discretionary basis and \$68,048,502,588 of which was managed on a non-discretionary basis.

## **Services**

To open and enroll an account in any of the Programs described herein, clients are required to enter into a written investment advisory agreement with RBC WM known as the "Advisory Master Services Agreement." RBC WM discontinued the use of its pre-existing "Single Program Agreement" for opening new Program accounts (but some existing Program accounts may have been opened using that Single Program Agreement). The Single Program Agreement and the Advisory Master Services Agreement shall be collectively referred to herein as the "Advisory Agreement." As discussed in Item 5, the Advisory Agreement governs the terms of a client's current and future investment advisory account(s) and relationships with RBC WM and outlines the services to be provided to the client's account(s) in a Program.

As part of the advisory account opening process, your Financial Advisor will require you to provide them with certain information, including but not limited to, your risk tolerance, investment objective(s), investment time horizon, and financial situation (when referred to collectively, the "Advisory Risk Profile"). It is each client's responsibility to verify that the information they provide to RBC WM is, and continues to be, complete and accurate, and to notify their Financial Advisor promptly if any of their information or circumstances change.

RBC WM tailors its investment advisory services to the individual needs of Program clients. Based on your Advisory Risk Profile and other information you provide to us during the account opening process, your Financial Advisor will recommend a Program that is suitable and appropriate for you. Not all Financial Advisors may offer all Programs, strategies, or level of services. If your Financial Advisor is not able to offer a particular Program, strategy, or level of service, you may be able to participate through another Financial Advisor.

Pursuant to the Advisory Agreement, and as further discussed below, clients pay a quarterly, asset-based, wrap fee (the "**Program Fee**") for investment advisory, brokerage execution, and other services rendered under a Program, to RBC WM, typically based on the value of your account regardless of the number of trades placed. In certain circumstances, RBC WM may require you to sign additional documentation relating to your Program Fee.

The services generally covered by the Program Fee include the investment advisory and Program management services provided by RBC WM (and depending on the Program, investment advisory services provided by the Investment Manager, Model Provider, and/or Overlay Manager), as well as trade execution, clearing, custody, and other administrative and account reporting services provided by RBC WM. Where these services are provided by or through RBC WM, they are included in the Program Fee. Please see the detailed discussion of fees and other costs below under "Fees and Compensation" in Item 4.

Certain clients may receive services from a specific team of Financial Advisors, who are collectively referred to as "RBC Advantage." The RBC Advantage team provides the same level of fiduciary service described in this brochure, though in general, the team offers only those Programs in which RBC Advantage exercises non-discretionary authority.

## Reasonable Investment Restrictions

For all Programs except RBC Advisor (a non-discretionary Program, described below), clients can request that certain reasonable investment restrictions be placed on the management of their Program account(s). Reasonable investment restrictions include restrictions on the purchase and/or sale of certain securities or categories of securities related to a financial sector or industry (e.g., fossil fuels, tobacco). Such restrictions are subject to acceptance by us and, where applicable, the Investment Manager(s) and/ or the Overlay Manager as reasonable, in each of their sole discretion. It should be noted that any reasonable investment restrictions will not apply to the underlying portfolio of any Fund, unit investment trust ("UIT"), the sub- accounts of annuities, or other similar securities that are held or purchased in a Program account. When an account terminates from a Program and reverts to a commission- based brokerage account, any previously accepted, client- imposed investment restrictions for that account will also terminate and will no longer be applicable to the account as a brokerage account is outside of the Programs. In MAP, clients are responsible for notifying the Investment Manager of any reasonable investment restrictions (and any changes thereto) they wish to impose on their accounts.

Where reasonable investment restrictions have been accepted, they can be implemented in various ways, including, but not limited to, increasing the relative proportions of other securities in a portfolio to replace the restricted securities and/ or selecting alternate securities. Any investment restrictions clients impose on the management of their Program account(s) can limit our, the Investment Manager's, and/or the Overlay Manager's ability to make investments or take advantage of opportunities. The application of restrictions can cause an account to underperform or overperform relative to similarly invested accounts that have not elected restrictions. Clients are responsible for notifying us of any changes to their investment restrictions. If applicable, we will then notify the Overlay Manager or Investment Manager of any changes to the investment restrictions.

### Custody

Generally, RBC WM will act as custodian for the assets and securities held in Program account(s). However, in specific circumstances, upon a client's request and direction and with RBC WM's consent, a client may arrange for the assets in their Program account to be custodied with certain affiliated or unaffiliated, third-party custodians provided they meet the definition of a "qualified custodian" under the Advisers Act (hereinafter, each a "Third-Party Custodian"). Any such arrangement is not included in the Program Fee paid to RBC WM and the client is responsible for payment of any separate fees and expenses associated with the use of a Third-Party Custodian as agreed upon by and between the client and any such Third-Party Custodian.

# **Advisory Programs**

## **RBC Advisor Program**

RBC Advisor is a non-discretionary, investment advisory Program where you receive ongoing investment advice and recommendations from your Financial Advisor but retain final decision-making authority over the investing activity in your accounts. In RBC Advisor, your Financial Advisor will work with you to determine a suitable investment strategy that's consistent with your Advisory Risk Profile. Your Financial Advisor will then recommend various investment products including equities, fixed income, Funds, and/or other eligible investments, in accordance with your investment strategy. However, since this Program is non-discretionary, your Financial Advisor will only effect transactions in your RBC Advisor account after receiving your approval. In identifying and selecting investments eligible for recommendation in RBC Advisor, we use various sources of information including, but not limited to, data provided by unaffiliated third parties, research materials, prospectuses, financial publications, and other public filings and reports.

As further discussed below in "Eligible Investments; Fund Share Class Selection" in Item 4, while your Financial Advisor has no discretionary authority with respect to RBC Advisor accounts, if you have transferred in a Fund share class that is not eligible for the Program, RBC WM can convert the ineligible Fund share class to an eligible share class of the same Fund without notification to you.

An RBC Advisor account is not intended for day trading or excessive trading, including trading in securities based on market timing, and accounts may be restricted or terminated at our discretion upon written notice to you. Further, it is important to note that while RBC WM generally permits clients to place unsolicited orders in RBC Advisor accounts, we have the right, in our sole discretion, to decline to accept or effect any unsolicited orders at any time.

#### **Annuities**

Eligible fee-based annuities generally include fixed-indexed, registered indexed-linked and variable annuity products that do not charge a commission but rather are sold through a fee-based advisory relationship (collectively, "Fee-Based Annuities") from RBC WM-approved annuity carriers. RBC WM does not recommend or sell Fee-Based Annuities but in certain circumstances, upon written agreement with RBC WM, your Financial Advisor will provide you with non-discretionary advisory services with respect to an eligible Fee-Based Annuity, which will be subject to the Program Fee. The Program Fee is in addition to any underlying annuity contract fees as outlined in the prospectus or statement of understanding. You will be required to designate an alternate account from which to deduct the Program Fee for your Fee-Based Annuity.

We have certain standards for determining eligibility of Fee-Based Annuities and we consider and select only insurance carriers and products that meet our eligibility standards and requirements. In selecting eligible insurance carriers and products, we evaluate the experience, financial and organizational stability of the firm and product, among other factors. For information on the terms and conditions of a Fee-Based Annuity, including risks, charges, limitations, expenses and investment goals of underlying investment options, please consult the annuity product and underlying fund prospectus which can be obtained from your Financial Advisor or directly from the insurance carrier.

Annuities not subject to a written agreement with RBC WM as described above may be linked to your Program account statement for informational purposes only. In such cases, these Fee-Based Annuities are not considered advisory assets covered under the Advisory Agreement and are not subject to the Program Fee.

## Portfolio Focus Program

In the Portfolio Focus Program ("Portfolio Focus"), Financial Advisors approved to participate in the Program ("Portfolio Focus Managers") as agents of RBC WM will provide you with investment advice and portfolio management services on a discretionary basis, in accordance with your Advisory Risk Profile and any other information you have provided to us for your Program account(s). Because Portfolio Focus accounts are advised and managed on a discretionary basis, your Financial Advisor will effect transactions in your Portfolio Focus account without your prior approval.

To become an eligible Portfolio Focus Manager, Financial Advisor(s) must meet specific qualification criteria and complete mandatory training prior to being approved to manage accounts on a discretionary basis in Portfolio Focus. See Item 6, "Portfolio Manager Selection and Evaluation," for further details on this approval process. While the majority of Financial Advisors approved for Portfolio Focus can invest across all investment types approved as eligible for this Program, in accordance with Portfolio Focus Program guidelines, there is a subset of Financial Advisors that have been approved as "Guided" Portfolio Focus Financial Advisors are those who may not fully meet one or more criteria for eligibility but who are otherwise appropriately experienced and fully dedicated to discretionary portfolio management. Accordingly, "Guided" Portfolio Focus Financial Advisors are provided with and subject to parameters when selecting investment options in the Program. Based on your Advisory Risk Profile and any other information you have provided for your account (including any reasonable investment restrictions), your Financial Advisor will recommend an investment strategy that is suitable and appropriate for you. Then, your Financial Advisor will manage the assets in your Portfolio Focus account on a discretionary basis in accordance with such strategy, subject to RBC WM's guidelines for Portfolio Focus.

Investments generally eligible in Portfolio Focus can include (but are not limited to) equity securities (both foreign and domestic), bonds (both taxable and non-taxable), Funds, and other wrap-eligible exchange-traded products ("ETPs"). To assist in the management of Portfolio Focus accounts, we provide Financial Advisors access to various sources of information including, but not limited to, data provided by RBC WM and/or unaffiliated third parties, research materials, financial publications, prospectuses, and other public filings and reports. We may also provide the Financial Advisors with various Model Portfolios which they can consider for discretionary management.

Further, it is important to note that while RBC WM generally permits clients to place unsolicited orders in Portfolio Focus accounts, we have the right, in our sole discretion, to decline to accept or effect any unsolicited orders at any time.

## **RBC Unified Portfolio Program**

The RBC UP Program is a "unified managed account" Program in which a single client account can invest in all or some of the following investment products (each, an "Investment Product"), which may or may not be affiliated with RBC WM: eligible Funds, closed end funds, and/or Model Portfolios managed and provided by Model Providers. The different Investment Products are held in "sleeves" (each, a "Sleeve") in a single RBC UP account and managed on a discretionary basis by the "Overlay Manager."

The Overlay Manager for an RBC UP account will either be RBC WM or Envestnet, a third-party portfolio manager that is not affiliated with RBC WM. In addition to providing discretionary account management, each Overlay Manager provides portfolio implementation, coordination, and other services as specified below. This discretionary authority includes the authority to implement any Model Portfolio(s) and/or other Investment Products you have selected for your RBC UP account, subject to any reasonable investment restrictions you have requested, and which have been accepted by RBC WM and the Overlay Manager.

The Overlay Manager for your RBC UP account will be determined by the specific services you elect to receive in the Program. If you elect tax management services ("Tax Management") and/or responsible investing screens services ("Screens"), each as further described below, your account will be managed by Envestnet as Overlay Manager. If you do not select Tax Management or Screens, your account will be managed by RBC WM as Overlay Manager.

## Recommendation of Investment Strategy

Based on your Advisory Risk Profile and any reasonable investment restrictions established by you (and accepted by us and the Overlay Manager as reasonable), your Financial Advisor will recommend a suitable and appropriate investment strategy and target investment allocation for your RBC UP account. The recommended target investment allocation for your RBC UP account will ultimately be comprised of the specific Investment Product(s) that you select from those available in the Program and a target allocation to each such Investment Product.

Once you have determined the target investment allocation and selected one or more Investment Product(s) for your RBC UP account, RBC WM will provide the Overlay Manager with such information, and the information you provided to RBC WM in order to open and enroll your account in the Program, including any reasonable investment restrictions you have requested be placed on your account. You may change the target investment allocation and/or Investment Products for your account by notifying, and discussing any such modifications with, your Financial Advisor, who will in turn notify the Overlay Manager of the change. RBC WM will send you written confirmation of such change.

As further discussed below under "Eligible Investments; Fund Share Class Selection" in Item 4, if your target investment allocation includes a Fund share class we deem ineligible for the Program, we may update the allocation to include the eligible share class of the same Fund without notification to you.

## Financial Advisor Discretionary Authority

If your Financial Advisor is approved for Portfolio Focus, you may grant your Financial Advisor certain limited discretionary authority in RBC UP which includes the authority to: (a) select or change Investment Product(s) for you, (b) select the rebalancing frequency (described below), and/or, (c) define and adjust your target investment allocation based on your Advisory Risk Profile. Conversely, no such discretionary authority can be granted by a client to any Financial Advisor that is not approved to exercise discretion over client accounts (i.e., as an approved Portfolio Focus Manager).

Whereas you, or your Financial Advisor, are responsible for determining the target investment allocation for your account, the Overlay Manager exercises the day-to-day discretion over the account to execute the securities transactions required to conform your account to your strategy, as appropriate.

## Overlay Manager Discretionary Authority

If you select one or more Model Portfolios, the Overlay Manager will manage your RBC UP account in accordance with such Model Portfolios, and any updates thereto, as provided and communicated by the respective Model Providers to the Overlay Manager. The Model Providers included in the Program meet the RBC WM's eligibility requirements for participation as detailed below in Item 6: "Portfolio Manager Selection and Evaluation."

The Model Portfolios and changes to the Model Portfolios are typically implemented by the Overlay Manager as soon as practicable after they are received. However, while implementing the Model Portfolio, the Overlay Manager will take into account any reasonable investment restrictions as discussed above, or client elected services as discussed below. Additionally, reasonable delays may occur between the communication of Model Portfolio revisions and the execution of securities transactions for an account.

Depending on the circumstances (including the extent to which Model Portfolios are widely distributed, the timing in which the Overlay Manager receives revisions to the Model Portfolios and acts on them, and the trading activity in the securities contained in the Model Portfolios), transactions in client accounts can be subject to significant market impact prior to execution. As a result, the implemented Model Portfolio can receive less favorable execution prices, particularly if the overall trading in the securities is large in relation to the securities' trading volume.

## Rebalancing of Assets

You, or your Financial Advisor if the Financial Advisor has been granted discretion, can choose between two rebalancing frequencies (quarterly or annually) to bring an account back to its target investment allocation. The Overlay Manager will rebalance the account either quarterly or annually, per your selection, executing the trades necessary to rebalance the account as closely as practicable to your target investment allocation. The initial rebalance date will be based on the account start date. Additionally, your account may be rebalanced at any time when deemed appropriate by the Overlay Manager due to other factors that include, but are not limited to, contributions, withdrawals, and updates to a Model Portfolio. Any unscheduled rebalance of your account will reset the next rebalance date to the next quarter or a year, as applicable.

If you have elected to receive Tax Management (described below), Envestnet will evaluate the trade-off between rebalancing the account and the tax consequences of any client limits. If your account is not tax-exempt, the sale, redemption, or exchange of investments may result in taxable gains or losses. We will not be liable for any tax consequences or Fund redemption fees (see the Fund's prospectus) that result from rebalancing.

Alternatively, you, or your Financial Advisor if the Financial Advisor has been granted discretion, may elect to not have the account rebalanced, in which case the account will only be rebalanced upon request. In addition, if the Overlay Manager deems a rebalance is necessary to implement the allocation and investments selected, the Overlay Manager may rebalance your account at its discretion.

In general, any contributions or withdrawals of assets to or from your account will be applied to the target investment allocation.

## Tax Management

Tax Management is available if you are utilizing an equity or Fund Model Portfolio, or any combination thereof. If you elect Tax Management, Envestnet will develop a tax strategy for your account based on the information and instructions, including any limits, provided by you to RBC WM (verbally or in writing) and RBC WM forwards to Envestnet. Tax Management offers potential benefits and limitations, as described below. The tax strategy Envestnet develops is provided solely in connection with your account. Neither Envestnet nor RBC WM provide tax advice or tax planning services of any kind; clients are urged to consult with their own personal tax advisors for advice specific to their situation. If you elect Tax Management, please consider the following:

- Tax Management is limited in scope and is not designed to eliminate taxes in the account. Envestnet can, in light of other considerations in an account, effect transactions even though they may generate tax liabilities, including short-term taxable income, or exceed any of the limits or mandates identified by the client. Envestnet makes no guarantee that tax liability in the account will be reduced or that any indicated limits or mandates will be met.
- The use of limits to restrict the amount of capital gains realized can severely restrict trading in the account and could result in substantial deviations from your investment allocation, on a more than temporary basis. Limits should only be imposed on the account after you have consulted with your own personal tax advisor. The limits specified will be used annually until you instruct us and Envestnet otherwise. If you elect Tax Management, your account can perform better or worse than similarly invested accounts (including, as applicable, accounts invested in the same Model Portfolio(s)) that did not elect Tax Management.
- When providing Tax Management, net short-term capital gains are avoided where possible, but net long-term capital gains are not limited.
- If your account is funded with positions that have long-term capital gains and you have not set a long-term capital gain limit, then all long-term tax lots of securities that are not included in your equity Model Portfolio(s) will be sold, which will cause you to incur long-term capital gains.

- If Fund Model Portfolios, or Envestnet's Quantitative Portfolios, are included in your target investment allocation, existing
  Fund positions held in your account may be able to be retained for tax reasons, regardless of whether they are part
  of such Fund Model Portfolios, or Envestnet Quantitative Portfolios. The Fund positions that are retained may have a
  higher cost. However, if you are not invested in Fund Model Portfolios, or Envestnet Quantitative Portfolios, any existing
  Fund positions held in your account that are not included in your target investment allocation will be sold upon account
  opening regardless of tax consequences.
- You may cancel Tax Management at any time. Cancelling Tax Management may result in the recognition of significant taxable capital gains or losses. If you cancel Tax Management, but your account maintains or enrolls in Screens, Envestnet will continue to act as Overlay Manager.
- Significant investment allocations to certain Fund Model Portfolios may result in less effective tax management. For
  example, Envestnet has less flexibility in managing a client's tax strategy where a client is invested in a Fund Model
  Portfolio with frequent, tactical changes, thereby making it difficult to evaluate the portfolio's tracking error.
- Accounts that include Investment Products not eligible for Tax Management (i.e., Funds, closed-end funds and/or bond Model Portfolios) may still elect Tax Management, but Tax Management will not be applied to those Investment Products.

Envestnet performs an automated year-end tax loss harvest review. For accounts with Tax Management that have net realized gains for the year, securities in equity Model Portfolios are reviewed for harvesting. Starting with the largest percentage loss tax lots that are available to sell (i.e., there is no wash sale or other sale restriction on the tax lot or security), Envestnet will harvest losses until the account's net realized gains are eliminated, or all available tax lots with losses greater than 10% are harvested. The sales proceeds are invested into other Model Portfolio holdings and/or cash. This review process typically occurs in early December and is intended to harvest losses while minimizing the impact to the integrity of the investment allocation. Envestnet's ability to harvest losses is dependent on account circumstances and market environment, among other factors. If your account is enrolled in Tax Management, you may not separately request that Envestnet harvest gains or losses in your account. Except when Envestnet's Quantitative Portfolios are included in your investment allocation, Envestnet will only seek to harvest losses from equity Model Portfolios and Fund Model Portfolios. Envestnet will not seek to harvest losses from Funds, closed-end funds, or bond Model Portfolios.

When the equity Model Portfolios in a client's target investment allocation are solely Envestnet's Quantitative Portfolios, and they comprise at least 35% of the client's total target investment allocation, the client can select Envestnet's "Portfolio Diversification Solution," an additional Tax Management service. Envestnet's "Portfolio Diversification Solution" is a Tax Management service designed to transition a client's current holdings to their target investment allocation over a longer period of time (subject to any maximum) than might otherwise be allowed based on Envestnet's standard tracking error thresholds. For these purposes, tracking error measures the difference between the performance of Model Portfolios when used in accounts with Tax Management and when used in accounts without Tax Management.

With Envestnet's Portfolio Diversification Solution, there are no limits on initial tracking error provided that the selected tax budgets will allow full transition to the target investment allocation within the determined time period. Tracking error will be higher at the beginning of the transition and will decline over time as capital gains are realized and the client's investments become increasingly more in line with the target investment allocation.

You should consult your own personal tax advisor before enrolling in Tax Management and providing any tax information to RBC WM and Envestnet. For more information on Tax Management, please refer to Envestnet's ADV which is available upon request or at the SEC's website: <a href="https://www.adviserinfo.sec.gov/">www.adviserinfo.sec.gov/</a>.

## Responsible Investing Screens

Screens are available to you if you are utilizing an equity Model Portfolio. Clients may restrict their accounts from investing in certain securities or industries by selecting Screens services for their account(s). Envestnet relies on third-party data research providers for industry and socially responsible classifications of individual securities, and Envestnet and RBC WM make no guarantee as to the accuracy of such third parties' classification. The third-party data research providers of these classifications apply different definitions and criteria from other similar providers, which can generate different responsible investing ratings that, when applied, could result in the restriction of different securities (i.e., there is no single industry definition or uniformly applied criteria that inform the Screens).

If a third-party data research provider changes the classification of an individual security, Envestnet will make reasonable efforts to implement those changes in a timely manner. Envestnet may implement restrictions by, for example, increasing the relative proportions of other securities to replace the restricted securities and/or selecting alternate securities.

Many of the Screens have both a "Best in Class" and "Strict" restriction. Best in Class restrictions are designed for investors seeking to achieve alignment between their values and the prudent management of their investments, while Strict restrictions are designed for investors who want to integrate more stringent environmental/social criteria into their investments by minimizing exposure to companies with specific products, services, and/or operations that do not meet the investor's personal values criteria.

Account holders with investment allocations that include equity Model Portfolios and other Investment Products may still elect Screens, but these services will only be applied to equity Model Portfolios and not to other Investment Products in a Program account. The application of Screens can cause an account to underperform or overperform than other similarly invested accounts that have not elected Screens services.

In addition to the Screens discussed above, in certain circumstances, as directed by the client, Envestnet will facilitate the implementation of other responsible investing screening approaches in your account. If you, or we, elect other responsible investing screening approaches, your account will be managed by Envestnet as Overlay Manager.

## **Consulting Solutions Program**

In the Consulting Solutions Program, your Financial Advisor will assist you in selecting one or more Investment Managers and one or more of their investment strategies (each an "Investment Strategy," and collectively, "Investment Strategies") from those RBC WM has made available in this Program. Upon consultation with you, your Financial Advisor will provide you with recommendations regarding Investment Managers and their Investment Strategy or Investment Strategies that they believe are suitable and consistent with your Advisory Risk Profile. The Investment Managers made available to clients through this Program include both affiliated and non-affiliated Investment Managers who meet the Firm's eligibility requirements for participation as detailed below in Item 6: "Portfolio Manager Selection and Evaluation."

In Consulting Solutions, you are responsible for the ultimate selection of the Investment Manager and Investment Strategy; neither RBC WM nor your Financial Advisor have discretionary authority with respect to the selection of your Investment Manager or Investment Strategy. The Investment Manager has discretionary authority over your account and will implement the investment decisions for your account in accordance with the Investment Strategy that you have selected, subject to any investment restrictions you have requested, and which has been accepted by RBC WM and the Investment Manager.

In the Consulting Solutions Program, the Advisory Agreement that you sign is between you and RBC WM; you do not sign a separate agreement with the Investment Manager.

## **Managed Account Program**

MAP is primarily designed to accommodate clients who wish to maintain a relationship with an Investment Manager and/or to invest in an Investment Strategy not otherwise available in Consulting Solutions or RBC UP (as applicable), and to receive certain brokerage and/or other services from us.

From time to time, clients may elect to enroll in MAP to invest in an Investment Strategy available through Consulting Solutions or RBC UP. Such scenarios can arise where, for example, a client prefers to invest directly with an Investment Manager that we currently only make available as a Model Provider in RBC UP and not as an Investment Manager in Consulting Solutions, where a client's particular situation necessitates certain customizations that cannot be accommodated in the other Programs, or where a client has negotiated a lower fee for the Investment Strategy than they would in the other Programs.

In MAP, while we do confirm that a client's selected Investment Manager is appropriately registered, we do not perform an in-depth evaluation of any Investment Manager or Investment Strategy. Therefore, unless otherwise indicated, the Investment Managers and Investment Strategies clients select through this Program are not covered by the RBC Global Manager Research team ("GMR") and thus not included in the initial and ongoing due diligence GMR conducts for Investment Managers and Investment Strategies in Consulting Solutions, and for Model Providers and Model Portfolios in RBC UP, as discussed in Item 6, "Portfolio Manager Selection and Evaluation."

In MAP, in consultation with your Financial Advisor, you select an Investment Manager (and one or more of their Investment Strategies) that you believe is appropriate and consistent with your Advisory Risk Profile, to manage your account(s) on a discretionary basis in accordance with the Investment Strategy you have selected. The decision to participate in MAP and the review and selection of the Investment Manager(s) is your responsibility, regardless of whether your relationship with an Investment Manager predates your relationship with RBC WM and/or your current Financial Advisor. You will instruct RBC WM to accept orders from your Investment Manager(s) for your MAP account(s). We will not have any discretionary authority over the assets in your MAP account.

In addition to the Advisory Agreement between you and RBC WM, you will execute a separate investment advisory agreement directly with your selected Investment Manager(s). You are solely responsible for negotiating such agreement with the Investment Manager(s). RBC WM will not participate or advise you regarding the terms of such agreement, the advisability of entering into such agreement, or of continuing the retention of your Investment Manager(s). You are also responsible for payment of each Investment Manager's fee, which is negotiated separately between you and the selected Investment Manager(s).

We strongly encourage you to contact your Investment Manager(s) periodically to discuss your MAP account and its investment performance, discuss any investment restrictions you may wish to impose or modify on your account, request information regarding conflicts of interest between you and your Investment Manager(s), receive a current copy of your Investment Managers Form ADV filing and/or brochure for your review, and review your Investment Managers' investment style and philosophy so you can determine the ongoing suitability and consistency of your Investment Manager(s) with you Advisory Risk Profile.

# Other Disclosures Relating to the Programs

The following disclosures generally apply to all the Programs, unless noted otherwise.

## **Other Services**

In limited circumstances, upon written agreement between you and RBC WM, and in some instances for a separate fee, RBC WM may provide one of more of the following non- discretionary services to certain Retirement Account clients in certain Programs:

- assist in creating, monitoring and/or updating from time to time a client's investment policy statement;
- provide an asset allocation review designed to identify one or more investment portfolios based on information provided by client;
- assist in evaluating and selecting other services providers including third-party administrators, trustees, and/or custodians:
- conduct group meetings with retirement plan participants to provide education about plan features, enrollment procedures and investment options; and/or
- review the retirement plan design and make recommendations to improve plan efficiencies and reduce administrative costs.

## **Funding Program Accounts**

You can fund your Program accounts at any time by depositing cash and/or securities acceptable to RBC WM (subject, for Retirement Accounts, to any limitations imposed under the retirement plan documents, ERISA, or the Code, as applicable). The investment of assets in a Program account will only occur when all operational requirements have been met. Deposits of cash and/or securities into Consulting Solutions, RBC UP, or MAP accounts will be invested by the Investment Manager or the Overlay Manager, as applicable, as soon as reasonably practicable.

The management of a new Program account will begin after RBC WM has accepted the account into a Program and, as applicable, after the Investment Manager or Overlay Manager has accepted the account. At the time of Program enrollment, account acceptance could be delayed or rejected if the account is underfunded, funded with ineligible securities, and/or for other operational reasons. If you fund your Consulting Solutions, RBC UP, or MAP account with securities, the Investment Manager or Overlay Manager (which may be RBC WM), as applicable, will liquidate the securities on your behalf, or request that RBC WM liquidate the securities on your behalf, and allocate the proceeds in accordance with the Investment Strategy or Investment Products you have selected. Depending on the type of security involved, liquidation may result in redemption charges and taxable gains or losses. RBC WM will not be liable for any lost opportunity profits that may result in investing or liquidating deposits.

## Withdrawals from Program Accounts

Withdrawals from a Program account will be taken from cash balances in your Cash Sweep Option or other available cash balances, if available. If the liquidation of securities is required, trades will be implemented as soon as practicable, although they may be delayed depending on market volatility and/or the Program or security types for which your account is invested. Frequent withdrawals from your Program account may affect the performance and the investment objective of your account. Taxable gains and losses may be realized as result of your withdrawal instructions. RBW WM reserves the right to terminate the Program account if a withdrawal or series of withdrawals results in the Program assets falling below the Program minimums.

#### Eligible Investments; Fund Share Class Selection

RBC WM may restrict the purchase or holding of certain RBC WM may restrict the purchase or holding of certain investments in Program accounts. If a Program account is funded with investments deemed to be ineligible, we will generally liquidate such investments, move such investments to an eligible account as instructed by you, or in the case of Funds, convert such investments to an eligible share class of the same Fund without notice to you. Your account may incur certain transaction charges as a result.

In identifying and selecting Funds eligible in the Programs, we may use many sources of information and analysis about Funds, including data provided by third parties. We determine which Fund share classes are available in the Programs based on a number of factors, including, but not limited to, availability, eligibility requirements, and payment of Operational Support and/or Marketing Support to us (as described below in the "Fund Fees and Expenses" section). We do not always make the lowest cost share class available to you. Lower cost share classes may be available to you elsewhere, including, but not limited to, through other broker-dealers to which RBC WM provides clearing, custody, and execution services. Where RBC WM offers a lower cost share class than the designated eligible share class for the Programs, in certain circumstances, RBC WM may grant exceptions for clients to hold their existing share class and for institutional clients to purchase the lower cost share class option. Thus, a broad array of Funds is available in the Programs. In accordance with applicable regulations, we will make a Fund's current prospectus accessible to you when you purchase shares of the Fund through us.

If your account is not tax-exempt, the redemption or exchange of Fund shares can result in taxable gains or losses. RBC WM does not provide tax, legal or accounting advice and, therefore you should consult your own personal tax, legal or accounting advisors for such advice. We are not liable for any tax consequences or redemption fees that can result from rebalancing.

For a discussion of fees and certain conflicts of interest associated with Fund share class selection, please see the section below titled, "Fund Fees and Expenses."

## Cash Balances and the Cash Sweep Program

Events such as deposits, the sale of securities, and/or other similar activity can generate uninvested cash balances in your account. Pursuant to your brokerage account agreement with RBC WM (the "Client Account Agreement"), you have the option to have uninvested cash balances in your account(s) automatically deposited, on a daily basis, into an interest-bearing deposit account, a specified money market mutual fund, or a non-sweep cash investment alternative (each, a "Cash Sweep Option," and collectively, the "Cash Sweep Options"). Upon notice to you, RBC WM may add, remove, or change the Cash Sweep Options available to you through the Cash Sweep Program (hereinafter, the "Cash Sweep Program"). As discussed below, the different available Cash Sweep Options are subject to eligibility requirements and restrictions. You should review your Client Account Agreement and related Cash Sweep disclosures for details regarding the Cash Sweep Options. For additional information and disclosures on the Cash Sweep Options discussed here, refer to the links under "Cash Management" on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

The Cash Sweep Options available for selection by Program clients only apply to Program accounts for which we are the custodian; in other words, Program accounts, and the uninvested cash balances within those accounts, held with and utilizing the services of a Third-Party Custodian are not covered by the Cash Sweep Program. As such, clients utilizing a Third-Party Custodian are responsible for separately establishing appropriate sweep arrangements with that Third-Party Custodian.

The Cash Sweep Options available to you will depend, in part, on the type of account you have opened. You should consider the investment objectives, risks, charges, and expenses of the Cash Sweep Option(s) available to you before selecting that option. Please read any related disclosures, including prospectuses (as applicable), carefully before investing to make sure your selected Cash Sweep Option is appropriate for your goals and risk tolerance.

#### Non-Retirement Accounts

Cash held in non-retirement accounts will be swept into the Cash Sweep Option you choose. The available Cash Sweep Options for non-retirement accounts are:

• RBC Insured Deposits. RBC Insured Deposits is a Cash Sweep Option that sweeps available cash balances in your Program account into interest-bearing deposit accounts ("Deposit Accounts") established for you at participating depository institutions ("Program Banks"), whose deposits are insured by the FDIC up to applicable limits, subject to bank capacity. The Program Banks include unaffiliated, third-party banks and two affiliated banks, RBC Bank (Georgia), N.A. ("RBC Bank") and City National Bank ("CNB") (together, "RBC Affiliate Banks" or "Affiliate Banks"). Funds in RBC Insured Deposits are not subject to market risk and potential value loss, but they are subject to the risk of a Program Bank's failure. RBC WM is not an FDIC-insured depository institution and FDIC insurance only protects against the failure of a Program Bank. FDIC insurance available in RBC Insured Deposits is subject to certain conditions. A list of Program Banks is available at <a href="https://www.rbcwm.com/rbc-insured-deposits-program-banks">www.rbcwm.com/rbc-insured-deposits-program-banks</a>. The RBC Insured Deposits terms and conditions are available at <a href="https://www.rbcwm.com/rbc-insured-deposits">www.rbcwm.com/rbc-insured-deposits</a>. More information regarding FDIC insurance is available at <a href="https://www.rbcwm.com/rbc-insured-deposits">www.rbcwm.com/rbc-insured-deposits</a>. More information regarding FDIC insurance is available at <a href="https://www.rbcwm.com/rbc-insured-deposits">www.rbcwm.com/rbc-insured-deposits</a>. More information regarding FDIC insurance

In the event a Program Bank fails, deposits at each Program Bank are eligible for FDIC coverage up to applicable limits. However, deposits at each Program Bank are not protected by the Securities Investor Protection Corporation ("SIPC") or any excess coverage purchased by RBC CM. Cash balances in RBC Insured Deposits in excess of applicable limits are swept into one or more other banks ("Excess Banks"), which will accept funds without limitation and without regard to the FDIC limit, and which may be RBC Affiliate Banks. Currently, the primary Excess Bank is CNB.

• <u>Credit Interest Program.</u> The Credit Interest Program is a non-sweep cash alternative and represents our direct obligation to repay the invested amount, on demand, plus interest. We invest and use Credit Interest Program assets as free credit balances for our benefit, and we periodically adjust the interest rate payable on Credit Interest Program accounts. We use these funds in the ordinary course of our brokerage business, subject to the requirements of Rule 15c3-3 under the Securities Exchange Act of 1934, as amended (the "Exchange Act"). The difference between amounts earned by us from our investments and the rate we pay to Credit Interest Program account holders is our profit. Cash invested in the Credit Interest Program is protected by SIPC up to \$250,000 per account on claims for cash. SIPC protects against the custodial risk (and not a decline in market value) when a brokerage firm fails by replacing missing cash up to the \$250,000 limit.

#### Retirement Accounts

Cash balances held in Retirement Accounts subject to ERISA or Section 4975 of the Code will bear a reasonable rate of interest as required under the prohibited transaction exemptions of ERISA and the Code that permit the investment of such Retirement Account assets in deposits of Affiliated Banks.

- Non-ERISA Retirement Accounts. Cash held in Retirement Accounts, excluding Retirement Accounts subject to ERISA, will be swept into RBC Insured Deposits and will be deposited with our Affiliate Banks up to applicable limits, as discussed in the RBC Insured Deposits program terms and conditions. Such Retirement Accounts with cash balances in RBC Insured Deposits in excess of such applicable limits will be automatically invested in shares of an unaffiliated money market fund, the Federated Hermes Treasury Obligations Fund (the "Federated Money Market Fund"), unless you designate the Federated Money Market Fund as ineligible. You may access the most recent Federated Money Market Fund prospectus by contacting your Financial Advisor or by accessing Federated Investment Management Company's website at <a href="https://www.federatedinvestors.com/products/mutual-funds/treasury-obligations/as.do">www.federatedinvestors.com/products/mutual-funds/treasury-obligations/as.do</a>. If you elect to designate the Federated Money Market Fund as ineligible to receive your excess funds, the available excess funds will be swept into a designated Excess Bank, which will accept funds without limitation and without regard to the FDIC insurance limit. Currently, the primary Excess Bank is CNB.
- <u>ERISA Retirement Accounts</u>. Cash held in Retirement Accounts subject to ERISA will be swept into the Federated Money Market Fund.

#### Money Market Funds

The Federated Money Market Fund is offered in the Cash Sweep Program. Certain clients may have remaining balances in a money market fund we no longer offer as a Cash Sweep Option (as described below in the section titled "Material Relationships with Related Persons"). Money market funds will usually pay a higher rate of interest on cash balances than RBC Insured Deposits or the Credit Interest Program. Other financial institutions may offer cash sweep options that pay you a higher rate of interest than is available under the Cash Sweep Program. You can also receive higher rates on cash balances outside of the Cash Sweep Program by investing directly in money market funds or other cash alternatives; such investments must be directed by you, or your Financial Advisor acting on discretion, and will not be invested automatically. For more information about the Cash Sweep Options available to you, please refer to your Client Account Agreement, the "RBC Insured Deposits" disclosure pages which can be found at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>, and/or the prospectus of the Federated Money Market Fund.

### Interest Rates

In RBC Insured Deposits, Program accounts receive a separate interest rate from brokerage accounts. The interest rates for RBC Insured Deposits balances are tiered based upon the total assets in all accounts in a client's household (as defined in the Client Account Agreement), and including Program and brokerage accounts, as well as the value of balances held in RBC Insured Deposits across a client's household. Current RBC Insured Deposits interest rates are set forth on our public website under "Program Interest Rates" at <a href="https://www.rbcwm.com/rbc-insured-deposits">www.rbcwm.com/rbc-insured-deposits</a>. Interest rates are variable and subject to change without notice.

## Cash Sweep Program Conflicts of Interest

RBC WM has a conflict of interest in offering the Cash Sweep Options because RBC WM and/or its affiliates will receive compensation or benefits from cash balances swept to these Cash Sweep Options, in addition to the Program Fee assessed on Program accounts. This conflict of interest is greater when higher cash balances are maintained in your account. This creates an incentive for RBC WM to offer these Cash Sweep Options and to encourage deposits in these specific Cash Sweep Options.

• <u>RBC Affiliate Banks</u>. Our Cash Sweep Options create a conflict of interest for us because we have an incentive for you to maintain and direct uninvested cash in your account into Deposit Accounts at our Affiliate Banks where they use such deposits to generate additional revenue. We also receive revenue for your cash deposits directed to our Affiliate Banks through our RBC Insured Deposits program. This creates an incentive for us to recommend cash balances that result in

cash being swept into these programs. Because the amount of interest paid to clients in RBC Insured Deposits is deducted from the revenue shared with us by our Affiliate Banks, RBC WM has a conflict of interest in that the less interest we pay you, the more revenue we earn on those assets. By being designated as the Primary Excess Bank in RBC Insured Deposits, CNB will receive substantial additional deposits to use in its business to increase its profitability. CNB earns revenue on the difference between the interest paid and other costs it incurs on deposits, and the interest or other income it earns on using deposits for loans, investments, and the purchase of other assets.

• RBC Insured Deposits, For RBC Insured Deposits cash balances placed with our Affiliate Banks, including amounts that exceed total FDIC program coverage and are placed at CNB in its capacity as the primary Excess Bank, our Affiliate Banks will receive a stable source of deposits at a cost that is less than other funding sources available. Our Affiliate Banks make a profit on the difference, or "spread," between the interest paid and other costs they incur on deposits, and the interest or other income they earn using the deposits for loans, investments, and the purchase of other assets. Our Affiliate Banks can change the interest rate they pay on deposits at any time, which will change the amount of interest you receive. In addition, RBC WM receives compensation and benefits from these amounts in the form of a per account fee paid directly to RBC WM by the Affiliate Banks. Further, RBC WM receives internal accounting credits that help us meet our internal profitability goals as reported to our mutual parent company, which positively affect the amount of bonus paid to senior executives, including branch director personnel who supervise your accounts. The fees earned by RBC WM through RBC Insured Deposits are in addition to the Program Fee paid to RBC WM.

We address these conflicts of interest through proper disclosure and by offering clients the ability to opt-out of having their Deposit Accounts maintained at Affiliate Banks in non-retirement accounts.

For RBC Insured Deposits cash balances placed with third-party banks, these banks pay RBC WM a fee based on a percentage of assets placed with the third-party bank. RBC WM pays you interest out of the amount we receive from the third-party banks. The amount retained by RBC WM is larger than the amount we pay to you. The banks can change the interest rate they pay on deposits, and we can increase the amount of the fee we retain, both of which can change the amount of interest you receive. Because the amount of interest paid to clients is deducted from the revenue shared with us by the third- party banks, RBC WM has a conflict of interest in that the less interest we pay you, the more revenue we earn on those assets.

- <u>Credit Interest Program</u>. For RBC Cash Plus cash balances placed with the Branch, the Branch will receive a stable source of deposits at a cost that is less than other funding sources available to it. The Branch makes a profit on the difference, or "spread," between the interest paid and other costs it incurs on deposits, and the interest or other income it earns on using deposits for loans, investments, and the purchase of other assets. The Branch can lower the interest rate it pays on deposits at any time, which will lower the amount of interest you receive. In addition, RBC WM receives compensation and benefits from these amounts in the form of a fee based on assets held at the Branch. Further, RBC WM receives internal accounting credits that help us meet our internal profitability goals as reported to our mutual parent company, which positively affect the amount of bonuses paid to senior executives, including branch director personnel that supervise your accounts. The fees earned by RBC WM through the RBC Cash Plus program will be in addition to, and not covered by, the Program Fee. We address these conflicts of interest through proper disclosure.
- Money Market Funds. For amounts invested in an unaffiliated money market fund, the third-party money market fund pays RBC WM service fees in the form of a recordkeeping fee and a shareholder servicing fee. This provides us with an incentive to use third-party money market funds that pay us such fees instead of other funds that do not. These money market funds typically pay you a lower yield than money market funds that do not pay us recordkeeping or shareholder servicing fees. We address this conflict of interest by proper disclosure and by rebating or not charging omnibus, management and/or 12b-1 fees to Retirement Accounts.
- <u>The Program Fee</u>. We charge the Program Fee on cash balances in your Program account(s) and we and/or our affiliates receive benefits from amounts invested in the Cash Sweep Options. This means that we and/or our affiliates earn two levels of fees on the same cash balances in your account.
- <u>Recurring Distributions</u>. In non-retirement accounts, you may also elect to automatically distribute accrued dividends, interest, capital gains, and return on capital payments from your account on a recurring basis. RBC WM invests and uses such cash balances as free credit from the date of deposit until the funds are distributed from your account, which is a benefit to us. You do not earn interest on free credit cash balances. Additional information regarding RBC WM's use of free credit cash balances can be found in the Credit Interest Program section of the Client Account Agreement between you and RBC WM.

## **Harvesting Gains or Losses**

Certain Investment Managers and/or Overlay Managers may be able to accommodate tax harvesting at your request and election.

Except for RBC UP accounts enrolled in Tax Management provided by Envestnet, you can request that the Overlay Manager or Investment Manager for your applicable Program account(s) harvest gains or losses in your RBC UP, Consulting Solutions, or MAP account. To request harvesting of gains or losses for your account in any of these Programs, you can notify us, and we will in turn notify your Overlay Manager or Investment Manager. You must make such request each time, and for each account, that you desire gain or loss harvesting. Through our notification of your direction to the Overlay Manager or Investment Manager for your account, you are providing independent instructions to said Overlay Manager or Investment Manager to sell and to then either reinvest the loss sale proceeds in one or more replacement securities or retain the proceeds in cash. Gain sale proceeds will be reinvested in the account in accordance with the applicable asset allocation, as determined by the Overlay Manager or Investment Manager.

You can typically request gain or loss harvesting (i) for specified securities, (ii) for specified tax lots, (iii) in a specified total amount, or (iv) in the maximum amount available, subject to each Investment Manager's and Overlay Manager's own policies and/or ability and willingness to accommodate such requests. It is important to note that the Investment Manager or the Overlay Manager may reject your request for tax harvesting in whole or in part, at its discretion. In addition, tax harvesting services may not be available for certain Investment Strategies, and the availability of tax-harvesting functionality may be limited due to technology-related and other factors.

Please be aware that gain or loss harvesting is an intricate, nuanced strategy that may not be appropriate in all situations and may adversely impact investment performance. Neither RBC WM (including its affiliates) nor the Investment Managers or Overlay Managers provide any tax advice or make any guarantee that tax harvesting will be successful or produce any specific outcome. As such, you should consult your own independent tax, accounting and/or legal professionals before requesting gain or loss harvesting.

In addition, when harvesting gains or losses, please keep the following in mind:

- If a replacement security increases in value during any applicable wash sale period, such increase can result in a short-term capital gain to you when sold upon expiration of the applicable wash sale period.
- · There is no guarantee that harvesting requests received late in a calendar year will be completed before year-end.
- There is no guarantee that harvesting will achieve any particular result. Tax management or "harvesting" is not tax advice and may not achieve the intended results.
- If utilizing harvesting, your account holdings and performance can differ from other similarly invested accounts that do not utilize harvesting.
- Harvesting requests only apply to the specific account for which the request is made. If you buy or sell securities in an account that overlaps with the securities sold in another account and such sale generates a loss, this loss may be disallowed under the IRS wash sale rules.
- Withdrawing sale proceeds generated from harvesting will likely result in the rebalance of your account and the realization of additional capital gains or losses.

## Securities-Based Lending

Clients have the opportunity to borrow money through lending programs, including RBC Express Credit ("Margin") offered by RBC WM and RBC Credit Access Line ("CAL") offered by Royal Bank of Canada, a bank affiliate of RBC WM (collectively referred to as "Lending Programs"), subject to eligibility requirements. In these Lending Programs, the client's loan is secured by investments and other assets in their account(s) at RBC WM, including those held in Program accounts. Retirement Accounts, including those subject to Title I of ERISA and IRAs, are not eligible for participation in the Lending Programs.

To participate in a Lending Program, you agree to maintain securities and/or other assets ("Collateral") in your account that have a value at least equal to the amount required by its terms ("Maintenance Requirement"). Various factors may be considered in determining you Maintenance Requirement(s), including the value, liquidity and concentration of the Collateral. Not all securities are eligible to be used as Collateral. If the Collateral declines in value, certain actions may be taken to maintain the Maintenance Requirement, including selling securities or other assets in your account. Due to market volatility, debt you incur can exceed the value of the Collateral you deposit in your account. You will be required to deposit additional cash or securities, or pay down your loan, should the value of your Collateral decline below the percentage equity you must maintain for your Maintenance Requirement, or should the percentage equity you must maintain for your Maintenance Requirement increase.

Through the Lending Programs, RBC WM receives interest on loans it extends on Margin or through CAL. RBC WM is permitted to lend or utilize securities on Margin in its possession and may receive compensation in connection with the use of such securities. Additionally, Financial Advisors are compensated based on clients' outstanding balances in the Lending Programs, which is calculated monthly, as further described below for each Lending Program. This compensation creates a conflict of interest because it incentivizes RBC WM and its Financial Advisors to recommend these Lending Programs to you as discussed in "Compensation to Financial Advisors," in Item 4 below.

## RBC Express Credit (Margin)

In this Lending Program, we charge you interest on credit extended to you for the purpose of purchasing, carrying, or trading in securities or commodities or otherwise using eligible securities in your accounts held with us as Collateral. Margin interest rates are determined using a base lending rate plus a sliding scale of percentages according to the size of your Margin debit balance. Your Financial Advisor is paid a portion of the interest you pay on your loan balance. The use of Margin in your Program account will impact the Program Fee you pay as further discussed in the section titled, "Calculation of Program Fees" in Item 4 below.

## RBC Credit Access Line (CAL)

In this Lending Program, you have access to a securities-based line of credit through Royal Bank of Canada. Interest rates can vary depending on factors such as your creditworthiness and the amount of credit for which you are eligible, as determined by Royal Bank of Canada. Interest you pay on your CAL is paid to Royal Bank of Canada. RBC WM also receives a portion of the interest and transactions fees earned by Royal Bank of Canada on your CAL. For more information about these Lending Programs, please refer to "Risks Related to Securities-Based Lending" in Item 6 below and the "RBC Credit Access Line", "RBC Express Credit", and "Schedule of Fees" disclosures available at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

# Fees and Compensation

#### **Fees**

In the Programs, you will pay the Program Fee, which is comprised of the RBC WM Advice Fee and, for certain Programs, the Investment Manager Fee, the Model Provider Fee, and/or the Overlay Manager Fee (each as defined and described below).

- RBC WM Advice Fee. In all Programs, you will pay us an "RBC WM Advice Fee" which is an asset-based "wrap" fee for the services we and your Financial Advisors provide in the Programs. The RBC WM Advice Fee covers our investment advisory and management services, custody of account assets, trade execution, clearing and settlement (with or through RBC WM), account reporting and other administrative services, as well as compensation to Financial Advisors. Generally, the RBC WM Advice Fee is expressed as a schedule that applies different rates to specified asset levels, or breakpoints at which the percentage of the value of the managed assets paid goes down as the asset level increases. Your Financial Advisor may aggregate your account with related Program accounts for the purpose of providing a more favorable RBC WM Advice Fee rate for you based on the combined assets of the related accounts. Discounts, if any, are negotiated separately for each breakpoint. The maximum annual rate for the RBC WM Advice Fee is 2.50%.
- <u>Investment Manager Fee.</u> In addition to the RBC WM Advice Fee, accounts in Consulting Solutions are charged a separate fee for the investment management services of any Investment Manager (the "Investment Manager Fee"). For accounts in MAP, the Program Fee does not include the Investment Manager Fee that you agree to pay any Investment Manager.
- Overlay Manager Fee & Model Provider Fee. In addition to the RBC WM Advice Fee, accounts in RBC UP are charged a separate fee for the services of the Overlay Manager (the "Overlay Manager Fee"), and, as applicable, for the Model Portfolio(s) provided by any Model Provider(s) (the "Model Provider Fee").

These separate fees (i.e., the asset-based fee to RBC WM and the fee charged for any Investment Manager, Overlay Manager or Model Provider services) are referred to collectively as the "**Program Fee**" and will generally appear together as a single Program Fee on account statements and other communications. Because the Program Fee is assessed on the market value of assets in your account at the end of a quarter, the total amount of the Program Fee billed each quarter will generally change as Program assets increase or decrease in the Program account(s). **The maximum annual rate for the total Program Fee is 3.0%**.

You will receive written confirmation of the Program Fee for your account upon enrollment in a Program, and each time you and your Financial Advisor agree to any RBC WM Advice Fee changes. In certain circumstances, RBC WM and/or your Financial Advisor may require you to sign additional documentation relating to the Program Fee (or a component thereof) for your account(s).

Information and ranges for Investment Manager Fees, Model Provider Fees, and Overlay Manager Fees are included below. These fee rates may increase or decrease from time to time which will impact the relevant fee component of your total Program Fee. If you change your Investment Manager, Model Provider, or Overlay Manager, the relevant components of your total Program Fee may increase or decrease based on the Investment Manager, Model Provider, or Overlay Manager selected by you. In such case, we will notify you in writing of any change to your Program Fee.

## Program Fee Components and Ranges by Program

The Program Fee is established at the account level. The Program Fee components depend on the Program in which your account is enrolled, and therefore, the Program Fee can vary between Program accounts, as follows:

- RBC Advisor and Portfolio Focus. The Program Fee consists solely of the RBC WM Advice Fee.
- Consulting Solutions. The Program Fee consists of the RBC WM Advice Fee and the Investment Manager Fee.

Investment Manager Fees range from an annual rate of 0.00% to 0.50% of Program account assets under management and vary by Investment Manager, Investment Strategy, and type of account.

We pay a portion of the Investment Manager Fee to each Investment Manager, which typically ranges from 0.00% to 0.50% of Program account assets. Such amount is determined by the specific Investment Strategies of each Investment Manager currently available in the Program, the services provided by each Investment Manager, the total assets managed by each Investment Manager, and fee negotiations with the Investment Manager, as generally set forth in an agreement between RBC WM and each such Investment Manager. In some cases, fees we pay to Investment Managers may be lower than the amount of the Investment Manager Fee you pay us. Additionally, we negotiate fee schedules with some Investment Managers, which reduce the effective fee rate we pay to Investment Managers as the total amount of Program assets allocated to those Investment Managers increases. Any difference in Investment Manager Fees charged to clients and the percentage of such fees we ultimately pay to the Investment Managers are retained by us. Fees retained by us are not passed on to the Financial Advisors. The fee we pay Investment Managers may change from time to time without notice to you and such change may impact the total Program Fee we charge you. If we negotiate a lower Investment Manager Fee for the Investment Strategy of an Investment Manager in which your Program account is invested, we may similarly decrease the Investment Manager Fee you pay us as part of the Program Fee. If we renegotiate an existing Investment Manager's current fee rate, we will notify affected clients of any increase to the Investment Manager Fee.

• <u>RBC UP.</u> The Program Fee consists of the RBC WM Advice Fee, the Overlay Manager Fee and, as applicable, the Model Provider Fee.

When RBC WM acts as Overlay Manager, the Overlay Manager Fee is 0.05% and is in addition to the RBC WM Advice Fee paid to us.

When Envestnet acts as Overlay Manager, the Overlay Manager Fee is 0.10% and includes Envestnet's Tax Management and/or Screens services, if selected. As noted above in Item 4, the Overlay Manager Fee will be assessed on all assets in the account, regardless of whether Tax Management and/or Screens are applied to all or some of those assets.

When Envestnet is the Overlay Manager, we pay a portion of the Overlay Manager Fee to Envestnet that ranges from an annual rate of 0.00%-0.08% of account assets under management. We retain any difference between the Overlay Manager Fee of 0.10% that you pay and the portion of such fee we ultimately pay to Envestnet.

The Model Provider Fee component of the Program Fee varies by Model Provider, Model Portfolio and type of account, and ranges from 0.00% to 0.65% annually of the market value of an account's assets allocated to a Model Portfolio, generally as set forth in a fee schedule that is part of an agreement between RBC WM and each Model Provider.

If more than one Model Portfolio is included in your RBC UP account, RBC WM employs a Sleeve-level billing methodology to calculate the amount of each Model Provider Fee. The amount will be determined by calculating the value invested in each Model Portfolio, or Sleeve, multiplied by the applicable Model Provider Fee for each Model Portfolio in your RBC UP account at the time of each billing event.

We pay each Model Provider a portion of the Model Provider Fee you pay to us. Any difference in the Overlay Manager Fee and/or the Model Provider Fee paid by clients and the percentage of such fees that we ultimately pay to the Overlay Manager and/or the Model Provider are retained by us. Since we do not pay any part of the retained fees to Financial Advisors, Financial Advisors do not have a direct financial incentive to recommend one Overlay Manager and/or Model Provider over another in relation to the portion of fees we retain.

• <u>MAP.</u> The Program Fee consists solely of the RBC WM Advice Fee. The Investment Manager Fee is negotiated separately between you and the Investment Manager and you are responsible for paying the Investment Manager Fee directly to the Investment Manager. Provided you have not instructed us otherwise, and in accordance with the Advisory Agreement, upon receipt of an official invoice from the Investment Manager(s), we will debit and pay the Investment Manager Fee

specified on such invoice to the Investment Manager from your Program account. Any inaccuracy with respect to the amount of the Investment Manager Fee charged by an Investment Manager is solely your responsibility and not that of RBC WM.

## Fees are Negotiable

In its discretion, subject to the maximum fee rates specified above, we may negotiate, reduce, rebate, or waive the RBC WM Advice Fee for any client. The RBC WM Advice Fee rate is determined between you and your Financial Advisor at time of Program enrollment and is negotiable based on various factors including type and size of the account and the range of services RBC WM provides. In addition to the negotiability of the RBC WM Advice Fee rate, in limited circumstances, as negotiated between you and your Financial Advisor, instead of the standard asset-based Program Fee, you may pay an RBC WM Advice Fee that consists of an annual fixed dollar amount.

You will receive written confirmation of the Program Fee for your account upon enrollment in a Program, and each time you and your Financial Advisor agree to any change to the RBC WM Advice Fee. In certain circumstances, RBC WM may require you to sign additional documentation relating to the Program Fee (or a component thereof) for your account(s).

# Comparative Cost of the Programs

Your Program Fee may be higher or lower than (i) the fees and commissions you would pay in a brokerage account; (ii) the fees we charge other clients depending on considerations such as the size of your account, the amount of time you have had an account with us, the combined value of related advisory accounts, the total amount of business you conduct through RBC WM, the types of securities and services provided, and other relevant criteria; and (iii) the cost of similar services offered through other financial institutions.

## Calculation of Program Fees; Valuation of Account Assets

Typically, Program accounts are charged the Program Fee quarterly, in advance, based on the market value of the assets in a Program account, including securities, cash, money market funds, Cash Sweep Program balances, and/ or Credit Interest Program balances as of the last business day of the preceding calendar quarter. We include the full market value of assets purchased on Margin in the calculation of your Program Fee. We do not reduce the market value of your account by your margin debit balance.

Securities traded on a national securities exchange will be valued at the last sale price on the exchange, or if there has been no sale that day, at the last known bid price within the past 45 days as provided by a third-party vendor. Securities that are traded over-the- counter and on a stock exchange will be valued according to the broadest and most representative market.

Securities for which market quotations are not readily available will be valued at the known current bid price within the past 45 days as provided by a third-party pricing vendor and believed by us to most nearly represent current market value. Other securities and all other assets will be valued as determined by an independent third-party retained by us or, if not available from a third-party, by a statement of valuation provided by the issuer of the security which will remain unchanged until another statement of valuation is received. Valuation will be reviewed on no less than an annual basis. Where fair value cannot be determined for certain securities and assets, no Program Fee will be charged by RBC WM on those securities and assets.

## Assets Held with a Third-Party Custodian

Where a client maintains the assets in their Program account with a Third-Party Custodian, we will calculate the Program Fee based on the market value of the assets and any other related information provided by such Third-Party Custodian, which may use a different method to value the securities in the account than we do. We will not be responsible for verifying the accuracy of information provided by such Third-Party Custodian regarding a client's account or any losses or errors that result from that information.

#### **Funds**

To compute the value of assets held in a Program account custodied at RBC WM, we value Fund shares at their respective net asset values as reported on the valuation date by each Fund.

## Fee-Based Annuities

RBC WM values Fee-Based Annuities based on the daily end-of-day contract values provided by annuity issuers. RBC WM provide no assurance that the end- of-day contract values provided to us by the annuity issuers are accurate and we do not verify the annuity contract values provided.

#### Alternative Investments

RBC WM values alternative investments based on statements provided by the issuers of the investments, typically 30-90 days after the end of each calendar quarter. The total of all capital calls and subscription amounts sent from your account and related to such investments appear on your account statement as an escrow position until they are confirmed by the issuers.

Such escrow positions are excluded from the Program Fee. Any distributions subsequent to the statement value will not reduce the overall position, but cash from such distributions in your account will be subject to the Program Fee.

## **Dividends**

In non-retirement accounts, if you have elected to automatically distribute accrued dividends, interest, capital gains, and return on capital payments from your account on a recurring basis, the proceeds of these payments will not be assessed a Program Fee from the date the dividends, interest, capital gains, and return on capital payments is paid to the date of distribution.

# Deposits, Withdrawals and Changes

Program Fees are prorated for any billing period that is less than a complete quarter. Unless otherwise agreed to in writing between you and RBC WM, deposits to or withdrawals from a Program account of cash and/or securities with a value equal to or greater than \$10,000 will be billed at the applicable fee rate on a pro-rated basis. Increases or decreases of assets may be caused by deposits and/or withdrawals of cash and securities. Deposits and withdrawals on the same day will offset each other, and the net amount will be used to calculate on a daily basis an additional Program Fee or refund to your account.

In each case, the additional Program Fee or refund will be calculated based on the applicable fee rate times the amount of the increase or decrease, pro-rated based on the number of days from the date of the triggering event to the last day of the calendar quarter.

If there is any change in your Overlay Manager, Model Provider, Model Portfolios, Investment Manager, Investment Strategy or investment allocation in your account before the end of a quarter, we will use the market valuation from the date of the change to adjust only the portion(s) of the Program Fee (i.e. Overlay Manager Fee, Model Provider Fee, Investment Manager Fee) affected by such change on a pro-rated basis. At the time of such account change the market value of your account may be higher or lower than the market value of your account at the time your quarterly Program Fee was calculated. As a result, the prorated Model Provider Fee, Overlay Manager Fee, and/ or Investment Manager Fee portion of the Program Fee may be higher or lower than when originally calculated.

RBC WM reserves the right to correct errors in calculations of Program Fees that were charged to you by debiting or crediting your account, as applicable, without prior notice to you. Additionally, RBC WM reserves the right to increase any components of the Program Fee upon thirty (30) days' advance written notice to you.

## Fees Upon Termination

You or RBC WM can terminate your Program account in accordance with the notice and other provisions contained in the Advisory Agreement. If a Program account is terminated prior to the last day of the quarter, we will refund to you the prorated portion of the Program Fee you paid, calculated based upon the days remaining in the quarter. The termination of a Program account will terminate the Advisory Agreement for that account which will revert to a brokerage account, subject to all standard fees and commissions, and we will no longer be acting as a fiduciary to you with respect to that account.

## **Payment of Program Fee**

The Program Fee will be deducted on a quarterly basis directly from your Program account unless you affirmatively elect, verbally or in writing, to be billed directly, or to have the Program Fee deducted from another RBC WM account, provided that the account is not a custodial account (e.g., UGMA/UTMA account) or a Retirement Account, as permitted by applicable law.

If you have elected to be invoiced for the Program Fee and the Program Fee is not paid within sixty (60) days of the date of the invoice, RBC WM will instead debit your applicable Program account for the invoiced amount of the Program Fee due.

#### Offset of Certain Fees to Retirement Accounts

With respect to Retirement Accounts (including IRAs and accounts subject to Title I of ERISA), if you hold RBC GAM-US Funds, including the RBC BlueBay Access Capital Community Investment Fund, or Funds subadvised by CNR, we will rebate the net management fee charged by the Fund company to you. For other affiliated Funds and/ or Funds sub-advised by an affiliate (RBC GAM-US or CNR), the RBC WM Advice Fee, and when RBC WM acts as Overlay Manager in RBC UP, the Overlay Manager Fee component of the Program Fee, will not be assessed on the value of these Funds in Retirement Accounts. Unless required by applicable law, the credit or offset does not apply to other Fund expenses such as transfer agency fees and shareholder servicing fees, or actual distribution, shareholder servicing and other fees paid to RBC WM and its affiliates. Additionally, RBC WM has a conflict of interest in offering and recommending proprietary and affiliated Funds in the Programs over non-proprietary and/or non-affiliated Funds because we and/or our affiliates receive the fees and expenses charged by such Funds rather than a non- affiliate. For more information see "Fees to RBC Affiliates" on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

# **Comparing Costs**

Your total cost for the services provided through a Program, if purchased separately, could be more or less than the costs of the Programs through RBC WM. Cost and other factors to consider may include: your ability and the costs to obtain the desired investment advisory services and investment/portfolio management services, including access to Investment Managers and their Investment Strategies, Model Providers and their Model Portfolios, Overlay Managers, etc., where applicable, reporting services comparable to those provided through the Programs, custodial services, and trading and execution costs (including Fund sales loads and principal mark-ups and mark-downs) to you.

When making cost comparisons, you should be aware that the combination of investment management, custodial, consulting, and brokerage services available through a Program may not be available separately or may require multiple accounts, documentation, and fees. In addition, certain Investment Managers, Overlay Managers, and/or Model Portfolios may not be available to clients outside of a Program either because of minimum account size requirements, fee schedules, geographic availability, or other factors.

When assessing the overall cost of a Program, you should also consider that a Program account with low trading volumes, high cash balances, and/or significant fixed income positions could receive similar services at a lower cost in a brokerage account. If a Program account is actively traded through RBC WM, the Program Fee may be less expensive than separately paying investment management fees, consulting fees, and trading and execution costs. In addition, investments that have no upfront fees or commissions, such as no-load Funds and certain alternative investments and annuities, may be available to you outside of a Program account at no additional cost. As discussed below in Item 4 under "Fund Fees and Expenses," fees charged in connection with certain investments in your Program account, such as management and other fees charged by Funds, are not included in the Program Fee and will result in higher total costs than if you invested in such securities outside of a Program account.

# Additional Fees and Expenses

The Program Fee (including all components described above) does not cover or include any of the following additional fees and expenses, where applicable:

- commissions, "mark-ups," "mark-downs," and dealer spreads, if any, (i) that RBC WM or its affiliates receive when acting
  as principal in certain transactions where permitted by law, rule, or regulation, or (ii) that other broker-dealers receive
  when acting as principal in certain transactions effected through RBC WM and/or its affiliates acting as agent, which
  is typically the case for dealer market transactions (e.g., fixed income, over-the- counter equity, and foreign exchange
  ("FX") conversions in connection with purchases or sales of non-US dollar- denominated securities and with payments of
  principal and interest dividends on such securities);
- underwriting commissions, investment banking, and other fees where RBC WM is a member of an underwriting syndicate;
- certain other costs or charges that may be imposed by third parties (including, among other things, bid-ask spreads, odd-lot differentials, exchange fees, transfer taxes, foreign custody fees, supplemental transaction fees, regulatory fees and other fees or taxes that may be imposed by pursuant to law, rule, or regulation;
- RBC WM's usual and customary transaction charges on the liquidation of investments deemed ineligible for the Programs;
- Fund fees and expenses as further described below under the "Fund Fees and Expenses" section;
- · any contingent deferred sales charges assessed on the sale or liquidation of Fund shares;
- · check reordering costs and fees;
- redemption charges imposed by certain Funds or alternative investments (see Fund prospectus or private placement memorandum ("PPM"), as applicable, for details);
- short-term trading charges for purchases and corresponding redemptions of certain Fund shares (see Fund prospectus for details) made within a short period of time;
- costs and expenses of UITs (e.g., organization costs, operating expenses, portfolio supervision, bookkeeping, trustee, and other administrative fees, etc.);
- fees and charges specific to Fee-Based Annuities and other annuities linked to your Program account, which may include but are not limited to, administrative and termination/distribution charges, mortality and expense risk charges, expenses for underlying investment options and optional rider/benefit fees;
- RBC Express Credit (margin) or RBC Credit Access Line (CAL) interest, or interest on other debit account balances;
- non-sponsored alternative investment processing and maintenance fees;
- safekeeping fees for physical securities;
- · American Depositary Receipt ("ADR") pass-through fees; additional costs incurred when purchasing foreign securities that

are assessed by the foreign exchange, including, but not limited to, exchange fees, taxes, conversion fees and currency translation costs. For example, when "ordinary shares" are purchased on a foreign exchange (which may charge a fee or tax on the trade) and are converted to ADRs, the depository bank may charge a fee to convert the ordinary shares to ADRs and in doing so, there may be currency translation costs associated with the conversion;

- additional costs when investing in foreign securities and utilizing foreign tax relief and reclamation services;
- fees charged by RBC WM related to reporting and filing unrelated business taxable income in Retirement Accounts;
- costs of custody and execution services by any Third- Party Custodian; and,
- any fees/expenses associated with RBC Insured Deposits.

## Fund Fees and Expenses

Funds pay fees and expenses that are ultimately borne by clients (including, but not limited to, management fees, brokerage costs, administrative, and custody fees), as detailed in each Fund's prospectus. Program clients that are holding or investing in Funds will pay two levels of investment advisory fees: 1) investment management fees charged by the Fund companies, and 2) Program Fees to RBC WM, the Investment Managers, the Model Providers, and/or the Overlay Manager. Some of the fees and expenses are paid to and, where permitted under applicable regulatory requirements, retained by us for advisory and/or other services.

If you are holding or investing in Funds in a Program account, you should consider the following information as it pertains to transactions and fees in your account. RBC WM receives payments from certain Fund companies which are used in part to offset certain administrative and operational costs that RBC WM incurs in connection with providing certain sub-accounting and sub-transfer agent services in distributing Funds and which provide financial benefit to RBC WM ("Operational Support"). RBC WM also receives payments from certain Fund and insurance companies for general marketing and Financial Advisor educational programs, to offset compliance and product management costs and to support client education programs and seminars ("Marketing Support"). For more information on Operational Support and Marketing Support, see "Material Relationships with Related Persons" in Item 9.

Funds eligible for the Programs will be subject to the Program Fee which could also subject you to a higher overall cost. Outside of the Cash Sweep Program, RBC WM may, without notice to you, convert Funds in your Program account to a lower cost share class of the same Fund offered by RBC WM or make changes to your investment model or allocation in the event a lower cost share class of the same Fund is or becomes available through RBC WM. However, if you purchased a Fund from RBC WM with an up-front sales charge, typically in a brokerage account outside of the Programs, and subsequently transfer such Fund shares into an advisory Program account, those Fund shares will not be subject to the Program Fee for two or more years from the date of initial purchase. Fund shares purchased at other financial institutions may be converted to the appropriate share class in a Program account and subject to the Program Fee immediately whether you paid an up-front sales charge or other compensation or not. RBC WM may also elect not to convert certain Fund shares if, for example, there is no equivalent share class available in the Programs, or such conversion could subject you to additional sales or other charges, or in certain other circumstances, as determined by us.

Additionally, if you have a systematic buy or sell transaction established for a Fund that is ineligible for the Program selected, the transaction may be rejected resulting in your trade(s) not being fulfilled.

Prior to enrolling in the Programs, you should review the costs and impact of converting your Fund share classes and discuss this with your Financial Advisor. If you do not want your Funds converted, or your investment model/allocation updated, you should discuss leaving those holdings in, or transferring those holdings to a brokerage account, subject to customary commissions and transaction charges, with your Financial Advisor.

Under certain circumstances, your account may be invested in a Fund share class with a 12b-1 fee. This fee, which is also known as a distribution fee, is an operational expense used to pay for marketing and distribution expenses and is therefore included in the Fund's expense ratio. 12b-1 fees are part of the overall Fund expense ratio, which is paid by you through deduction of assets in the Fund's daily net asset value calculation. 12b-1 fees may vary by share class, with certain share classes having lower or no 12b-1 fees. Typically, the 12b-1 fee is paid to RBC WM (and a portion is shared with the Financial Advisor) as ongoing compensation for a period of time, as outlined in the applicable prospectus, creating an incentive for a Financial Advisor to recommend a Fund and a share class that pays a 12b-1 fee as opposed to a Fund or share class that does not. Excluding the Cash Sweep Program, RBC WM addresses this conflict of interest by (1) limiting offerings of share classes that pay a 12b-1 fee in the Programs, and (2) crediting any 12b-1 fees that we receive back to you.

Funds and certain other investments will be accompanied by a prospectus or other offering document that contains important information about each such Fund, including investment objectives, risks, and applicable fees and expenses. Clients should read each Fund's prospectus carefully and consider all the information in it before investing.

If, and to the extent that your account is invested in a Fund managed by an affiliate of ours, you will indirectly pay two levels of advisory and other fees to us in connection with such balances (i.e., the investment management fees changed by the Fund companies, and the Program Fee). We address this conflict through disclosure and by subjecting the affiliated Funds to the same selection and evaluation standards as non-affiliated Funds. Further, in Retirement Accounts, if you hold RBC GAM-US Funds, including the RBC BlueBay Access Capital Community Investment Fund, or Funds subadvised by CNR, the management fee charged by the Fund company will be rebated to you. For other RBC WM affiliated Funds, including Funds subadvised by RBC GAM-US or CNR, the RBC WM Advice Fee, and when RBC WM acts as the Overlay Manager in RBC UP, the Overlay Manager Fee component of the Program Fee, will not be assessed to the value of such Funds maintained in Retirement Accounts.

Additional information regarding Funds, including information on investment policies, fees, and expenses, is set forth in each Fund's current prospectus. You should read the Fund's prospectus carefully prior to selecting a Fund in which to invest.

## Alternative Investment Funds

Under certain circumstances, alternative investment fund(s) pay RBC WM for the solicitation of and placement of client investments into the alternative investment ("Upfront Placement Fees"). Additionally, alternative investment fund(s) make ongoing annual payments to RBC WM and your Financial Advisor for ongoing servicing of alternative investments ("Annual Trailing Fees"), including, but not limited to, responding to client inquiries concerning statements, valuations, distributions, annual reports and assisting with dividend reinvestments and funding of capital calls. Upfront Placement Fees are paid to RBC WM as a percentage of the initial amount invested which reduces the amount of your initial investment, while Annual Trailing Fees are paid to RBC WM out of the management fee the fund charges you. Upfront Placement Fees and Annual Trailing Fees paid to RBC WM create an incentive for a Financial Advisor to recommend a certain alternative investment that pays these fees over an alternative investment that does not. RBC WM addresses this conflict of interest by 1) limiting the alternative investment funds that pay Upfront Placement Fees and/or Annual Trailing Fees that are available to advisory accounts, and 2) crediting any Upfront Placement Fees and Annual Trailing Fees that we receive related to investments in the Programs back to applicable clients.

## Trading Away and Associated Costs

We generally anticipate that most Investment Managers and the Overlay Managers will effect substantially all portfolio trades for Program accounts with or through us. This arrangement creates an incentive for us to recommend Investment Managers or Model Providers with lower portfolio turnover rates. As noted, in some circumstances and with some strategies, Investment Managers can be expected to trade away from RBC WM with other broker/ dealers. RBC WM makes information on Consulting Solutions Investment Managers' trading practices in this regard available via the "Investment Managers and Trading Practices" link at RBC WM's legal disclosure website, <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>. For accounts enrolled in MAP, since RBC WM does not monitor the Investment Managers clients elect to use in MAP, clients should contact any such Investment Manager directly for information on their trading practices and associated costs.

If Investment Managers trade away from RBC WM with other broker/dealers, you should understand that commissions, mark-ups, spreads, and other transactional charges for such trades are charged to you by the executing broker/dealer (and passed along to you by RBC WM). Accordingly, the Program Fee you pay to RBC WM does not cover such costs charged by other broker/dealers; the Program Fee covers these costs only when the transactions are executed by RBC WM. The executing broker/ dealers may net these commissions, mark-ups, spreads and other transactional charges into the overall purchase or sale price of the trades, and these commissions, mark-ups, spreads and other transactional charges are not delineated on your RBC WM trade confirmation, monthly transaction summary or statement. RBC WM does not restrict an Investment Manager's ability to trade away, as the responsibility to determine the suitability of trading away from RBC WM and for best execution is that of the Investment Manager.

RBC WM does not evaluate whether an Investment Manager is meeting its best execution obligations when trading away. You should understand that RBC WM is not a party to transactions that are not executed through or with us and therefore, we are not able to negotiate the price or transaction related charge(s) with the executing broker/dealer. While the costs associated with equity trades done away are typically in the form of commissions and other transactional charges that are disclosed and accessible to RBC WM, the additional costs associated with fixed income trades are not identified separately because they are incorporated into the net price of the trade. Additional information on trade away practices of Investment Managers in Consulting Solutions is available at: <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

Note, before selecting an Investment Manager for any Program described in this brochure, you should carefully review all material related to that Investment Manager, including any disclosure on whether the Investment Manager uses broker-dealers other than RBC CM to effect any trades and any additional trading costs (brokerage commissions or other charges) associated with executing trades with such other broker-dealers. You should consider this information, (i.e., an Investment Manager's trading practices and any associated additional costs and expenses), when assessing the overall costs of a Program and a particular Investment Manager and/or Investment Strategy.

## Foreign Tax Relief and Reclamation Services

For clients that invest in international securities, we utilize a third-party vendor that provides foreign tax relief and reclamation services on behalf of clients. For more information, please see "Foreign Tax Relief and Reclamation Overview" on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

## Tax Considerations

The payment of the Program Fee as described above may produce income tax results different from those resulting from the payment of brokerage commissions or other transactional charges on a per trade basis. If you are not a tax-exempt entity, the sale, redemption, or exchange of investments may result in taxable gains or losses. Further, it is your responsibility to ensure that the payment method selected, and subsequent treatment of the related expenses, complies with applicable tax laws and other regulations.

In addition, careful consideration should be given prior to purchasing investments or selecting strategies that may utilize "tax-advantaged" investments in certain qualified accounts. This may result in no additional tax benefits at the expense of performance. Neither RBC WM, nor its affiliates provide legal, accounting or tax advice. All legal, accounting or tax decisions regarding your accounts and any transactions or investments entered into in relation to such accounts, should be made in consultation with your independent advisors. No information, including but not limited to written materials, provided by RBC WM should be construed as legal, accounting or tax advice.

# **Compensation to Financial Advisors**

## **Advisory Fees**

If you invest in one of the Programs described in this brochure, we pay your Financial Advisor, on an ongoing basis, a portion of the RBC WM Advice Fee payable to us in connection with your Program account.

The amount we allocate to your Financial Advisor in connection with an account enrolled in any of the Programs may be more than if you pay separately for investment advice, brokerage, and other services. Therefore, Financial Advisors may have a financial incentive to recommend an advisory Program account over a brokerage account.

If you invest in one of the Programs, your Financial Advisor may charge less than the maximum RBC WM Advice Fee. Excluding the RBC Advantage team and its Financial Advisors who are compensated on a salary basis, all other RBC WM Financial Advisors with Advisory Program clients receive as compensation a percentage of the RBC WM Advice Fee such clients pay to us, and therefore those Financial Advisors have a financial incentive not to reduce the RBC WM Advice Fee because it would reduce the amount of compensation they receive.

Similarly, Financial Advisors have an incentive to recommend lower cost Investment Strategies and/or Model Portfolios so that the Financial Advisor may charge the highest possible RBC WM Advice Fee, increasing their compensation. Financial Advisors also have an incentive to recommend the Portfolio Focus Program or the RBC Advisor Program, which do not charge an Investment Manager, Model Provider, or Overlay Manager Fee, so that the client is paying only the RBC WM Advice Fee, allowing the Financial Advisor to receive higher compensation.

Financial Advisors are compensated based on the market value of billable assets in the account. In certain instances, your account may contain assets that are not included in the billable value of the account. Therefore, this is a conflict of interest as your Financial Advisors may have a financial incentive to sell these assets and purchase assets that would be included in the billable value of the account and directly impact compensation.

## Securities-Based Lending

Through Lending Programs (i.e., RBC Express Credit or RBC Credit Access Line), RBC WM, and generally Financial Advisors receive additional compensation based on the amount of loan balance outstanding. This additional compensation presents a conflict of interest for us because it creates an incentive for us to recommend affiliated Lending Programs to you and/ or to recommend that you increase your monthly loan balance. We and your Financial Advisor are further incented to recommend the Lending Programs to you to the extent it encourages you to not liquidate certain securities and assets. This is a conflict of interest, as we and your Financial Advisor have a financial incentive to avoid recommending that you liquidate assets under management because the Program Fee is based on assets under management. These conflicts of interest are addressed by appropriate disclosure to clients and training for our Financial Advisors.

## Recruitment

RBC WM offers recruiting packages to Financial Advisors joining from other firms. Under these packages, Financial Advisors are eligible for two types of promissory notes in designated amounts. The first note is issued to the Financial Advisor once his or her securities license is transferred to RBC WM. Depending upon the recruiting package, RBC WM will either forgive or collect the principal and interest amount of this note each month, so long as the Financial Advisor remains employed and in good standing for a predetermined period of time. Although there are no set production goals for the note to be forgiven, a Financial Advisor must maintain a certain production level to remain employed.

The second type of note is issuable each year for a fixed number of years if the Financial Advisor meets specified production goals. After issue, depending upon the recruiting package, RBC WM either forgives or collects these loans each month so long as the Financial Advisor remains employed and in good standing for a predetermined period of time. Both of these loans create a conflict of interest because they provide incentives for our Financial Advisors to encourage you to effect more investment transactions, to invest more advisory assets, and/or to recommend products and services that generate more revenue for us.

## Rewards, Incentive Compensation and Bonuses

Your Financial Advisor is eligible to qualify for both recognition programs and practice development and training programs. These rewards, such as trips to a specified destination, incentive compensation, such as deferred compensation, and bonuses are based on the amount of your Financial Advisor's compensation, length of service, and the amount of compensation your Financial Advisor generates for us over time. Awards given in the form of deferred compensation have minimum vesting schedules and are subject to forfeiture under certain circumstances. The practice development and training programs provide the opportunity for a Financial Advisor to participate in a practice management, business development, and/or training program that may include travel to a specified destination. Each program allows the Financial Advisors to interact with both peers and industry experts and to exchange ideas on business practices and development. These rewards, incentive compensation, and bonuses create a conflict of interest because they provide an incentive for your Financial Advisor to encourage you to engage in more investment transactions so that they qualify for such rewards, incentive compensation, and bonuses.

Branch Directors and Complex Directors, who may also be Financial Advisors, perform supervisory responsibilities over other RBC WM Financial Advisors for the branch or region in which they are located. We compensate these individuals for their supervisory activities through a base salary, but also pay a bonus to these individuals that is based on meeting certain internal benchmarks, which include revenue generated by the Financial Advisors in their branch or region. This is a conflict of interest as supervisors have an incentive to encourage the recommendations of products, services and investments that generate greater revenue for RBC WM to meet the revenue portion of the internal benchmark. We mitigate this conflict by not compensating our supervisors directly based on the recommendation of any specific products, services, or investments but instead on attainment of specific internal benchmarks, which include revenue goals.

# ITEM 5: ACCOUNT REQUIREMENTS AND TYPES OF CLIENTS

To open an account in any of the Programs and receive the investment advisory and other related services described in this brochure, you must enter into the Advisory Agreement with RBC WM. The Advisory Agreement expressly acknowledges our investment advisory relationship with you and describes our obligations, services we will provide to you, and our specific authority under the Program(s) in which you are opening and enrolling one or more Program account(s). The Advisory Agreement governs the terms of your existing and future Program accounts and relationships with RBC WM.

Each of the Programs generally require a certain minimum amount of assets to open an account in that Program.

However, RBC WM has the discretion to accept accounts that are below the Program minimums. Under certain circumstances, account minimums may be higher based on factors that include, but are not limited to, the services we provide, or the Investment Strategy selected by a client and employed by the Investment Manager. RBC WM reserves the right to terminate a Program account if the account assets fall below the Program minimums set forth below.

- RBC Advisor: \$25,000.
- Portfolio Focus: \$25,000.
- **RBC UP**: Depending on services and Investment Products selected, minimums will be applied and range between \$2,500-\$200,000.
- <u>Consulting Solutions</u>: \$100,000-\$600,000 for equity strategies; \$100,000-\$300,000 for fixed income strategies, subject to minimum account requirements imposed by the applicable Investment Manager.
- MAP: \$100,000 or the Investment Managers' minimum, whichever is greater.

RBC WM provides investment advisory services to individuals, foundations, endowments, employee benefit plans, trusts, estates, educational institutions, corporations, businesses, government entities and other entities. The Programs are generally available for both non-retirement and Retirement Accounts, including IRAs.

When providing services to clients that are subject to ERISA, we may rely on various Prohibited Transaction Exemptions ("PTEs") available under ERISA, including PTE 84-14, which is only available to qualified professional asset managers (the "QPAM Exemption"). On March 5, 2024, the French Court of Appeal rendered a judgment of conviction (the "Conviction") against Royal Bank of Canada Trust Company (Bahamas) Limited ("RBCTC Bahamas"), an affiliate of RBC CM, and other parties regarding a charge of complicity in estate tax fraud relating to actions taken relating to a trust for which RBCTC

Bahamas serves as trustee. In 2016, RBC was granted an exemption by the U.S. Department of Labor that allows RBC and its current and future affiliates to continue to qualify for the QPAM Exemption under ERISA despite any potential conviction of RBCTC Bahamas in the French proceeding for a temporary one-year period from the date of conviction. As a result of the Conviction of RBCTC Bahamas, the temporary one-year period commenced on March 5, 2024. and RBC has applied for longer term relief from the U.S. Department of Labor.

## ITEM 6: PORTFOLIO MANAGER SELECTION AND EVALUATION

# Selection of Investment Managers and Model Providers

We have certain standards of eligibility for Investment Managers, Model Providers and Overlay Managers in the Consulting Solutions and RBC UP Programs. In RBC UP and Consulting Solutions we consider and select only Investment Managers and Model Providers that meet our eligibility requirements. In identifying and choosing Investment Managers and Model Providers, we evaluate the financial and organizational stability of the firm and product, historical performance results, experience, and other factors. Based on the evaluation, Investment Managers and Model Providers are categorized by their respective investment styles. Each Investment Strategy added to the RBC UP and/or Consulting Solutions Programs are further categorized by the level of conviction RBC WM has in the Investment Manager and/or Model Provider and their respective Investment Strategy. Information that we gather regarding Investment Managers and Model Providers is believed to be reliable and accurate, but we do not independently verify it. We conduct periodic reviews of Envestnet and our own Overlay Manager function to evaluate adherence to Model Portfolios and investment allocations selected by you.

In Portfolio Focus, generally, Financial Advisors who become officially approved to participate in Portfolio Focus have met standards of education, industry experience, investment management experience and compliance.

Applications to participate in Portfolio Focus are reviewed by field supervisors, divisional management, compliance, and Advisory Programs management. Advisory Programs management admits qualified Financial Advisors into Portfolio Focus after a thorough review.

As described above in Item 4, you will establish an Advisory Risk Profile for your Program account. For Programs in which you select an Investment Manager(s) or Model Provider(s), your Financial Advisor will consult with you regarding investment alternatives consistent with your Advisory Risk Profile. You then select one or more Investment Managers. In RBC UP you, or your Financial Advisor acting on discretion, will select one or more Model Providers.

When required to do so by law or as otherwise agreed to with the Investment Manager, we will provide you with a copy of each Investment Manager's and/or the Overlay Manager's written disclosure statement (Part 2A of its Form ADV or other comparable document) at the time of Program enrollment.

## Monitoring and Review of Investment Managers and Model Providers

On a quarterly basis, we monitor and review the Model Providers we make available in RBC UP and the Investment Managers we make available in Consulting Solutions in order to determine whether they continue to meet the standards and requirements of RBC WM. The evaluation may involve, among other things, investment discipline and trends in investment philosophies. Comparisons are made to other accounts and to standard industry market statistics.

The level of review applied by GMR to each Investment Strategy depends on RBC WM's conviction in the Investment Manager and Model Provider and their Investment Strategy. For the highest conviction Investment Strategies, this review is based on both the investment style descriptions offered by the Investment Managers and Model Providers (qualitative factors) and analysis performed by GMR (quantitative factors). GMR's ratings and opinions for the highest convictions strategies are available to Financial Advisors. These ratings and opinions are updated annually or more frequently, as needed.

Investment Strategies not deemed highest conviction are reviewed quarterly based primarily on quantitative factors.

A quantitative score ("Score") is assigned to each Investment Strategy based on multiple factors related to the firm and product, investment professionals, investment approach and performance and weights assigned to the individual factors selected. Investment Strategies not deemed highest conviction must meet these predefined Scores to be added and maintained in RBC UP and Consulting Solutions. If a Score cannot be calculated, the same factors are reviewed manually, instead of systematically, until a Score can be calculated. For cases where a Score is not able to be produced, GMR will continue to qualitatively monitor the Investment Strategies and provide annual updates as needed to the RBC WM Managed Account Investment Committee. Scores are not assigned to the RBC WM Portfolio Advisory Group ("PAG") Model Portfolios. The PAG Model Portfolios are reviewed quarterly by an internal oversight committee. This committee, which is led by GMR, reviews each PAG Model Portfolio to determine if it continues to align with its stated investment objective.

Through our monitoring process, the level of conviction in an Investment Strategy may change and therefore the level of review applied to each Investment Strategy may change from time to time. If you would like information regarding RBC WM's conviction in an Investment Strategy you are considering or are already invested in, please contact your Financial Advisor.

The level of conviction in an Investment Strategy is not indicative of the quality of the Investment Strategy nor is it a basis for how the Program Fee is determined.

#### Watch List

As part of our Investment Manager/Model Provider monitoring process, RBC WM maintains a watch list of Investment Managers and Model Providers for which there may be developments of potential concern. Such developments may include the Investment Managers' or Model Providers' adherence to management style, consistency with client objectives, unexplained poor performance, or other matters that come to our attention. The watch list provides us with the means to review and communicate developments related to Investment Managers and Model Providers in RBC UP and Consulting Solutions. Placement of Investment Managers and Model Providers on the watch list initiates a probationary period that allows us adequate time to better assess the effects — negative or positive — stemming from the developments in question.

#### Performance

- <u>Investment Manager and Model Provider</u>. For all third-party and affiliated Investment Strategies available in Consulting Solutions and RBC UP, we make product profiles available to Financial Advisors to provide to you. These product profiles include the Investment Manager's or Model Provider's reported performance and generally present 10 years of an Investment Strategy's performance history.
  - We may provide you with information to allow you to compare this Investment Manager or Model Provider performance data with your account and/or Sleeve performance.
- Fund Performance. We utilize the Fund's published performance for review purposes.
- <u>Portfolio Advisory Group (PAG)</u>. We create performance composites for each PAG Model Portfolio. These composites are comprised of the RBC UP Sleeves invested in each Model Portfolio.
  - We make product profiles for each PAG Model Portfolio available to Financial Advisors to provide to you. These product profiles include our calculated composite performance. We may provide you with information to allow you to compare this PAG performance data with your account and/or Sleeve performance.
- <u>MAP Investment Managers</u>. In MAP, we may provide you with information to allow you to compare the Investment Manager's overall performance data with industry market statistics or the data that the Investment Manager reports to consulting and database services. You are responsible for reviewing the information provided and assessing any MAP Investment Manager's overall performance. We do not provide this review or subject these Investment Strategies to the monitoring and review process described above.
- <u>Portfolio Focus Managers</u>. In Portfolio Focus, Financial Advisor strategies are monitored by Complex Management and Product Surveillance on a continuous basis to ensure adherence to Program guidelines. Surveillance of Program accounts includes many metrics, including daily trade monitoring and weekly monitoring of Program investment management guidelines. Additionally, on an annual basis, Financial Advisors are required to recertify for participation in the Program. Based on the outcome of the review, the Financial Advisor will either be recertified for continuance in the Program or can be removed from the Program as further discussed below in "Removal of an Investment Manager or Model Provider," in Item 6.

Generally, the investment performance of a Financial Advisor's strategies in Portfolio Focus is not calculated. However, under certain circumstances, select Portfolio Focus Financial Advisors managing a specific strategy are able to use composite performance reports for that strategy with clients and prospective clients. This requires approval from the Financial Advisor's field supervisors, divisional management, compliance, and Program management. We require the Financial Advisor to provide a description for each strategy employed in Portfolio Focus and accounts must be managed to the described strategy unless the account meets certain strategy exclusion requirements. We have employed policies and procedures for Financial Advisors and the composite construction and performance calculation methodology. A third-party vendor has been engaged to examine the performance presentation of the composite.

## Removal of an Investment Manager, Model Provider, Fund or Financial Advisor

Upon written notice to affected clients, we may remove a Model Provider from RBC UP or an Investment Manager from Consulting Solutions if our rating and opinion of the Investment Manager or Model Provider is materially changed. This is most commonly a result of fundamental developments that are determined to be detrimental to the potential longer-term success of the Model Provider, Investment Manager, or underlying investment strategy (e.g., departure of key personnel, performance, etc.).

In the event RBC WM removes an Investment Manager from the Consulting Solutions Program, and you do not reallocate applicable account assets prior to the termination of the Investment Manager, we may terminate your Program account.

In RBC UP, when RBC WM removes a Model Provider selected by you, if you do not select a new Model Provider before the removal date, we will move your assets to an available Model Portfolio of another Model Provider which we deem, in our sole discretion, to be consistent with the Model Portfolio/Model Provider that is no longer available. If an appropriate Model Portfolio is not available, we will move your assets to an appropriate Fund.

In RBC UP, we will provide information to your Financial Advisor regarding a Fund that is no longer eligible for the Program. Your Financial Advisor will work with you to select a suitable replacement investment, or the Financial Advisor will select a replacement for you if you have granted your Financial Advisor discretion.

In RBC UP, we may change the Overlay Managers upon advance written notice to the affected clients.

If you have granted your Financial Advisor discretion in RBC UP or Portfolio Focus and we determine that for any reason your Financial Advisor is no longer able/available to provide discretionary services to you, your account will be reassigned to another qualified Financial Advisor that is approved in the same capacity as your previous Financial Advisor. If your account is reassigned to RBC Advantage, discretion that was previously granted will be removed.

# Related Persons as Investment Manager, Model Provider, and/or Overlay Manager, and Associated Conflicts of Interest

If you invest in certain Programs described in this brochure, your account may be managed by an Investment Manager that is an affiliate of ours (also referred to as a related person), or that is a client of an affiliate of ours. In addition, we or our affiliates (or clients of our affiliates) may act as Model Providers. Related persons or their clients acting as Investment Managers or Model Providers are subject to the same eligibility, review, and removal procedures as non- affiliated Investment Managers and Model Providers, as described above. When related persons or their clients act as Investment Managers or Model Providers for Program clients, certain conflicts of interest exist (see Item 9, "Material Relationships with Related Persons," for more information on conflicts of interest).

In some cases, the same Investment Strategies are available in both Consulting Solutions and RBC UP. However, the fees associated with these Investment Strategies may differ, depending on the Program. Generally, the fee rates for Investment Strategies available in both Consulting Solutions and RBC UP are lower in RBC UP than Consulting Solutions due to the services provided in each Program. Consulting Solutions client accounts are separately managed to an Investment Strategy by one or more professional Investment Managers participating in the Program (i.e., the Investment Manager trades in client accounts on a discretionary basis). Alternatively, RBC UP client accounts are professionally managed by us or Envestnet as Overlay Manager, in accordance with Model Portfolios provided by Model Providers or us (i.e., the Overlay Manager trades in client accounts on a discretionary basis to implement Model Portfolios of Model Providers, who do not act with discretion). RBC UP accounts may include allocations to the same Investment Strategies available in Consulting Solutions. When we act as Overlay Manager, we retain 0.05% of the Program Fee which gives us an incentive to promote RBC UP over Consulting Solutions. Any difference in fees paid by you and fees we pay to Investment Managers, Model Providers or the Overlay Managers are either paid by us or retained by us. When fees are retained by us, we do not pay any part of the retained fees to Financial Advisors.

Therefore, Financial Advisors do not have a direct financial incentive to recommend using Investment Strategies in one Program over the other. However, in Consulting Solutions, RBC WM does, in certain instances, retain a larger portion of the Investment Manager Fee we pay to Investment Managers than the portion of the Model Provider Fee or the Overlay Manager Fee that we pay to Model Providers and Overlay Managers.

RBC Affiliate Banks and the Branch will receive additional economic benefits, in addition to the Program Fee, from cash swept into RBC Insured Deposits. This conflict of interest is greater when higher cash balances are maintained in your account. At times, however, we and/ or the Investment Manager(s) or Model Provider(s) may believe that it is in your best interest to maintain assets in cash, particularly for defensive purposes in volatile markets. We address these conflicts of interest through proper disclosure and by also offering in RBC Insured Deposits the ability to opt-out of having your deposits maintained at Affiliate Banks for non-retirement accounts.

Additionally, our Cash Sweep Program creates a conflict of interest for us because we have an incentive for you to maintain and direct otherwise uninvested cash in your account to deposits of our Affiliate Banks, where they can use such deposits to generate additional revenue. We also receive revenue for your cash deposits directed to third-party banks or our Affiliates through our Cash Sweep Program. This creates an incentive for us to recommend or direct investments that result in cash being invested through our Cash Sweep Program. By being designated as the Primary Excess Bank in the RBC Insured Deposits program, CNB will receive substantial additional deposits to use in its business to increase its profitability. CNB earns revenue on the difference between the interest paid and other costs it incurs on deposits, and the interest or other income it earns on using deposits for loans, investments, and other assets. Please see the Cash Management section of our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

In the Programs, you may be able to invest in affiliated Funds as well as certain other affiliated investment products. Certain conflicts of interest among the issuer, Fund, the Fund manager, and/or the broker or agent may exist as described in the applicable prospectus. Where we are affiliated, through common ownership and control by RBC, with a Fund, Fund manager, issuer or agent, we have an incentive to make our proprietary or affiliated product available over an unaffiliated product, such that the fees and expenses charged by the Fund, Fund manager, issuer or agent are earned by us or our affiliate, rather than a non-affiliate.

You may invest in an affiliated Investment Manager and/ or Model Provider. We have an incentive to make our affiliated Investment Managers and Model Providers available because RBC WM and its affiliates receive greater revenue.

#### **RBC GAM-US**

RBC GAM-US acts as an Investment Manager in Consulting Solutions, as a Model Provider in RBC UP and may be selected by clients as an Investment Manager in MAP. This is a conflict of interest as we are incented to recommend RBC GAM-US over non-affiliates. This conflict of interest is addressed by proper disclosure. If you select RBC GAM-US as your Investment Manager in Consulting Solutions or MAP, or as your Model Provider in RBC UP, RBC GAM-US and RBC WM will each collect separate advisory fees for non-retirement accounts. If you select RBC GAM-US as your Investment Manager for your Retirement Account in Consulting Solutions, RBC WM will charge the Program Fee on such Retirement Account, but RBC GAM-US will not charge the Investment Manager Fee on any such Retirement Account. If you select RBC GAM-US as your Investment Manager for your Retirement Account in MAP, RBC WM will not charge the Program Fee on any such Retirement Account, but RBC GAM-US will charge the Investment Manager Fee on any such Retirement Account.

In RBC UP, an internally approved Financial Advisor may use limited discretion as described above in Item 4, provided also granted by applicable client(s), to select RBC GAM-US as the Model Provider for a client's account, as suitable and appropriate. This is a conflict of interest since we have an incentive to select an affiliated Model Provider because the Model Provider Fee will be paid to and received by our affiliate as opposed to an unaffiliated Model Provider. We address this conflict of interest by proper disclosure and by only selecting the most suitable Model Portfolio available for you based on your investment objectives and Advisory Risk Profile.

If you, or your Financial Advisor, select RBC GAM-US as the Model Provider for your Retirement Account in RBC UP, RBC WM will charge the Program Fee on such account, but RBC GAM-US will not charge your Retirement Account the Model Provider Fee.

## RBC Global Asset Management (UK) Limited

RBC Global Asset Management (UK) Limited ("GAM UK") acts as a Model Provider in RBC UP. This is a conflict of interest as we are incented to recommend GAM UK over non-affiliates. This conflict of interest is addressed by proper disclosure. If you select GAM UK as your Model Provider in RBC UP, GAM UK and RBC WM will each collect separate advisory fees for non-retirement accounts.

In RBC UP, an internally approved Financial Advisor may use limited discretion as described above in Item 4, provided also granted by applicable client(s), to select GAM UK as the Model Provider for a client's account, as suitable and appropriate. This is a conflict of interest since we have an incentive to select an affiliated Model Provider because the Model Provider Fee will be paid to and received by our affiliate as opposed to an unaffiliated Model Provider. We address this conflict of interest by proper disclosure and by only selecting the most suitable Model Portfolio available for you based on your investment objectives and Advisory Risk Profile.

If you, or your Financial Advisor, select GAM UK as the Model Provider for your Retirement Account in RBC UP, RBC WM will charge the Program Fee on such account, but GAM UK will not charge your Retirement Account the Model Provider Fee.

# City National Rochdale

If you select CNR as your Investment Manager in MAP, CNR and RBC WM will each collect separate advisory fees for non-retirement accounts. This is a conflict of interest as we are incented to recommend CNR. To the extent permitted by applicable law, this conflict of interest is addressed by proper disclosure. In addition, where CNR acts as Investment Manager for your Retirement Accounts in MAP, CNR will not charge the Investment Manager Fee on any such Retirement Accounts.

# **RBC WM and Financial Advisors Acting as Portfolio Managers**

As discussed above in Item 4, RBC WM acts as the Overlay Manager in RBC UP and certain approved Financial Advisors act as Portfolio Managers in the Portfolio Focus Program. Our participation in a Program creates an incentive for us to recommend or select such Program where we are the Portfolio Manager over other qualified and suitable Portfolio Managers.

Where RBC WM serves as the Overlay Manager in RBC UP, we charge and retain the Overlay Manager Fee, which is a portion of the Program Fee you pay. You do not pay more for selecting us as the Overlay Manager, however, we do retain additional compensation when we are selected over another qualified and suitable unaffiliated Investment Manager or Overlay Manager.

PAG provides timely, independent information to our Financial Advisors and their clients by independently analyzing research from its research providers. The research that is produced by PAG is intended to provide a broad and extensive array of fundamental research in the marketplace by focusing on key analysts, recommendations, and trends within their research sources, including those of RBC CM as well as through nationally recognized correspondents. PAG has also created equity portfolios for use by our Financial Advisors and their clients. In the RBC UP program, these portfolios are available in the form of Model Portfolios. In the RBC Advisor and Portfolio Focus programs, Financial Advisors may implement these portfolios in part or in full in client accounts. PAG does not receive compensation for providing these models to us. PAG has also created fixed income portfolios. These portfolios are available as Model Portfolios in the RBC UP program. PAG does not receive compensation for providing these models to us.

While the research conducted in creating Model Portfolios is independent, RBC WM has a conflict of interest because we have an incentive to use certain Funds in a model and 1) receive additional compensation from the investments made in certain Funds and/or 2) use Funds managed by an affiliate of RBC WM. We mitigate this conflict of interest by disclosure and subjecting the Model Portfolios created by PAG to review by an RBC WM internal oversight committee on a regular basis, consistent with performance standards employed when reviewing unaffiliated Investment Managers and Model Providers.

RBC WM may designate selected Financial Advisors to act as Portfolio Managers in Portfolio Focus. Selected Financial Advisors will manage assets in the Portfolio Focus account on a discretionary basis based on your Advisory Risk Profile and subject to our guidelines for the Program. The investment options available to you through Portfolio Focus may vary based on the Financial Advisor's level of experience.

In RBC UP, designated Financial Advisors who are approved to exercise discretion may select affiliated Model Providers or other available Investment Products. By selecting any such affiliated Model Providers and/or Investment Products, an incentive and/or conflict of interest exists in using ourselves over another qualified and/or suitable unaffiliated Model Provider or Investment Product because we earn more. We mitigate this conflict of interest by proper disclosure and by not providing any compensation or other incentive for your Financial Advisor to select or use affiliated Model Providers or other Investment Products.

## Performance-Based Fees and Side by Side Management

RBC WM does not charge performance-based fees in the Programs.

## Methods of Analysis, Investment Strategies and Risk of Loss

#### Methods of Analysis and Investment Strategies

The methods of analysis used and Investment Strategies available in each Program are described above in the "Services, Fees and Compensation" and the "Portfolio Manager Selection and Evaluation" sections. We obtain information from various sources, including financial publications; company press releases and securities filings; research and due diligence material prepared by RBC WM, our affiliates and third parties; rating or timing services; regulatory and self-regulatory reports; third-party data; and research providers, professionals, and other public sources. Our Financial Advisors may use research, model portfolios and asset allocation recommendations provided by RBC WM, RBC WM affiliates and third parties to make recommendations to you.

## Risk of Loss

Investing in securities involves risk of loss that clients should be prepared to bear. There is no guarantee of performance for any investment strategy implemented or recommended, and the value of a client's investments will fluctuate due to market conditions and other factors. Investments are subject to various risks, including, but not limited to, market, liquidity, currency, economic, and political risk, and will not necessarily be profitable. Past performance does not predict or guarantee any level of future performance.

For the strategies used in the Programs, equities, Funds, options, and fixed income securities are the primary investments. Below are certain material risk factors associated with the Programs and the strategies utilized in the Programs. There are certain other risk factors described throughout this brochure. For more details on material risk factors associated with Investment Managers and their Investment Strategies, Model Portfolios of Model Providers, and/or the services of the Overlay Manager in applicable Programs, please refer to each Investment Manager's, Model Provider's, and/or the Overlay Manager's Form ADV Part 2A brochure and/or other similar disclosure documents. In addition, always read the prospectus or other offering documents for a full description of risks associated with the particular investment. You are urged to

consult with your Financial Advisor to discuss the risks associated with any investment strategy, particular investments, and securities, and/or transactions recommended or effected in your Program account(s). Some of the material risks are as follows:

- <u>Market Risk.</u> The value of securities owned by an investor may go up or down, sometimes rapidly or unpredictably, due to factors affecting certain industries and/or securities markets generally.
- <u>Interest Rate Risk.</u> Fixed income securities will decline in value because of an increase in interest rates; a bond or a fixed income fund with a longer duration will be more sensitive to changes in interest rates than a bond or bond fund with a shorter duration.
- <u>Economic Conditions Risk.</u> The economic, political, or financial developments will, from time to time, result in periods of volatility or other adverse effects that could negatively impact your account.
- <u>Credit Risk.</u> Investors could lose money if the issuer or guarantor of a fixed income security is unable or unwilling to meet its financial obligations.
- <u>Liquidity Risk.</u> Investors would not be able to sell or redeem an investment quickly without significantly affecting the price. Liquidity risk is heightened when markets are distressed. Generally, alternative investments have higher liquidity risk than securities traded on exchanges, fixed income securities or Funds.
- Risks Relating to Equities. The price may rise or fall, sometimes rapidly or unpredictably, because of changes in a
  company's financial condition. These price movements can result from economic changes or macro factors such as
  the economic performance of a particular country, interest rate movements, and international developments. Sector or
  industry developments as well as changes in government regulations may affect equity prices.
- Risk Relating to Debt Securities. Debt securities, such as bonds, involve interest rate risk, credit risk, extension risk, prepayment risk, and other types of risks. In addition, the value of debt securities may fluctuate in response to market movements or issues that affect particular industries or issuers. When interest rates fall, the issuers of debt securities may prepay principal more quickly than expected, and investors may have to reinvest the proceeds at a lower interest rate. This is known as "prepayment risk." When interest rates rise, debt securities may be repaid more slowly than expected, and the value of the debt security can fall sharply. This is known as "extension risk." Certain types of debt securities may be subject to "call and redemption risk," which is the risk that the issuer may call a bond for redemption before it matures, and the investor may lose income.
- Risks Relating to Specific Styles. Different types of stocks tend to shift in and out of favor depending on market and
  economic conditions. To the extent a portfolio emphasizes a value or growth style of investing, a portfolio runs the risk
  that undervalued companies' valuations will never improve or that growth companies may be more volatile than other
  types of investments, respectively.
- <u>Risks Relating to Securities-Based Lending.</u> Certain Program accounts may be eligible for Margin or other types of
  securities-based lending as part of RBC WM's brokerage services. The extension of credit may be obtained through
  Lending Programs as described above. Prior to enrollment in such Lending Programs, you should carefully review that
  Lending Program's agreement and disclosure document and understand the risks associated with leveraging your
  account. You must carefully consider:
  - Whether or not you can afford, and want, to assume the additional risks that losses in your account may be significantly greater than if you decide not to invest with borrowed funds (i.e., not to use leverage). Leveraging your account may increase your risks and make your investment objectives more difficult to realize you may lose more than your original investment;
  - You will pay interest on the outstanding loan balance; thus, the use of leverage will increase your costs of investing;
  - Since the Program Fee is calculated as a percentage of the net market value in a Program account, the use of Margin to purchase additional securities in a Program account will increase the net market value of the Program account by the value of such additional securities purchased with the proceeds of the Margin loan (and will not be offset by the amount of the client's Margin debit held in the account outside of the Program). This will result in a higher Program Fee that you pay to us. This will result in additional compensation to RBC WM and its Financial Advisors;
  - RBC WM, or a third-party lender, can force the sale of Program assets to satisfy collateral requirements without notice to you;
  - Neither RBC WM, our affiliates nor our Financial Advisors will act as an investment adviser to you with respect to the liquidation of securities held in a Program account to meet collateral requirements. These liquidations will be executed in our capacity as broker-dealer and creditor and may, as permitted by and in accordance with applicable laws, rules, and regulations, including the Advisers Act, result in executions on a principal basis in your account; and
  - Under these circumstances, RBC WM cannot guarantee a favorable price on the sale of Program assets or that the liquidations align with your investment strategy or Advisory Risk Profile.

RBC WM is permitted to lend or utilize Margin securities in its possession and receives compensation in connection with the use of such securities. The costs associated with Lending Programs is not included in the Program Fee and will result in additional compensation to RBC WM, Financial Advisors, and/or our affiliates. For more information, please see the "Margin Disclosure Statement" on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

- Risks Relating to Money Market Funds. An investment in a money market fund is neither insured nor guaranteed by the FDIC or any other government agency. Although money market funds seek to preserve the value of your investment at \$1.00 per share, there is no assurance that will occur, and it is possible to lose money if the fund value per share falls. Moreover, in some circumstances, money market funds may be forced to cease operations when the value of a fund drops below \$1.00 per share. If this happens, the fund's holdings are liquidated and distributed to the fund's shareholders. This liquidation process is likely to take a month or more. During that time, these funds would not be available to you to support purchases, withdrawals and, if applicable, check writing or other money movement debits from your account.
- <u>Concentration Risk.</u> To the extent a client concentrates their investments by investing a significant portion of its assets in the securities of a single issuer, industry, sector, country or region, the overall adverse impact on the client of adverse developments in the business of such issuer, such industry or such government could be considerably greater than if they did not concentrate their investments to such an extent.
- <u>Sector Risk.</u> To the extent a client account invests more heavily in particular sectors, industries, or sub-sectors of the market, its performance will be especially sensitive to developments that significantly affect those sectors, industries, or sub-sectors. An individual sector, industry, or sub-sector of the market may be more volatile, and may perform differently, than the broader market. The several industries that constitute a sector may not all react in the same way to economic, political, or regulatory events. A client account's performance could be affected if the sectors, industries, or sub-sectors do not perform as expected. Alternatively, the lack of exposure to one or more sectors or industries may adversely affect performance.
- Risks Relating to Foreign Securities and Emerging Markets. Investments in securities of foreign issuers denominated in foreign currencies are subject to risks in addition to the risks of securities of U.S. issuers. These risks include political and economic risks, civil conflicts and war, greater volatility, expropriation and nationalization risks, sanctions or other measures by the United States or other governments, currency fluctuations, higher transactions costs, delayed settlement, possible foreign controls on investment, liquidity risks, and less stringent investor protection and disclosure standards of some foreign markets. Events and evolving conditions in certain economies or markets may alter the risks associated with investments tied to countries or regions that historically were perceived as comparatively stable becoming riskier and more volatile. These risks are magnified in countries in emerging markets, which may have relatively unstable governments and less-established market economies than those of developed countries. Emerging markets may face greater social, economic, regulatory, and political uncertainties. These risks make emerging market securities more volatile and less liquid than securities issued in more developed countries. For more information, see the "Risks Related to Foreign Securities and Foreign Currencies section" in the Client Account Agreement, available on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.
- <u>Risks Relating to Annuities</u>. Annuities are long-term investments and can offer tax-deferred accumulation with options for downside protection, death benefits and lifetime income. Variable annuities are securities that offer a range of investment options, called sub accounts, across different asset classes. Registered indexed linked annuities may also offer sub accounts and a choice of index strategies and provides certain protection against downside market risk and limited participation in index gains without directly investing in the market or an index. Fixed indexed annuities offer a choice of index strategies and provides protection against downside market risk combined with limited participation in gains tied to a particular index without directly investing in the markets or an index. Variable annuities and registered indexed linked annuities have market risk because the contract value fluctuates based on the investment performance of the sub accounts or the index accounts selected. Because the value of a variable annuity and a registered indexed linked annuity is tied to the performance of the investment options chosen, it is subject to investment risk.

The value of your annuity will vary and could decline to less than the value of the premiums you have paid. You must pay the annuity fees, charges, and other expenses, regardless of how the annuity performs. Optional guaranteed benefits, which can normally only be elected at the time your annuity contract is issued, could restrict your investment options and in some cases cannot be reversed. You will pay additional charges for optional benefits and guarantees whether utilized or not. If you want to withdraw or terminate your annuity contract, your withdrawal may be subject to surrender charges or a market value adjustment. These charges are described in the annuity contract and prospectus/ statement of understanding. In addition, your contract with the annuity issuer may include specific guarantees and payment commitments. Those are obligations of the insurance company and are not guaranteed by RBC WM. For information, please consult the annuity product and underlying fund prospectuses which can be obtained from your Financial Advisor or directly from the insurance carrier.

- <u>High Yield Securities Risk.</u> Certain strategies invest in securities and instruments that are issued by companies that are highly leveraged, less creditworthy, or financially distressed. These investments (known as junk bonds) are considered speculative and are subject to greater risk of loss, greater sensitivity to interest rate and economic changes, valuation difficulties, and potential illiquidity. For more information see the "High-Yield Securities Disclosure" on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.
- <u>Counterparty Risk.</u> An account may have exposure to the credit risk of counterparties with which it deals in connection with the investment of its assets, whether engaged in exchange traded or off-exchange transactions or through brokers, dealers, custodians, and exchanges through which it engages. In addition, many protections afforded to cleared transactions, such as the security afforded by transacting through a clearing house, might not be available in connection with over-the-counter ("OTC") transactions. Therefore, in those instances in which an account enters into OTC transactions, the account will be subject to the risk that its direct counterparty will not perform its obligations under the transactions and will sustain losses.
- <u>Derivatives Risk.</u> Certain strategies may use derivatives. Derivatives, including forward currency contracts, futures, options and commodity-linked derivatives and swaps, may be riskier than other types of investments because they may be more sensitive to changes in economic and market conditions, and could result in losses that significantly exceed the investor's original investment in the derivative. Many derivatives create leverage thereby causing a portfolio to be more volatile than it would have been if it had not been exposed to such derivatives.

Derivatives also expose a portfolio to counterparty risk (the risk that the derivative counterparty will not fulfill its contractual obligations), including the credit risk of the derivative counterparty. Certain derivatives are synthetic instruments that attempt to replicate the performance of certain reference assets. With regard to such derivatives, an investor does not have a claim on the reference assets and is subject to enhanced counterparty risk. Derivatives may not perform as expected, so an investor may not realize the intended benefits. The possible lack of a liquid secondary market for derivatives and the resulting ability to sell or otherwise close a derivatives position could expose a portfolio to losses. Additionally, certain derivatives are subject to position limits imposed by regulators, and the investment adviser will not be able to obtain additional exposure if these limits are reached. When used for hedging, the change in value of a derivative may not correlate as expected with what is being hedged. In addition, given their complexity, derivatives expose an investor to risks of mispricing or improper valuation.

# **Voting Client Securities (Proxy Voting)**

In the Advisory Agreement, you indicate your proxy voting authority election for each Program account. If you designate "Client" to vote proxies, we will forward to you (or another third party designated by you) all proxy-related materials, annual and interim reports, and other issuer-related materials that RBC WM receives pertaining to the securities in your Program account(s). If you designate "Manager" to vote proxies, you authorize a third-party Investment Manager(s) or the third-party Overlay Manager, RBC WM as Portfolio Focus Manager or RBC WM as Overlay Manager, if applicable, to vote proxies on your behalf. Your designation is only valid if accepted by that designee. If you designate "Manager" to vote proxies, we will not provide you with notice that we have received a proxy solicitation, nor will we or any third-party Investment Manager or proxy voting agent consult with you before casting a vote. In certain circumstances, based on the Program or Investment Manager selected by you, your proxy voting authority preference may not be available. If your preference is not available for the Program(s) in which you are enrolled, or the Investment Manager or Overlay Manager have elected to not vote client proxies, we will default your proxy voting authority to "Client" for that account. If you or RBC WM terminate a Program account, RBC In the Advisory Agreement, you indicate your proxy voting authority election for each Program account. If you designate "Client" to vote proxies, we will forward to you (or another third party designated by you) all proxy-related materials, annual and interim reports, and other issuer- related materials that RBC WM receives pertaining to the securities in your Program account(s). If you designate "Manager" to vote proxies, you authorize a third-party Investment Manager(s), RBC WM as Portfolio Focus Manager, or the Overlay Manager (i.e., Envestnet or RBC WM), if applicable, to vote proxies on your behalf. Your designation is only valid if accepted by that designee. If you designate "Manager" to vote proxies, we will not provide you with notice that we have received a proxy solicitation, nor will we or any third-party Investment Manager or proxy voting agent consult with you before casting a vote. In certain circumstances, based on the Program or Investment Manager selected by you, your proxy voting authority preference may not be available. If your preference is not available for the Program(s) in which you are enrolled, or the Investment Manager or Overlay Manager have elected to not vote client proxies, we will default your proxy voting authority to "Client" for that account. If you or RBC WM terminate a Program account, RBC WM will revert proxy voting authority to you (or another third-party selected by you).

Except as provided below, RBC WM will not take any action regarding the voting of proxy solicitations related to securities held in your account(s). You may change your proxy voting election at any time upon written notice to us, in accordance with your Advisory Agreement. Investment Managers and the Overlay Managers retain the right to rescind their acceptance of the proxy authorization or start voting client proxies at any time. If an Investment Manager or the Overlay Manager elects

to stop voting proxies, we will forward proxy voting materials to you (or a third-party agent designated by you), and if an Investment Manager or Overlay Manager elects to start voting proxies, we will send to them all proxy related materials and you will not receive them.

#### **RBC Advisor**

In RBC Advisor, clients retain the right and authority to vote all proxies for securities. RBC WM does not have, and will not accept, authority to vote client securities held in RBC Advisor accounts. In the Advisory Agreement, if you designate "Manager" to vote proxies for any RBC Advisor account, we will default proxy voting authority to you, "Client", and in accordance with applicable law, we will forward to you (or a third-party agent designated by you) all proxy-related materials, annual reports, and other issuer- related materials that RBC WM receives pertaining to the securities in your account(s).

#### Portfolio Focus and RBC UP

If you designate "Manager" to vote proxies for your account(s) in Portfolio Focus and/or RBC UP, RBC WM as Portfolio Focus Manager in Portfolio Focus, or RBC WM or Envestnet as Overlay Manager in RBC UP, will vote proxies on your behalf.

When we vote proxies, we have a fiduciary responsibility to vote proxies in a manner that we believe is consistent with your best interest and in accordance with the policies and procedures adopted by RBC WM. We have retained an independent third-party proxy voting agent (Institutional Shareholder Services ("ISS")) to provide fundamental research and independent voting recommendations based on its standard proxy voting guidelines, and to vote proxies in your account(s) on our behalf. The proxy voting guidelines set forth by ISS are reasonably designed to identify potential conflicts of interest when voting proxies on a client's behalf. The engagement of ISS as our agent is not intended to be a delegation of our proxy voting responsibilities and does not relieve us of any fiduciary obligations with respect to the voting of proxies.

While RBC WM uses its best efforts to vote proxies, there are instances when we do not vote proxies because voting is not practical or is not in the best interest of clients. For example, casting a vote on a foreign security may involve additional costs or may prevent, for a period of time, sales of shares that have been voted.

RBC WM has implemented policies reasonably designed to identify potential material conflicts of interest to help us vote proxies without undue influence from individuals or groups who may have an economic interest in the outcome of a proxy vote. These policies include:

- Causing the proxies to be delegated to an independent third party;
- Causing the independent third party to use predetermined voting guidelines;
- · Causing proxies to be voted in accordance with recommendations of an independent third party.

You may contact your Financial Advisor to request and obtain a copy of our proxy voting policies and procedures, ISS' standard proxy voting guidelines, and records of how RBC WM voted proxies with respect to securities held in your Program account(s).

## Consulting Solutions and MAP

If you designate "Manager" to vote proxies for your account(s) in Consulting Solutions and/or MAP, such designation is subject to acceptance by the applicable Investment Manager. Pursuant to this designation, you (i) authorize the selected Investment Manager to receive the proxy-related materials, annual and interim reports, and other issuer-related materials for securities in your account(s), and (ii) delegate to the Investment Manager the proxy voting rights for those securities. If an Investment Manager has elected to not vote client proxies, you (or another third-party agent designated by you) will be responsible for voting proxies for the securities in your account(s).

#### Retirement Accounts

With respect to retirement accounts subject to Title I of ERISA, we shall have no responsibility or authority to vote proxies on behalf of such account. The voting of proxies is reserved to a named fiduciary of the plan as selected by you.

Unless you indicate otherwise in the Advisory Agreement, RBC WM, the Investment Manager(s) selected by you and/ or the Overlay Manager(s) are expressly precluded from voting proxies on behalf of any retirement account subject to Title I of ERISA (although we may, in our capacity as a broker, act pursuant to the instructions of a named plan fiduciary). We deem the authority to vote proxies as expressly reserved to a named plan fiduciary and therefore, we have no obligation and will not accept any authority to take action on your behalf with respect to any proxy-related material.

# ITEM 7: CLIENT INFORMATION PROVIDED TO PORTFOLIO MANAGERS

To open a Program account, you must provide certain information to RBC WM regarding your risk tolerance, investment objectives, financial situation, and other important information. In managing your account(s), we rely on the completeness and accuracy of the information you provide, and it is your responsibility to promptly notify RBC WM if any of the information you provided changes.

Except as otherwise agreed to in writing or as required or permitted by law, RBC WM will keep confidential all information concerning your identity, financial data, and investments. We share relevant client information with (1) the Investment Manager(s) and/or Overlay Manager(s) selected by you in order for such Investment Manager(s) and/or Overlay Manager(s) to adequately manage your Program account(s), and (2) certain companies that we or your selected Investment Manager(s) and/or Overlay Manager(s) partner with to service your Program account(s). Recommendations and advice given to you by your select Investment Manager(s) and/or Overlay Manager(s), as applicable, will be regarded as confidential among you and such Investment Manager(s) and/or Overlay Manager(s).

For MAP accounts, however, unless otherwise indicated, we generally do not provide client information to Investment Managers. Since clients enter into a separate agreement with their Investment Manager(s) in MAP, clients are solely responsible for providing their own information, and updates thereto, to any such Investment Manager(s) used through MAP, and for ensuring the accuracy and completeness of such information. We shall have no responsibility for the information a client provides to their Investment Manager(s) in MAP.

# ITEM 8: CLIENT CONTACT WITH PORTFOLIO MANAGERS

For the Programs that involve Investment Managers and Overlay Managers, RBC WM does not place restrictions on clients contacting and consulting directly with the Investment Managers or the Overlay Managers. However, unlike the Investment Managers selected by the client, the Model Providers do not have direct investment advisory relationships with clients and may have their own restrictions on such contact and consultation.

Clients are encouraged to review the Form ADV Part 2A brochure(s) or other similar disclosure documents of any Investment Manager(s), the Overlay Manager (Envestnet), and/or Model Providers for information on whether they have any of their own restrictions on direct client communication.

## **ITEM 9: ADDITIONAL INFORMATION**

# **Disciplinary Information**

The following is a summary of certain adverse legal and disciplinary events and regulatory settlements during the last 10 years that may be material to your decision of whether to retain us for your investment advisory needs. You can find additional information regarding these settlements in Part 1 of our Form ADV at <a href="mailto:adviserinfo.sec.gov">adviserinfo.sec.gov</a>.

- On August 14, 2024, RBC CM entered into a settlement order with the SEC in connection with RBC CM's recordkeeping practices concerning business-related electronic communications sent or received by firm personnel using non-approved channels or methods ("off-channel communications"). The SEC found that from at least June 2019 to August 2024, RBC CM willfully violated Section 17(a) of the Exchange Act and Rule 17a-4(b)(4) thereunder and Section 204 of the Advisers Act and Rule 204-2(a)(7) thereunder in connection with RBC CM's failure to maintain and preserve the substantial majority of off-channel communications of its personnel that were records required to be maintained under Exchange Act Rule 17a-4(b)(4) and/or Advisers Act Rule 204-2(a)(7); and therefore, failed to reasonably supervise its personnel within the meaning of Section 15(b)(4)(E) of the Exchange Act and Section 203(e)(6) of the Advisers Act. RBC CM admitted to the facts in the settlement order and acknowledged its conduct violated the federal securities laws. The SEC ordered RBC CM to cease and desist from committing or causing any violations and any future violations of Section 17(a) of the Exchange Act and Rule 17a-4(b)(4) thereunder and Section 204 of the Advisers Act and Rule 204-2 thereunder, censured it for its conduct, ordered it to pay a civil monetary penalty in the amount of \$45,000,000, and ordered it to comply with the undertakings enumerated in the settlement order.
- RBC CM consented to FINRA sanctions and findings that its supervisory system did not provide certain customers with
  mutual fund sales charge waivers and fee rebates to which they were entitled through rights of reinstatement offered
  by mutual fund companies, which resulted in the payment of \$264,939.44 in excess sales charges and fees by eligible
  customers. On July 2, 2024, RBC CM was censured, fined \$75,000 and required to certify that it had remediated the issues
  and implement reasonably designed supervisory system, including written supervisory procedures ("WSPs"). The firm
  also made full restitution, plus interest, to the affected customers.
- RBC CM consented to FINRA sanctions and findings that it sent trade confirmations to customers that contained inaccurate information. The findings stated that the firm sent its institutional customers confirmations for fixed income transactions, including certain municipal securities transactions, that inaccurately stated that the transactions were executed in an agency capacity, when they were executed in a principal capacity. The firm also sent its institutional customers trade confirmations that inaccurately stated that certain transactions that were solicited were unsolicited and vice versa. In addition, the firm failed to deliver trade confirmations to customers that had requested electronic delivery of trade confirmations and failed to send trade confirmations for millions of dividend reinvestment program ("DRIP") transactions. The findings also stated that the firm failed to establish, maintain, and enforce a supervisory system, including WSPs, reasonably designed to achieve compliance with trade confirmation requirements. The findings

also included that the firm violated Regulation T promulgated by the board of governors of the federal reserve system under Section 7 of the Exchange Act by extending credit to certain customers of the firm and its introducing firms, which resulted in hundreds of incorrectly executed trades in those accounts and the frequent selling of the positions at issue to generate proceeds to cover the purchases. In connection with these transactions, customer accounts incurred commissions, markups, markdowns, and fees totaling \$392,525.50, that they would not otherwise have incurred had the firm cancelled the trades. In addition, introducing firm customer accounts incurred \$1,308 in fees in connection with these trades that they would not have incurred had the firm cancelled the trades. On April 29, 2024, RBC CM was censured, fined \$375,000, ordered to pay \$393,833.50 in restitution to customers, and required to certify that it has remediated the issues and implemented a supervisory system, including WSPs.

- On November 2, 2023, RBC CM entered into a settlement with the SEC resulting in the SEC issuing an order (the "Order"). RBC CM consented to the entry of the Order that found that RBC CM failed to make and keep books, records, and accounts, which, in reasonable detail, accurately and fairly reflected the transactions and dispositions of the assets of the issuer, and failed to devise and maintain a system of internal account controls sufficient to provide reasonable assurance that transactions are recorded to permit preparation of financial statements in conformity with generally accepted accounting principles. The Order directs that RBC CM cease-and-desist from committing or causing any violations and any future violations of Sections 13(B) (2)(A) and 13(B)(2)(B) of the Exchange Act. On November 2, 2023, without admitting or denying the findings, RBC CM consented to the Order and was fined \$6,000,0000.
- In May 2023, RBC CM entered into a settlement with the Commonwealth of Virginia's State Corporation Commission's Division of Securities and Retail Franchising (the "**Division**") regarding allegations that it employed an investment adviser representative in the Commonwealth of Virginia without that person being duly registered with the Division, in violation of § 13.1-504 c (ii) of the Virginia Securities Act. RBC CM agreed to pay a \$10,000 monetary penalty and \$1,000 for the cost of the investigation.
- In April 2023, without admitting or denying the findings, RBC CM reached a settlement with FINRA and consented to sanctions and the entry of findings that it failed to establish and maintain a supervisory system reasonably designed to achieve compliance with its suitability obligations in connection with syndicate preferred stock in brokerage accounts. The findings stated that while the firm's procedures called for supervisors to closely examine representatives' short-term trading of preferred stocks, the firm's electronic surveillance of short-term trading in preferred stock was unreasonably designed, and it failed to monitor for that activity. Although the surveillance system had certain alerts that specifically monitored for short-term trading in other products, such as closed-end funds, it did not have any alerts that specifically monitored for short-term trading in preferred stock. The firm also did not have any other alerts that flagged the purchase and sale within 180 days of syndicate preferred stock. Certain of the firm's registered representatives recommended that a number of the firm's retail customers purchase syndicate preferred stocks, and then sold the positions within 180 days, and such customers sustained losses on these transactions. The firm earned \$653,313 in selling concessions from these syndicate purchases and \$128,643 in sales commissions from the subsequent sales. The firm conducted a substantial syndicate preferred stock business yet did not maintain a reasonable supervisory system to monitor whether its representatives recommended short- term trading of syndicate preferred securities that was unsuitable, including for the purpose of capturing sales concessions and commissions. The firm was censured, fined \$300,000, ordered to pay \$128,643.17, plus interest, in restitution to customers, ordered to pay \$653,312.83, plus interest, in disgorgement, and required to certify that it has remediated the issues identified in this AWC and implemented a supervisory system, including WSPs, reasonably designed to achieve compliance with FINRA Rule 3110 regarding the issues identified in this AWC.
- On March 3, 2022, RBC CM affiliate and registered investment adviser, CNR, reached a settlement with the SEC concerning CNR's breach of its fiduciary duty relating to the use of proprietary Funds and certain share classes in advisory accounts. Those Funds generated fees for CNR and its affiliates, rather than competitor funds within the same asset classes that may not have generated such fees, and created a conflict that was not disclosed. The SEC determined that CNR willfully violated sections 206(2) and 206(4) of the Advisers Act as well as Rule 206(4)-7 by failing to adopt and implement written policies and procedures reasonably designed to prevent violations of the Advisers Act. Under the terms of the settlement, CNR paid \$30,361,804 in fines, disgorgement, and interest.
- Without admitting or denying the findings, RBC CM consented to the sanctions and to the entry of findings that it failed to establish, maintain, and enforce a supervisory system, including WSPs, reasonably designed to achieve compliance with FINRA and Municipal Securities Rulemaking Board ("MSRB") rules with respect to representatives' recommendations of high-yield corporate and municipal bonds. The findings stated that the firm's policies and procedures did not sufficiently address the suitability factors that representatives should consider before recommending high-yield bonds. On December 15, 2021, RBC CM was censured, fined \$550,000, and ordered to pay \$456,155, plus interest, in restitution to customers.
- On September 17, 2021, RBC CM entered into a settlement with the SEC resulting in the SEC issuing an order (the "Order"). RBC CM consented to the entry of the Order which found that from 2014-2017, RBC CM engaged in improper conduct in connection with the allocation, purchase, and sale of certain new issue municipal bond offerings in violation of internal

procedures, as well as MSRB and SEC rules. The Order found that RBC CM's conduct violated MSRB and SEC rules. The Order censured RBC CM and required RBC CM to pay disgorgement of \$552,440, prejudgment interest of \$160,886.97, and \$150,000 as a civil penalty to the SEC. Such payments were made by RBC CM on September 22, 2021.

- The Virginia State Corporation Commission found that, from December 1, 2017, through November 27, 2020, RBC CM employed an investment adviser representative ("IAR") who was registered in the District of Columbia but not Virginia and that RBC CM failed to enforce its written supervisory procedures regarding IAR registration. On September 8, 2021, RBC CM executed the settlement order which states that RBC CM neither admits nor denies the Virginia state corporation commission's allegations and paid a \$10,000 civil penalty.
- It was found by the NYSE that RBC CM violated NYSE Rule 3110(a) and (b) (Supervision) by failing to establish and maintain a supervisory system and WSPs reasonably designed to detect and prevent errors in market on close orders. On July 6, 2021, RBC CM entered into a letter of acceptance, waiver and consent with the NYSE under which RBC CM consented to the sanctions and was censured and fined \$10,000.
- It was found that RBC CM violated SEC Rule 15c3-5(b) and (c)(1)(ii) and Rules 3.2 and 5.1 of the CBOE BZX Exchange, Inc., CBOE EDGA Exchange, Inc., CBOE EDGA Exchange, Inc., CBOE EDGA Exchange, Inc., CBOE EDGA Exchange, Inc., due to the fact that the Firm's financial risk management controls and supervisory procedures were not reasonably designed to (i) prevent the entry of erroneous orders, (ii) reject orders that exceed appropriate price or size parameters, on an order-by-order basis or over a short period of time, or (iii) reject duplicative orders. On March 30, 2021, without admitting or denying the findings, RBC CM was censured and fined \$45,000 by CBOE BZX Exchange, Inc., \$45,000 by CBOE EDGA Exchange, Inc., \$70,000 by CBOE BYX Exchange, Inc. and \$45,000 by CBOE EDGX Exchange, Inc.
- The Massachusetts Securities Division found that RBC CM failed to adequately supervise its representatives with respect
  to concentration and suitability of master limited partnership energy and telecom positions in certain client accounts. On
  February 2, 2021, without admitting to any supervisory deficiencies, RBC CM agreed to the described sanctions and fines
  totaling \$320,267.41.
- Without admitting or denying the findings, on December 15, 2020, RBC CM consented to the sanctions and to the entry of findings that it failed to establish and maintain a supervisory system reasonably designed to supervise representatives' recommendations to customers to purchase particular share classes of 529 college savings plans. The findings stated that RBC CM did not provide adequate guidance to representatives regarding the importance of considering share class differences when recommending 529 plans and had no procedures requiring supervisors to review 529 plan share class recommendations for suitability. RBC CM updated its procedures to include such a requirement, but the updated procedures failed to adequately instruct supervisors to consider either the age of the beneficiary or the number of years until expected withdrawals, both critical factors in determining the suitability of the recommended share class. Also, RBC CM did not consistently provide supervisors with the information necessary to review the suitability of 529 plan share class recommendations. Later, RBC CM issued a company-wide compliance alert that provided guidance to representatives regarding 529 plan share class recommendations. RBC CM then updated its supervisory systems and procedures with respect to 529 share class recommendations. Among other things, RBC CM instructed supervisors to consider the age of the beneficiary when assessing the suitability of a representative's 529 share class recommendation. RBC CM has agreed to pay restitution and interest relating to the sale of class C shares to certain 529 plan customers in the estimated amount of \$839,803.
- The SEC found that from at least July 2012 through August 2017, RBC CM disadvantaged certain retirement plan and charitable organization brokerage customers who maintained accounts at RBC CM ("Eligible Customers") by failing to ascertain that they were eligible for a less expensive share class and recommending and selling them more expensive share classes in certain open- end Funds when less expensive share classes were available. RBC CM did so without disclosing that it would receive greater compensation from the Eligible Customers' purchases of the more expensive share classes. Eligible Customers did not have sufficient information to understand that RBC CM had a conflict of interest resulting from compensation it received for selling the more expensive share classes. Specifically, RBC CM recommended and sold these Eligible Customers class A shares with an up-front sales charge, or class B or class C shares with a backend contingent deferred sales charge (a deferred sales charge the purchaser pays if the purchaser sells the shares during a specified time period following the purchase) and higher ongoing fees and expenses, when these Eligible Customers were eligible to purchase load-waived class A and/or no-load class R shares. RBC CM omitted material information concerning its compensation when it recommended the more expensive share classes. RBC CM also did not disclose that the purchase of the more expensive share classes would negatively impact the overall return on the Eligible Customers' investments, in light of the different fee structures for the different fund share classes. In making those recommendations of more expensive share classes while omitting material facts, RBC CM violated sections 17(a)(2) and 17(a)(3) of the Securities Act. These provisions prohibit, respectively, in the offer or sale of securities, obtaining money or property by means of an omission to state a material fact necessary to make statements made not misleading, and engaging in a course of business which operates as a fraud or deceit on the purchaser. As a result of the conduct described above, RBC

CM willfully violated sections 17(a)(2) and 17(a)(3) of the Securities Act. On April 24, 2020, RBC CM was censured and paid disgorgement of \$2,607,676, prejudgment interest of \$631,331, plus a civil monetary penalty of \$650,000.

- Without admitting or denying the findings, RBC CM consented to the sanctions and the entry of findings that RBC CM entered 670 principal orders with incorrect origin codes, indicating that the orders were for customers instead of RBC CM. The findings state that RBC CM ignored red flags and failed to remedy the pattern of entering and executing orders with incorrect origin codes. In addition, for the calendar year 2018 RBC CM conducted 11 of 12 monthly origin code reviews late because RBC CM failed to enforce its procedures requiring timely origin code reviews. Between August 28, 2019, and October 2, 2019, RBC CM settled for a total of \$100,000 across eight exchanges (NASDAQ PHLX LLC \$7,138; NASDAQ Stock Markets/The NASDAQ Options Market \$5,687; CBOE BZX Exchange, Inc. \$28,271; NASDAQ ISE, LLC Fine \$6,721; NYSE American LLC \$4,098; NYSE ARCA, Inc. \$5,509; CBOE Exchange, Inc.: \$36,592; and CBOE C2 Exchange, Inc., \$5,984).
- FINRA found that from March 2008 to June 2016, RBC CM failed to make the statutorily required delivery of prospectuses to customers who purchased approximately 165,000 ETFs and notes and hundreds of thousands of open-end and closed-end mutual funds. RBC CM failed to design, implement, and enforce a reasonable supervisory system, procedures and set of controls to comply with prospectus delivery rules for Funds and as a result, failed to discover the delivery failures until FINRA's investigation into the matter. On October 17, 2019, RBC CM was censured and fined in the amount of \$2,900,000.
- RBC CM self-reported to the SEC the violations described below pursuant to the Division of Enforcement's Share Class Selection Disclosure Initiative ("SCSD Initiative"). The SEC found that RBC CM, during the period of January 1, 2014, through March 27, 2017, failed to make adequate disclosures, in its Form ADV or otherwise, regarding its Fund share class selection practices, and the 12b-1 fees it received, in connection with advisory account transactions. Specifically, at times during the relevant period, RBC CM purchased, recommended, or held in advisory accounts Fund share classes that charged 12b-1 fees instead of lower cost share classes in the same fund. The SEC found that RBC CM failed to adequately disclose the receipt of the 12b-1 fees and the associated conflict of interest, thereby willfully violating Sections 206(2) and 207 of the Advisers Act. On March 11, 2019, without admitting or denying the findings, the SEC issued, and the firm consented to the entry of an order (the "Order") that censured RBC CM and directs it to cease-and-desist from committing or causing any violations and any future violations of Sections 206(2) and 207 of the Advisers Act. Additionally, the Order requires Respondent to pay disgorgement of \$10,494,813.38, prejudgment interest of \$1,220,581.34, and to comply with the other undertakings enumerated in the Order as part of the settlement.
- FINRA found that RBC CM failed to identify and apply sales charge discounts to eligible customer transactions in UITs. This resulted in customers paying, in total, with respect to approximately 4,399 eligible transactions, excess sales charges in the amount of approximately \$502,088.88. In addition, it was found that RBC CM failed to effectively inform and train registered representatives and supervisors to ensure the proper procedures were followed and applicable sales charge discounts were applied. On April 4, 2016; RBC CM was censured and fined \$225,000 and ordered to pay \$502,088.88 plus interest in restitution to customers.
- The NYSE found that RBC CM violated NYSE rule 92(A) by entering a proprietary order on thirteen occasions to buy or sell an NYSE-listed security while knowingly was in possession of a customer order to buy or sell such security that could have been executed at the same price. This resulted in the proprietary order to be traded along with, or ahead of, the customer order or caused the customer's order to be traded outside of their consent parameters. It was also found that on two occasions, the Firm violated NYSE Rule 2010 by failing to document customer consent to the allocation split as required by NYSE Rule 92(B). In addition, RBC CM was found to have violated NYSE Rule 342 by failing to reasonably supervise and implement adequate controls reasonably designed to achieve compliance with certain NYSE rules and policies. On August 28, 2015, RBC CM was censured and fined \$80,000.
- The SEC found that RBC CM violated Section 17(A)(2) of the Exchange Act by conducting inadequate due diligence in certain municipal securities offerings and, as a result, failed to form a reasonable basis as to the validity of certain material representations in official statements issued in connection with those offerings. On June 18, 2015, RBC CM was fined \$500,000 and ordered to retain an independent consultant to conduct a review of the policies and procedures relating to municipal securities underwriting due diligence.
- FINRA found that between 2008 and 2012, RBC CM violated NASD Rules 3010(A), 2310, 2110 and FINRA Rule 2010 by failing to have in place supervisory systems and procedures reasonably designed to ensure compliance with applicable laws and regulations and RBC CM's own internal guidelines concerning suitability of reverse convertibles, a type of complex structured product. On April 23, 2015; RBC CM was censured and fined \$1,000,000 and ordered to pay \$433,898.10 plus interest in restitution to certain clients.

# Other Financial Industry Activities and Affiliations

# **Broker-Dealer Registrations**

RBC CM is registered with the SEC as a broker-dealer and investment adviser. Certain of RBC WM's management personnel and all of its Financial Advisors and their supervisors are registered with FINRA as representatives of RBC CM in its capacity as a broker-dealer. Further, RBC CM is a member of the New York Stock Exchange (NYSE), the Financial Industry Regulatory Authority (FINRA), the Securities Investor Protection Corporation (SIPC), and several other exchanges and self-regulatory organizations.

## **Futures/Commodities-Related Registrations**

RBC CM is also registered with the Commodity Futures Trading Commission ("CFTC") as a futures commission merchant and swap firm.

## Material Relationships with Related Persons

In addition to sponsoring the Programs, RBC CM sponsors other investment advisory programs and engages in a broad range of brokerage and other financial services. These include public and private investment banking and underwriting, retail and institutional brokerage and trading, institutional research and numerous other brokerage, advisory and financial services. Clients of RBC CM may include Investment Managers and Overlay Managers available in the Programs. Our broker-dealer activities are our principal business and account for most of our time, energies, and resources.

RBC WM and our affiliates may give advice and take action in performing our duties to other clients that differs from advice given, or the timing and nature of action taken, with respect to you. In the course of our respective investment banking activities or otherwise, we and our affiliates may, from time to time, acquire material non-public or other information about corporations or other entities or their securities. We and our affiliates are not obligated and may not be permitted to divulge any such information to or for the benefit of clients, or otherwise act on the basis of any such information in providing services to clients. We, our related persons, and affiliates may purchase for our own accounts securities that are recommended to Program clients.

#### **RBC GAM-US**

RBC GAM-US is an affiliate of RBC CM. RBC GAM-US is a federally registered investment adviser that provides portfolio management services to institutional separate accounts, registered investment companies, pooled vehicles, and portfolio management services for wrap fee accounts and Model Portfolios offered by other Providers. RBC CM makes RBC GAM-US available as an Investment Manager in the Consulting Solutions Program, a Model Provider in RBC UP, and permits clients to select RBC GAM-US. in MAP.

In the Cash Sweep Program, you may have a balance in the RBC BlueBay U.S. Government Money Market Fund (TIMXX), managed by RBC GAM-US, due to it formerly being offered as a Cash Sweep Option. A lower cost share class of the same RBC BlueBay U.S. Government Money Market Fund (TUGXX) is also available outside of the Cash Sweep Program. TUGXX is subject to eligibility requirements for Retirement Accounts. For amounts invested in shares of the RBC GAM-US managed money market fund, our affiliate RBC GAM-US will receive fees for managing and servicing the fund. RBC GAM-US will also pay RBC WM 12b-1 fees, which provides us with another incentive to use this money market fund instead of another fund that does not pay us the same or any revenue share. We address this conflict of interest by proper disclosure and by rebating or not charging omnibus, management, and/or 12b-1 fees to Retirement Accounts, including IRAs and Retirement Accounts.

## City National Bank

In certain instances, we, through our Financial Advisors, will refer clients to CNB for certain banking products and services, or CNB will refer clients to us for brokerage and other investment services. In such cases, the referring party will, as permitted by applicable law, receive fees and compensation in connection with these products and services. The cash sweep program used by CNB for otherwise uninvested cash uses a proprietary fund that is managed by RBC WM. Where a Program client utilizes the CNB cash sweep program, there is a conflict of interest for RBC WM because the larger the uninvested cash balance in the Program client's account, the more compensation RBC WM and CNB receive from CNB's cash sweep program (and the proprietary fund managed by RBC WM). This creates an incentive for RBC WM to recommend or direct investments that result in cash being invested through the cash sweep program of CNB.

## City National Rochdale

CNR is a subsidiary of CNB. CNR is a federally registered investment adviser that provides investment management services to high-net-worth individuals, families, and foundations. CNR may also serve as investment adviser and/or sub-adviser to Funds that may be recommended by RBC CM. This is a conflict of interest as we are incented to recommend Funds subadvised by CNR or third-party Funds sub-advised by CNR. This conflict of interest is addressed by proper disclosure and by rebating or not charging certain fees to Retirement Accounts, including IRAs and Retirement Accounts subject to Title I of ERISA. In addition, clients are permitted to select CNR as their Investment Manager in MAP.

### **RBC US Holdco Corporation**

RBC CM, RBC GAM-US and CNB are wholly owned subsidiaries of RBC USA Holdco Corporation, which is a wholly owned indirect subsidiary of RBC.

## RBC Global Asset Management (UK) Limited

GAM UK is a wholly owned indirect subsidiary of RBC and an affiliate of RBC CM. GAM UK serves as an investment subadviser to certain U.S. registered Funds for which RBC GAM-US or other third parties serve as the investment adviser. Such Funds may be recommended by RBC CM. This is a conflict of interest as we have an incentive to recommend Funds that are sub-advised by our affiliates over other products. To the extent permitted by applicable law, this conflict is addressed by proper disclosure and by not assessing the RBC WM Advice Fee or the Overlay Manager Fee component of the Program Fee, when RBC WM acts as Overlay Manager, to the value of these funds maintained in Retirement Accounts, including IRAs and Retirement Accounts subject to Title I of ERISA. In addition, RBC CM makes GAM UK available as a Model Provider in RBC UP.

#### Matthews International Capital Management, LLC

RBC USA Holdco Corporation, a wholly owned indirect subsidiary of RBC, owns a minority interest in Matthews International Capital Management, LLC ("MICM") which serves as investment adviser for Matthews Asia Funds. MICM is a privately owned, federally registered investment adviser that provides investment services to institutional clients, pension and profit-sharing plans, insurance companies, endowments and foundations and other business entities. MICM also serves as an investment adviser or sub- adviser to Funds which may be recommended by RBC CM. This is a conflict of interest as we are incented to recommend MICM Funds over a non-RBC fund. To the extent permitted by applicable law, this conflict is addressed by proper disclosure and by not assessing the RBC WM Advice Fee, and when RBC WM acts as Overlay Manager, the Overlay Manager Fee component of the Program Fee to the value of these funds maintained in Retirement Accounts, including IRAs and Retirement Accounts subject to Title I of ERISA.

# Trust and Estate Settlement Services

Clients can select CNB, a nationally chartered bank and trust company, or its subsidiary RBC Trust Company (Delaware) Limited ("RBC Trust"), a Delaware chartered trust company as a professional trust and estate settlement service provider. RBC WM and its Financial Advisors are generally prohibited from serving as trustees. Clients can also select TrustCorp America ("TCA"), a Washington, D.C. chartered trust company, as a professional trust and estate settlement service provider. RBC CM has a minority interest in TCA. For more information, see the "City National Referral Disclosure Statement" on our public website at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>.

## Cash Sweep Program

RBC WM, the Branch, and Affiliated Banks receive financial benefits in connection with Cash Sweep Options managed or held by related persons of RBC WM. See Item 4, "Cash Balances and the Cash Sweep Program" for a description of the Cash Sweep Options and related conflicts of interest.

## Other Material Relationships

## Marketing and Operational Support Payments

As discussed above under "Fund Fees and Expenses" in Item 4, RBC WM receives Marketing Support payments from certain Funds, ETP, and/or insurance companies, as well as the Investment Managers, Model Providers, and/or Envestnet. We use this money for general marketing and Financial Advisor educational programs, to offset compliance and product management costs and to support client education programs and seminars. Marketing Support payments received by RBC WM from Fund companies are generally calculated as a percentage of non-retirement client assets invested in such Funds. Marketing Support payments received from Investment Managers, Model Providers and/or Overlay Managers are also paid based on a flat dollar amount to RBC WM. Our Financial Advisors do not receive any extra compensation for selling Funds of these companies, nor do they receive additional compensation by using a specific Investment Manager, Model Provider or Overlay Manager in the applicable Programs.

RBC WM receives Operational Support payments from certain Fund companies which are used in part to offset certain administrative and operational costs that RBC WM incurs in connection with providing certain sub-accounting and subtransfer agent services in distributing Funds and provides a financial benefit to RBC WM. These costs include sending shareholder statements, maintaining shareholder records, and performing regulatory mailings. RBC WM has a conflict of interest in utilizing firms that make payments to us over those that do not make such payments. RBC WM has a conflict of interest in choosing higher expense ratio share classes where we receive payments from Fund families to help offset certain operational costs that RBC WM incurs in connection with distributing Funds. A higher expense ratio will adversely affect investment performance. RBC WM has a conflict of interest associated with utilizing third parties that make Marketing Support and/or Operational Support payments to us because we have a financial incentive to select a third-party based on these payments.

In general, Funds and ETPs of those companies that make Operational Support and/or Marketing Support payments to RBC WM have higher expense ratios than Funds and ETPs of companies that do not make such payments. The receipt of Operational and/or Marketing Support payments from a Fund company by RBC WM is one of multiple factors that RBC WM considers when deciding which Funds and share classes to offer and make available to clients. RBC WM has a conflict of interest associated with selecting a Fund share class with a higher expense ratio for which RBC WM receives Operational Support and/or Marketing Support payments and/or for which such payments are higher than from other Fund companies, instead of utilizing a share class with a lower expense ratio regardless of whether that Fund pays RBC WM lower or any Marketing Support and/or Operational Support payments or any such payments at all. RBC WM has a conflict of interest in utilizing firms/Funds that make Operational Support and/or Marketing Support payments to RBC WM over firms that do not make these payments. RBC WM has a conflict of interest in choosing higher expense ratio share classes where we receive these payments from Fund companies to help offset certain operational costs that RBC WM incurs in connection with distributing those Funds. RBC WM mitigates these conflicts of interest by not making Financial Advisors aware of the specific financial arrangements and by not providing Financial Advisors any additional compensation in connection with the receipt of these payments. These conflicts of interest are also addressed by appropriate disclosure in this brochure. For a list of Fund families from which RBC WM receives payments described herein, please see "Mutual Fund and ETF Arrangements" at www.rbcwm.com/disclosures.

## Federated Investment Counseling

Federated Investment Counseling (including its Federated Hermes CW Henderson division) is an unaffiliated investment adviser registered with the SEC. As of the date of this brochure, Federated Investment Counseling (and one or more of its Investment Strategies and/or Model Portfolios, as applicable) is available for selection as an Investment Manager in Consulting Solutions and as a Model Provider in RBC UP. In addition, Federated Investment Management Company is the investment adviser for the only unaffiliated money market fund available as a Cash Sweep Option for advisory clients. The Federated Hermes Treasury Obligations Fund (TOAXX) is the Cash Sweep Option RBC WM makes available to qualified Retirement Accounts and is a secondary Cash Sweep Option for non-qualified Retirement Accounts in RBC Insured Deposits.

Cash balances in accounts managed by Federated Investment Counseling as Investment Manager in Consulting Solutions or invested in a Federated Investment Counseling Model Portfolio in RBC UP, will be invested in any such client's selected Cash Sweep Option, which may be the Federated Hermes Treasury Obligations Fund (TOAXX).

As discussed in Item 4, clients pay the Program Fee on the total value of the assets in their Program account, including cash balances. As a result, you should be aware that if Federated Investment Counseling is the discretionary Investment Manager for your Consulting Solutions account, or the Model Provider that delivers its Model Portfolio in which your RBC UP account is invested, you will pay Federated Investment Counseling advisory fees on all assets, including cash balances. If the Cash Sweep Option for your Program account is the Federated Hermes Treasury Obligations Fund (TOAXX), you will also pay Federated Hermes applicable money market mutual fund fees and expenses on these same cash balances, as described above in the section titled "Cash Balances and the Cash Sweep Program."

# Code of Ethics, Participation or Interest in Client Transactions and Personal Trading

## **Code of Ethics and Personal Trading**

RBC WM has adopted an Investment Adviser Code of Ethics (the "IA Code of Ethics") in accordance with Rule 204A-1 of the Advisers Act, which applies to all RBC WM employees, contingent workers, contract workers and interns ("Covered Persons"), with limited exceptions. The IA Code of Ethics sets forth the standards of business conduct applicable to RBC WM and its Covered Persons (i.e., to act with integrity, honesty, and professionalism and to always act in the best interests of our clients) and is designed to ensure that RBC WM and its Covered Persons comply with applicable federal and state securities laws and regulations. The IA Code of Ethics also highlights that as an investment adviser and fiduciary, the Firm and its' Covered Persons have an affirmative duty to always act in the best interest of our advisory clients which means their interests must always come first. This means that when acting in an investment advisory capacity, Covered Persons are responsible to: (i) put client interests before their own; (ii) act with utmost good faith; (iii) provide full and fair disclosure of all material facts; (iv) not mislead clients; and (v) disclose all potential, perceived, and/or actual conflicts of interest to clients.

The IA Code of Ethics also includes guidelines regarding personal securities transactions of, and the maintenance of personal securities accounts by, its' Covered Persons (with the exception of interns) in accordance with the Firm's policies on outside securities accounts, employee/employee-related accounts, and the personal trading policy specific to Financial Advisors in the Portfolio Focus Program (which contains additional requirements and restrictions on such Financial Advisors with respect to personal securities trading in employee and employee-related accounts). More specifically, the IA Code of Ethics outlines the Firm requirements contained in such policies, including that Covered Persons and their immediate family members (i) maintain their personal securities accounts and accounts in which they have a beneficial interest at RBC WM, unless the Firm has given its prior express written permission to open and/or maintain an account outside of RBC WM,

(ii) report their personal securities transactions and holdings to RBC WM, and (iii) obtain pre-approval for investments in private placements and initial public offerings, among others. In addition, the IA Code of Ethics also contains information on standards relating to prohibited and illegal activities associated with the possession of material non- public information (e.g., further disclosure, trading), the administration and enforcement of the IA Code of Ethics, and maintenance of certain records relating to the IA Code of Ethics. As part of RBC WM's annual Compliance questionnaire process, Covered Persons are required to certify to their receipt and review of, and compliance with, the IA Code of Ethics. A copy of the IA Code of Ethics is available to clients or prospective clients upon request.

## **Participation or Interest in Client Transactions**

As a full-service broker-dealer, on an ongoing basis and as permitted by applicable law, we may, when appropriate:

- act as broker or agent, effect securities transactions for compensation for you;
- recommend to you that you buy or sell securities or investment products in which we or a related person or a family member of an employee has some financial interest;
- · buy or sell for ourselves securities that we also recommend to you; or
- sell or convert Fund shares or other unbilled assets, which will subject proceeds to the Program Fee.

We have adopted internal policies and procedures with respect to conflicts of interest between us and our clients. Pursuant to these policies and procedures, we, when engaging in the activities enumerated above, treat your orders fairly and do not give our own orders preference over your orders. As required by applicable law and/or exchange rules, including, but not limited to, the Advisers Act, we obtain the consent of affected clients in advance of any transactions in which we will be engaging in the activities referenced above. When we engage in the activities referenced above, all statements and/or confirmations of such transactions contain the disclosures required by applicable law and exchange rules. Securities activities are monitored daily to detect and prevent employees from trading ahead of client accounts.

RBC WM and its affiliates are not obligated to effect any transaction that they believe would violate federal or state law, or the regulations of any regulatory or self-regulatory body.

## **Principal Transactions**

We generally will not purchase a security from or sell a security to a client advisory account from our own account (as "principal"). In the very limited circumstances that we permit executing a trade as principal in non-retirement accounts, we are paid by marking the price up or down and we retain that difference, which is a benefit to us and a conflict of interest. We mitigate this conflict of interest in our Programs by prohibiting principal trades in advisory accounts where we direct the trade (other than certain trade corrections) except where all of the following are true: 1) there is no additional compensation to your Financial Advisor as a result of the principal trade; 2) the security price can be determined at the time of the trade; 3) in accordance with applicable law, rule or regulation, we obtain your prior written consent to engage in the principal trade transaction; and 4) we obtain a competing bid or offer for the transaction where one is available. In Consulting Solutions and MAP, we permit third-party Investment Managers to direct trades with RBC CM's institutional trade desk on behalf of non-retirement accounts. You will receive a trade confirmation notice for each such principal trade disclosing that we acted in a principal capacity, even if you have elected to suppress trade confirmations.

## **Agency Cross Transactions**

Agency cross trades and internal cross trades are generally prohibited for Program accounts. For MAP, it shall be your responsibility to so limit each Investment Manager with respect to any broker or dealer other than RBC CM.

#### **Best Execution**

It is the duty of the entity with brokerage discretion under a Program to seek the best net price and execution on securities trades for client accounts. In the event that we sell a security to you or buy a security from you, we will use all reasonable efforts to ensure that you obtain the best net price and execution on the purchase or sale based on prevailing inter-dealer market prices. In some circumstances, the change in market price may result in a financial benefit to us. We may consider it appropriate to use our own execution services to effect purchases and sales of securities for investment advisory clients. We may receive brokerage commissions in connection with such transactions and, in accordance with Section 11(a) of the Exchange Act, may execute transactions for investment advisory accounts over which we have discretion on the floors of securities exchanges of which we are a member. Mark-ups and mark-downs charged by a dealer unaffiliated with us may be included in the price of certain transactions.

## Payment for Order Flow, Order Routing and Rebates

For options orders, we receive payments in the form of rebates and credits. We receive payments from option market centers in return for routing exchange-listed equity and index options orders to those centers when the rebates and credits we receive from those centers are in excess of the fees that those centers charge us for such orders. Any remuneration that we receive for directing options trades to any market center will not accrue to your account.

RBC WM contracts with a third-party vendor, to provide execution metrics that RBC WM uses to evaluate execution quality across various markets and firms. These payments for order flow create a conflict of interest for RBC WM as it incentivizes us to route orders to the market center that pays the most. RBC WM mitigates this conflict by making routing decisions based on the quality of execution and not payment for order flow, and by not sharing these payments with the Financial Advisors or those involved with the execution of the order. We also mitigate these conflicts by disclosing them to you and by establishing policies and procedures that limit the value, frequency, and nature of this these types of incentives. For information with respect to RBC's handling of customer orders, see "SEC Order Handling Disclosures" at <a href="https://www.rbcwm.com/disclosures">www.rbcwm.com/disclosures</a>. You can request a written copy of this information from your Financial Advisor.

#### Trade Errors

From time to time, inadvertent administrative errors may occur in processing transactions, resulting in one or more erroneous securities transactions for a client's account. If this occurs in an account, the error will be corrected, and the account will be restored to the same economic position had the error never occurred. Through this process, a profit may be realized, or a loss suffered in connection with correcting this error. Neither losses nor gains realized will be passed on to the client. RBC WM will retain amounts remaining after errors are corrected. As a result, trade corrections can result in a financial benefit to RBC WM or its affiliated broker/dealers.

# Trade Aggregation and Allocation

Your Financial Advisor may aggregate trades/orders of equity or other certain securities to be sold or purchased in accounts over which he or she has investment discretion, consistent with our duty to seek best execution for our clients.

Trades/orders are aggregated and allocated in a manner that is equitable and consistent with our fiduciary duties to our clients. Each participating account receives the average price for the aggregated order. Aggregated orders may include RBC WM employee and/or employee-related accounts. An aggregated order may not receive sufficient securities to fill all of the accounts in the order. Aggregated orders that only partially fill and include both client accounts and RBC WM employee or RBC WM employee- related accounts will be allocated pro rata or randomly to the client accounts first. Only after client accounts are filled will the remainder of the partially filled aggregated order be allocated pro rata or randomly to the RBC WM employee and/or employee-related accounts. If participating accounts are unable to be assigned shares on a pro rata basis, an unbiased and random allocation will be used. In Portfolio Focus, if an aggregated order involves fixed income securities, Financial Advisors have the option to designate which client accounts are allocated portions of the order after it has been placed. In doing so, your Financial Advisor will allocate an order based on certain factors, such as client investment objectives or available cash in an account, which will result in differential treatment of similarly positioned clients with the same objectives.

In addition, the Overlay Managers have discretion to aggregate orders into a block trade and execute at an average price. Depending on the size of these orders and the liquidity of the individual security the execution of the block may occur over more than one day.

## **Review of Accounts**

When you open a Program account, your Financial Advisor(s) and their supervisors (or supervisors' authorized delegate) will review your account(s) to confirm the account type and that the Program and Investment Strategy are suitable and appropriate based on your Advisory Risk Profile and any other information you have provided to us for your account.

As a Program client, your Financial Advisor will provide you with the opportunity to engage in periodic reviews of your account(s). These periodic reviews of your Program account(s) typically occur on an annual basis; however, our Program guidelines allow both you and/or RBC WM to extend the timing of these reviews for certain periods of time as suitable and appropriate. The RBC Advantage team conducts periodic review of your Program account(s) on a biennial basis. These reviews provide, among other things, the opportunity to evaluate and assess your individual circumstances, financial situation, and important information about your Program account(s) as it pertains to your financial goals. These reviews are an important part of your advisory relationship with us as they validate that the information you provide is complete, accurate and that your Program account(s) remain appropriate.

RBC WM conducts periodic monitoring and supervisory reviews to confirm Program accounts comply with applicable Program guidelines including, but not limited to, level of trade activity, cash, security and/or sector concentration, ineligible securities, and asset allocation relative to Advisory Risk Profile. Program guidelines may change at our discretion or be waived under certain circumstances. If your investment activity or holdings deviate from our Program guidelines your

Financial Advisor may make a recommendation to bring your account within the guideline. If you decide not to take the recommended action your account may be terminated from the advisory Program which will revert such account to a client-directed brokerage account, subject to standard, trade-by-trade commissions.

Please note, our ongoing monitoring and review of your account(s) is not a substitute for your continued review of your account(s). You are responsible for contacting your Financial Advisor if you have questions, if any information you've previously provided to us has changed or if any information is inaccurate.

## Reports to Program Clients

- <u>Trade Confirmations and Account Statements.</u> RBC WM will provide you with the following reports of relevant activity
  in an account:
  - trade confirmations reflecting all transactions effected with or through us (other than cash sweep transactions)
     unless designated otherwise by you;
  - Periodic account statements as described in your Client Account Agreement.

In the Advisory Agreement, for accounts enrolled in any Program other than RBC Advisor, you will elect whether you wish to receive trade confirmations on a daily or monthly basis for your account(s).

RBC Advisor accounts can only receive trade confirmations on a trade-by-trade daily basis. At any time, you may request a copy of the trade confirmation for transactions that appear on the monthly transaction summary statement, as well as any subsequent transaction, or previous transaction effected through RBC WM at no additional cost. If you or RBC WM terminate a Program account, RBC WM will revert the frequency of trade confirmations to daily.

• <u>Portfolio Reviews</u> Unless you have appointed a Third-Party Custodian for your Program account(s)s, we will generally provide you with periodic reports containing information on the performance of your Program account(s) (each, a "Portfolio Review").

The Portfolio Review may include the performance of the account in terms of rate of return and compare the account's performance to that of certain appropriate benchmarks or indices. Portfolio Reviews provide historical information regarding an account and should not be relied upon as predictive of future performance.

If you utilize a Third-Party Custodian for your Program account(s) assets, you understand that you will receive more limited information and reporting, including limitations on the information included in any Portfolio Reviews which will not include the assets of Program accounts using a Third-Party Custodian. Further, any Portfolio Review and other reports or statements provided by us for your Program account(s) using a Third-Party Custodian, will be based on information provided by the Third-Party Custodian. We will use and rely on this information to perform certain activities that can include calculating the Program Fee, monitoring Program accounts in relation to their Advisory Risk Profile, and for other purposes. We are not responsible for verifying the accuracy of the information provided by any Third-Party Custodian and are not responsible for any losses or errors if caused by, or in any way related to, our reliance on such information from, and the acts or omissions of, such Third-Party Custodian with respect to the applicable Program account(s).

# **Client Referrals and Other Compensation**

We have referral agreements with independent third parties (each, a "Promoter") whereby a Promoter will refer prospective clients to us for investment advisory services. Under one of these arrangements, we will pay the Promoter for these referrals by sharing with the Promoter a portion of the Program Fee (generally about 25%, although it can be higher than 25%, depending on facts and circumstances) that we receive from a referred client that opens an account in one of the Programs.

Under a separate arrangement, we will pay the Promoter a one-time flat fee of up to \$695, based on the potential level of investable assets for each referral, with such fee payable regardless of whether the referred party opens an account with us. This arrangement presents a conflict of interest for us and our Financial Advisors because it has the potential to incentivize a recommendation that such prospective clients become clients in order to recoup the cost of the referral payment.

We receive referral fees from third-party or affiliated investment advisers, professional trust and estate settlement service providers, lending institutions, for successful client referrals made by our Financial Advisors. The professional trust and estate settlement service provider or lending institution pays a referral fee pursuant to a referral agreement between us and the professional trust and estate settlement service provider or lending institution. The investment adviser shares a portion of the advisory fee it receives from the client with us pursuant to a referral agreement between us and the investment adviser. In the case where a Financial Advisor receives compensation for a client referral, there is a monetary incentive for us and the Financial Advisor to recommend that party over other parties that do not pay us and the Financial Advisor referral compensation. With referrals to affiliates, our firm may be subject to pressure from those affiliates to protect their business interests. This pressure creates a conflict of interest because it incentivizes us to make recommendations to you, or refrain from making recommendations to you, in a manner which best protects those business interests.

Our Financial Advisors are eligible to receive compensation for referrals of clients and prospects to CNB or its subsidiary RBC Trust, for certain banking and trust products and services. However, CNB or RBC Trust may not be the lowest cost service provider to which our Financial Advisors could refer you. Compensation in the form of a production credit will be awarded to the Financial Advisor based on the type of banking product and service selected. This credit is calculated as a percentage of the net revenue generated by the relationship and/or originated mortgage amount over a set period that varies by product. The Financial Advisor's receipt of referral compensation creates a conflict of interest because it provides an incentive for the Financial Advisor to refer clients to CNB or RBC Trust as opposed to other service providers that do not pay for such referrals.

An RBC WM employee or an affiliate may also refer a client to an RBC WM Financial Advisor. As an incentive, the referring employee will receive a percentage, or a portion of the fees paid by the client for selected services. In addition, Financial Advisors are eligible to receive a one-time payment to refer existing client accounts to the RBC Advantage team. The referring employee's role in the ongoing client relationship, if any, will vary depending on each client's particular situation.

The amount of the referral fee paid to us by a third-party investment adviser or by us to an employee providing a referral varies depending on the facts and circumstances. The client acknowledges the referral fee arrangement by signing the investment adviser's consent and disclosure document.

## **Financial Information**

We are not required to include a balance sheet in this brochure because we do not require or solicit prepayment of more than \$1,200 in fees per client, six months or more in advance. We do not have any financial conditions that are reasonably likely to impair our ability to meet our contractual commitments to clients. RBC CM, RBC WM and their predecessors have not been the subject of a bankruptcy petition during the past 10 years.

