

# RBC Institutional Consulting Program Group Retirement Plan Services Agreement and Fee Disclosure



Wealth  
Management

## ERISA Section 408(b)(2) Disclosure of Services, Fiduciary Status and Compensation

Pursuant to Department of Labor Regulation section 2550.408b-2(c), RBC Wealth Management, a division of RBC Capital Markets (“RBC CM”), is providing you with information regarding the services we provide, our fiduciary status, and the compensation we receive related to your retirement plan.

### I. Services provided by RBC WM

Specific investment services vary by Client and are described in Exhibit A of the Program Agreement and in the Program Agreement under “Investment Management and Consulting Services.”

### II. Status as fiduciary or investment advisor

We are providing services as an investment adviser registered under the Investment Advisers Act of 1940, and we are a fiduciary within the meaning of ERISA Section 3(21)(A)(ii) to the extent that we provide investment advice. In addition, we are a fiduciary within the meaning of Section 3(38) of ERISA to the extent we provide the Discretionary Services. Please see the section titled “Retirement Plan Provisions” in the Program Agreement for additional information regarding our investment fiduciary status.

### III. Compensation

#### A. Advisory compensation

You pay a fee based on percentage of assets, a one-time flat fee, or an annual flat fee, as negotiated. Please see Exhibit B of the Program Agreement for additional information.

#### B. Subcontractors—solicitors

In the Advisory Referral Program, RBC CM receives client referrals from approved third parties, such as CPAs and attorneys, and in return pays a portion of the advisory fee on successful referrals to the third party. Referral fees range from 10% to 50% of the RBC CM advisory fee on an annual basis and are deducted from the advisory fee received by RBC CM from the plan. Referral payments do not increase the overall advisory fee paid by the plan or a plan participant. If your plan was referred to RBC CM under this program, you received a written disclosure and consent form describing the arrangement and the specific referral fee

applicable to the referral of your plan. Please see the referral disclosure and consent form you received at the time of the referral for details regarding any such fee.

#### C. Non-monetary compensation/Sponsorships

From time to time RBC CM may receive non-monetary compensation or event sponsorships from third parties that provide investment products to our plan clients, including mutual fund companies, insurance companies, and other vendors, to reimburse or subsidize the cost of employee or client events. Such events must be for educational or training purposes, and reimbursements may not be contingent upon sales targets or other incentives.

Third parties may also provide gifts that do not exceed \$100 in total value per year to RBC CM employees. Occasional meals and entertainment may be also provided to employees.

**Investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.**